RETAIL ENERGY CODE

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| REFERENCE | CCSG_26_0601_01 |
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| STATUS | **FOR DISCUSSION** |

# NON-REC OWNED EMDS CHANGES PROCESS DISCUSSION

## 1 PURPOSE

The purpose of this paper is to provide the Cross Code Steering Group with information for the Non-REC Owned EMDS Changes agenda item prior to the meeting.

## 2 BACKGROUND

Since the implementation of the Non-REC Owned EMDS Changes process, there has not been a full review to see if this process is working and fit for purpose. This process is found on the REC portal here, and summarised below.

**Step 1. Identify the Market Message/Data Item Owner**

- All changes to the EMDS must be progressed via the process defined under the relevant governing code.

**Step 2a: Drafting the Legal Text**

- To edit an existing data item or market message, please contact for a copy of the legal text in .doc format. Please note the legal text you will receive will be based upon the latest live baseline.
- For new Data Items or Market Messages, use the template provided to define your new EMDS items.
- This form has been created so that no matter which industry code is leading an EMDS change, the format that it is presented to industry parties in is consistent.
- Note, if new Market Messages, or Data Items are added, the REC Code Manager will also assign appropriate legacy identifiers (e.g., Dxxxx and Jxxxx in the case of legacy Data Transfer Catalogue objects or DI-XXXX in the case of Market Messages issued via the DIP) following approval of the change.

**Step 2b: Populate Check List**

- For each change, you should populate the check list provided. This check list has been created to reduce the risk of errors occurring within the legal drafting and ensure that impacted organisations are correctly identified.

- Unlike standard legal text changes, where a typo can simply be fixed in a future housekeeping change, a typo to an EMDS change can prevent industry flows being sent.

**Step 2c: Cross Code Engagement**

- The lead Code Manager/Administrator for the change must ensure that the Cross Codes Steering Group (CCSG) is made aware of the change to facilitate the identification of cross code impacts.

**Step 3: Pass Approved changes to the REC Code Manager for Implementation**

- Once an EMDS change has been approved, the Code Manager/Administrator that owns the items being amended should inform the REC Code Manager, so that the EMDS can be updated.
- The information should be provided by completing the form provided as Appendix B and emailing it to technicalenquiries@recmanager.co.uk .

**Step 4: Alignment Communications**

- The REC Code Manager will issue a pre-release containing the EMDS changes, followed by a release on the approved release date.

## 3 ASK FOR CCSG

Each code representative is asked to consider:

- Are you happy with how the process works for Non-REC owned EMDS changes?
- Do you have an understanding on how/when to engage with REC Technical Services throughout this process, both to validate any changes being made are correct and to get your approved change into the appropriate release?
- Do you have any feedback on the forms associated with this process?
- Do you think there would be value is asking Code Parties for their views on the EMDS change process, particularly on if they find it more/less complicated that the previous arrangements?
    - If yes to this question, do you think it would be appropriate for the CCSG to do a cross code Information Request?

The ask is for these questions to be taken away by each code representative for consideration by each code, for a fuller discussion in the CCSG meeting on 15 June 2026.