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CHANGE PROPOSAL PLAN

R0069 – AMENDMENTS TO SAMPLE ACCESS AGREEMENT

DOCUMENT VERSION	V1.0
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DOCUMENT APPROVAL STATUS	NOT YET APPROVED

RESPONSIBLE COMMITTEE	PERFORMANCE ASSURANCE BOARD

CHANGE PATH	SELF GOVERNANCE

DEADLINE FOR ALTERNATIVE CHANGE PROPOSALS	18/07/2024

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This change seeks to make amendments to appendix 1 Sample Access Agreement in Schedule 9 – Qualification and Maintenance, to amend issues that have been identified by the Central Registration Service (CRS) Provider.

KEY MILESTONES

	FROM	TO
PARTY IMPACT ASSESSMENT	24/05/2024	17/06/2024
PRELIMINARY CHANGE REPORT ISSUED	18/07/2024	18/07/2024
RESPONSIBLE COMMITTEE REVIEW	30/07/2024	30/07/2024
CONSULTATION	02/08/2024	23/08/2024
FINAL CHANGE REPORT ISSUED	12/09/2024	12/09/2024
RESPONSIBLE COMMITTEE DECISION	24/09/2024	24/09/2024
APPEAL WINDOW CLOSURE	08/10/2024	08/10/2024

1 SCOPE

1.1 IN SCOPE

This document details the plan for the progression of Change Proposal R0069 – Amendments to Sample Access Agreement.

1.2 OUT OF SCOPE

Solution development is not in scope of this plan as this has taken place prior to the plan being in place. However, the solution will be assessed via Party impact assessment.

2 REQUIRED ACTIVITIES AND STAKEHOLDER ENGAGEMENT

2.1.1 CROSS-CODE ENGAGEMENT

No cross-code impacts have been identified.

2.1.2 IMPACT ASSESSMENT

This change will impact Non-Party REC Service User and a 15 Working Day Party impact assessment will be triggered by 24 May 2024.

2.1.3 PRELIMINARY CHANGE REPORT DEVELOPMENT AND CONSULTATION

The Preliminary Change Report will be published by 18 July 2024 for review by the REC Performance Assurance Board on 30 July 2024. This will then proceed to a 15 Working Day Consultation triggered by 02 August 2024.

2.1.4 FINAL CHANGE REPORT

The Final Change Report will be published by 12 September 2024 in preparation for the REC Performance Assurance Board's decision on 24 September 2024.

2.2 RAID

No risks or issues have been identified that will impact the delivery of this Change Proposal Plan.

2.2.1 ASSUMPTIONS AND DEPENDENCIES

REF.	ASSUMPTION	NOTES	HOW/WHEN TO VALIDATE
R0119.CPP.A001	Access Agreements already in place will not need to be replaced when the legal text is updated.		Confirmed with both Performance Assurance and the Data

			Communications Company (DCC), as the CRS Provider, this will only be used for new Access Agreements.