RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_25_0304**
DATE	**04 March 2025, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Dan Tarasco-Fittock	Non-Domestic Suppliers	DTF	Committee Member
Alex Travell	Electricity Networks	AT	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Dave Wright	MEMs	DW	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Lynne Fallon	Independent SME	LF	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Alice Williams	Consumers	AW	Committee Member
Cristina Ullastre	Ofgem	CU	Committee Member
Lorna Mallon	Code Manager	LM	Subject Matter Expert
Maxime Van-Eyseren	Code Manager	MV	REC Technical Services
Paul Witton-Dauris	Code Manager	PW	Head of Change
Caroline Freimuller	Code Manager	CF	Change Analyst
Florentina Monea	Code Manager	FM	Change Analyst
Harriet Truss	Code Manager	HT	Change Analyst
Holly Law	Code Manager	HL	Change Analyst
James Rees	Code Manager	JR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no additional items of business were raised.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 18 March 2025. The approved minutes will be published as 'final' and made available via the Portal no later than 05 March 2025.

4 ACTIONS LOG

JR provided Members with an overview of the Actions Log:

RECCP_25_0204_10_01: The Code Manager to try and identify more recent Operational issues relating to R0178 – Improvements to CSS Business Process Logic. - Closed

JR informed Members this will be on-going within the Detailed Impact Assessment (DIA). JR mentioned that now a decision has been made not to merge R0178 with I0219 – Stranded Registrable Measurement Point's (RMP's) in Defunct Suppliers, the next step is for REC Technical Services (RTS) to liaise with the Data Communications Company (DCC) on proceeding with the DIA. JR advised as part of this, there will be an opportunity to discuss and identify any more recent Operational issues, that will then be noted in the next change reports.

RECCP Members agreed this action can be closed after the update provided.

5 R0225 – CLARIFICATION OF TDIS PORTFOLIO TRANSFERS ON SALE

As the Lead Analyst for R0225, FM provided Members with an overview of the Change.

FM informed Members that the Theft Detection Incentive Scheme (TDIS) exists to incentivise Suppliers to resolve Energy Theft. FM highlighted that section 3.8 of Annex 3 of Schedule 7 – Energy Theft Reduction' sets out actions the Code Manager should take where one Supplier takes over the supply contracts of another.

FM informed members prior to setting these actions out, the Code states 'if, following the date of the market share figures on which the Theft Targets were calculated but before the end of the TDIS reporting year, an Energy Supplier purchases all (or substantially all) of an Energy Supplier's supply contracts'.

FM informed Members the term 'substantially all' in this section requires clarity or additional explanation to allow consistent undertaking across all REC Parties.

DW mentioned further clarity may also be required on instances where the meter is being disputed, with theft on the meter. LM advised the licence obligations state that the Consumer has to raise a dispute with their Supplier, which they would be unlikely to do. DW asked if a loop-hole was unintentionally being created which would stop the transfer. LM mentioned there are several reasons objections are not raised, which will close part of the loophole.

DTF highlighted the current drafting enables interpretation. DF mentioned the updated drafting should not contain a number specifically, as there are several commercial arrangements in trade sales. FM advised the drafted legal text doesn't contain number specific, it provides further clarity on the term 'substantially all'.

FM informed Members they would be voting to accept the Proposal Plan and confirm that the solution contains sufficient detail to progress to consultation, proposed by the Code Manager.

Milestone	Activity	From	To
Definition		**14-Jan-25**	**25-Feb-25**
	Solution Development	**Completed**	**Completed**
Change Proposal		**25-Feb-25**	**29-Apr-25**
	Business Case Assessment	**Completed**	**Completed**
	Consultation	March	April
	Final Determination	May	May
Voting		**06-May-25**	**06-May-25**
	Appeal Window	May	May

RECCP Members noted the contents of the Change report for R0225 and:

- **AGREED** to approve the Proposal Plan for R0225 and:
- **AGREED** that the solution has sufficient information and detail to progress to consultation.

6 I0235 – MISSING SCENARIO VARIANTS IN D0179

As the Lead Analyst for I0235, CF provided Members with an overview of the Issue.

CF informed Members that the legal text in REC Schedule 14 – Metering Operations, specifies that the Confirmation of Energisation/De-Energisation of Prepayment Meter Market Message D0179/MM00093 should be sent:

- From the Distribution Network Operator (DNO) to the Electricity Supplier.
- From the Meter Operator Agent (MOA) to the Electricity Supplier.
- From the DNO to the MOA; and

- From the MOA to the DNO.

CF informed Members the scenario variants from the DNO to the MOA and the MOA to the DNO are missing from the Data Specification. CF highlighted there are also scenario variants missing from the Marketwide Half Hourly Settlement (MHHS) Data Specification, for the Smart Metering Service. CF advised there are three data items which are listed as mandatory within the D0179, which the Proposer of I0235 has suggested should be changed to optional, as the DNO and MOA may not have the information to populate these fields. CF informed Members the three data items are:

- Credit Balance (DI50260/J0537)
- Standing Charge (DI50264/J0543) and:
- Prepayment Unit Rate (DI50263/J0542).

CF informed Members a Party Impact Assessment will be conducted, and the Change Issues Group (CHIG) will be used to try to identify how DNO's and MOA's are currently populating the three data items. CF advised Suppliers will be given the opportunity to raise any impacts that changing the three data items to optional will have on their business.

CF informed Members a comment has been received from a Party on I0235. CF highlighted the comment states that under the Master Registration Agreement (MRA), the D0179 had the Distributor to Meter Operator (MOP) instance removed under CP2891. Therefore, historically, this flow has not been sent from the Distributor to the MOP. CF advised the Party are questioning whether this has caused any negative impact. CF mentioned the comment also refers to comparing the D0139 and D0179, and that the additional data items contained in the D0179 are all Supplier related information, and not relevant to the DNO. CF highlighted in conclusion, the Party are asking whether Schedule 14 is incorrect and needs amending to remove the requirement for a DNO to send a D0179 to the MOA rather than there being a missing scenario variant if there is no negative impact on the MOA.

CF informed Members the response to this comment was that the Code Manager will proceed to presenting I0235 at CHIG and Party Impact Assessment as planned to gather further insight, and then re-evaluate the solution using that information. However, following a conversation with RECCo, the Code Manager believes the scenario variant will stay as it is required for MHHS to align with the wider principle-level change that makes the MOA responsible for sharing metering related data rather than DNOs doing it directly. Theoretically, the DNO to Supplier variant will then be removed at the end of MHHS transition if it is no longer required.

CF noted that while currently the Technical Expert Panel is designated as the responsible committee, this will be reviewed if the solution changes to requiring amendments to Schedule 14.

AT asked whether the REC would have access to historical MRA changes. LM advised RECCo hold these changes, however the Code Manager can request access to them if required.

CF provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To

Definition		**14 Jan 25**	**30 Apr 25**
	Code Manager Assessment	January	February
	Solution Refinement	February	March
	Change Issues Group	March	March
	Impact Assessment	March	April
Change Proposal		**01 May 25**	**24 Jun 25**
	Business Case Assessment	April	May
	Consultation	May	June
	Final Determination	June	June
Voting		**25 Jun 25**	**25 Jun 25**
	Appeal Window	26/06/2025	10/07/2025

RECCP Members noted the contents of the Proposal Plan and:

- **AGREED** to approve the Proposal Plan for I0235.

7 I0236 – REC PARTY AUTO DE-ACCESSION PROPOSAL

As the Lead Analyst for I0236, CF provided Members with an overview of the Issue.

CF informed Members that it has been identified there are around 80 Parties who have acceded to the REC, who have not qualified in any role and have not contacted the Code Manager in six months or longer. CF highlighted I0236 proposes that any Party who has acceded to the REC, but not qualified within twelve months of accession, and not contacted the Code Manager within six months to confirm they intend to pursue qualification, can be expelled from the REC.

CF informed Members this should reduce confusion for Parties when looking at which organisations have qualified for roles under the REC.

AT noted historically there were Parties who did not have any Customers, however provided Feed-in Tariffs (FIT). AT asked whether they would have a licence and if that covered them to provide FIT. LM highlighted none of the codes specify that type of Supplier, however agreed to investigate further.

Action: RECCP_25_0304_07_01: The Code Manager to investigate Parties who provide FIT, however, do not supply any Customers and whether they need a licence or qualify to carry out this work.

CF provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**14-Jan-25**	**10-Apr-25**
	Legal Review	January	February
	Code Manager Assessment	February	March
	Impact Assessment	March	April
Change Proposal		**11-Apr-25**	**16-Jun-25**

	Solution Refinement	April	April
	Business Case Assessment	April	April
	Consultation	April	May
	Final Determination	May	June
Voting		**17-Jun-25**	**17-Jun-25**
	Appeal Window	18-Jun-25	01-July-25

RECCP Members noted the contents of the Proposal Plan and:

- **AGREED** to approve the Proposal Plan for I0236.

8 I0241 – MHHS INCREMENTAL CHANGES FOR GO LIVE

As the Lead Analyst for I0241, HT provided Members with an overview of the Issue.

HT informed Members that previously R0209 – Implementation of MHHS Arrangements approved the REC Code Drafting to deliver MHHS design, alongside other Codes. HT advised it was recognised there would be further change required, as testing progressed and there was greater understanding across the industry. The end of the Systems Integration Testing (SIT) Cycle 3 is March 2025, the majority of testing has been completed and it has been assumed most design defects have been identified.

HT informed Members it is critical to the implementation of MHHS that design changes approved by the MHHS programme are reflected in the REC MHHS Code Drafting. In addition, some consequential changes may also be determined to be critical for implementation at go-live. HT highlighted further Code change proposals are required for M8 go -live, to ensure Code drafting meets the intention of MHHS design.

HT informed Members I0241 has been raised to develop, assess and confirm the scope for REC Change proposal to be taken forward. This will provide an opportunity for industry engagement during the development of the drafting and Impact Assessments, where required.

HT provided an overview of the potential scope items which will be considered under I0241. HT advised these will include:

- Approved Programme Change Requests (Programme CR's) and/or Design Issue Notifications (DIN's) not previously included – this will be anything with a REC impact that has been included since Design Interim Release (IR) 8.1.
- Amendments identified to REC Consequential Changes identified since M6 and required for M8/M10 implementation. Consequential Changes will be defined under the same principles previously adopted by the Programme's Code workstream, which will include amendments to Electricity Enquiry Service (EES), identified through participant testing.
- Issues shared with the REC MHHS project team that require further consideration with stakeholders to understand their criticality and impact.

- Correction of issues identified with the MHHS Code Drafting to ensure alignment with the MHHS design.

HT informed Members the scope items will be compiled and managed by the solution lead in the early stages of the issues, and then as they arise during the definition window.

HT provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**06 Feb 25**	**31 May 25**
	Solution Development	February	May
	Impact Assessment	March	May

RECCP Members noted the contents of the Proposal Plan and:

- **AGREED** to approve the Proposal Plan for I0241.

9 I0180 – CLARITY ON USE OF ON-HOLD FOR SWITCHING ISSUES, INCLUDING THE OBLIGATIONS OF CSS USERS

As the Lead Analyst for I0180, HL provided Members with an overview of the Issue.

HL informed Members that within the CSS system, some Switching incidents are on hold or waiting for resolution. HL advised the CSS Service Desk team have a process to chase every three days, escalate and make phone calls. However, the incident cannot be closed until confirmation is received from the end-user and information is verified from their system.

HL informed Members that there are issues engaging with Suppliers within the Incident Management processes. HL advised there are further issues with the correct contacts details being held and that tickets are assigned to an individual person, rather than an organisation.

HL informed Members the Switching Operator puts these tickets on hold, which is an approved business process from the Switching Programme. HL noted this is not reflected in the obligations on Switching Data Service Provider (SDSP) or other REC Service Providers, where there is no on-hold concept. HL highlighted there are no obligations on CSS users to respond in a defined timeframe, which means the REC obligations do not reflect current practice, and many tickets remain open much longer than necessary.

HL provided Members with an overview of the milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**01-August-24**	**31-July-25**
	Solution Development	August-24	January-25
	Service Provider Impact Assessment	February-25	April-25
	Solution Refinement	April-25	June-25
	Party Impact Assessment	June-25	July-25

RECCP Members noted the contents of the Proposal Plan and:

- **AGREED** to approve the Proposal Plan for I0180.

10 CHANGE PROPOSAL TRACKER

HL provided Members with a number of updates regarding REC Changes and Issues.

HL highlighted that following discussions with the MHHS Programme and BSC code body stakeholders, the Code Manager will be raising a Change Proposal to amend the implementation date of R0060 – ERDS Service Definition Timezone Correction to a release post MHHS go-live.

HL advised to support with the upcoming implementation of R0155 – Change of Occupier: Evidentiary Standards and Timescales, the Code Manager will be hosting a release webinar on 13 March 2025 (13:00-14:00). HL noted this will provide an overview of R0155 and the requirements for REC Parties. This will also provide them with an opportunity to raise questions to the Change Delivery and Release team.

HL informed Members that on 03 March 2025, the Authority published their decision to send back R0173 – Improvements to the Theft Detection Incentive Scheme (TDIS) for further assessment.

HL mentioned that following further engagement and investigations with the Technical Change Workshop, it was agreed to revert to the original solution for R0178 – Improvements to the CSS Business Logic, and not incorporate I0219 – Stranded RMP's un Defunct Suppliers into the solution. HL advised RTS will now liaise with the DCC on processing with the DIA and any clarifications that are required.

HL informed Members that Change Panel approved a re-baseline to the Proposal Plan for I0194 – CSS Change to Allow Prevent of Registration by Market Segment on 27 February 2025. This will support additional time to accommodate an extended CSS Impact Assessment period.

HL informed Members on 28 February 2025, the Code Manager published a re-baseline plan for I0212 – Protecting Crimestoppers and their Contacts. HL highlighted this will be open for Change Panel members to vote for 5 working days. This is following a request from the Proposer for additional time to confirm the final proposed solution.

HL advised the definition stage for R0233 – Introduction of an Energy Theft Unit (ETU) under the REC has been completed. This issue has now progressed into a REC Change Proposal under Change Proposal reference R0233. HL advised the next activity will be a consultation.

HL informed Members the Solution Development activity for R0234 – Introduction of an Energy Theft Referral Assessment Service has been completed. This issue has progressed into a REC Change Proposal under Change Proposal reference R0234. HL advised the next activity will be Party Impact Assessment.

HL informed Members that I0244 – C21 to be Introduced into STIRG document is a new issue that has been raised. HL advised this is around having to abort smart electric meter installations as a B07 asst code, where the meter supply neutral is fed via a shared additional N/E block. The C21 asset code was agreed by the ENA Parties previously, but this change is still yet to be released. DW mentioned it might be useful to update the name of the Issue, as this will impact all meter installations, not just smart meter installations. HL agreed the wording will be updated.

HL advised I0245 – Request to Continue Processing ECOES Password Resets on behalf of MAU's is a new issue that has been raised. HL highlighted this has been raised due to recent challenges a Party have experienced with the ECOES password reset process, and to reques6t that they will be able to continue password resets on behalf of the MAU.

HL noted R0246 – Domestic Premises Indicator Clarifications is a new Change that has been raised. There are two types of Domestic Premises Indicator (DPI) within electricity flows and this change has been raised to make it clearer to REC Data Specification users which DPI value is which.

HL informed Members I0247 – Effective Dates in EES is a new issues that has been raised. On a switch, many of the effective dates within EES default to the switch date, this includes Energisation Status. It means EES users that don't have access to the meter technical details, do not know the actual date the status changed.

11 ANY OTHER BUSINESS

No additional business was discussed. The Chair closed the meeting.