RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_25_0617**
DATE	**17 June 2025, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Dan Tarasco-Fittock	Non-Domestic Suppliers	DTF	Committee Member
Alex Travell	Electricity Networks	AT	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Martin Brailsford	Metering Equipment Managers	MB	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Keith Foster	Independent SME	KF	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Faye Brookes-Lewis	Consumers	FBL	Committee Member
Cristina Ullastre	Ofgem	CU	Committee Member
Lorna Mallon	Code Manager	LM	Subject Matter Expert
Caroline Mettam	Code Manager	CM	REC Technical Services
Florentina Monea	Code Manager	FM	Change Analyst
James Hardy	Code Manager	JH	Change Analyst
Caroline Freimuller	Code Manager	CF	Change Analyst
Mica Thomas	Code Manager	MT	Change Analyst
Harriet Truss	Code Manager	HT	Change Analyst
Paul Witton-Dauris	Code Manager	PWD	Head of Change
Holly Law	Code Manager	HL	Change Delivery Manager
James Rees	Code Manager	JR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). CU highlighted Andy MacFaul from Ofgem had sent his apologies.

The Chair welcomed new panel members Keith Foster (RECCo) and Martin Brailsford (Metering Equipment Manager). The Chair advised Dan Tarasco-Fittock (Non-Domestic Supplier) had sent through his resignation for the RECCP and thanked them for their contribution at RECCP meetings.

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no additional items of business were raised.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 03 June 2025. The approved minutes will be published as 'final' and made available via the Portal no later than 018 June 2025.

4 I0172 – END TO END NEW CONNECTIONS PROCESS REVIEW

As the Lead Analyst for I0172, JH provided an overview of the Issue.

JH informed Members I0172 has previously gone through a lot of Solution Development and Solution Analysis, which included an industry Information Request and engagement with the Cross Code Steering Group (CCSG). JH advised following discussions at the Change Issues Group (CHIG), the electricity and gas processes for this Issue have been separated.

JH informed Members the previous Proposal Plan had the Solution Development phase finishing in June 2025, however due to the current level of engagement with CHIG, this needs to be extended. JH explained once the engagement has taken place, along with the Solution Analysis and Development, a more detailed Proposal Plan will be presented at RECCP.

JH provided Members with an overview of the extended milestones within the Proposal Plan:

Milestone	Activity	From	To
Definition		**01-Aug-25**	**31-Dec-25**
	Solution Analysis	August	June
	Information Request	August	September
	Solution Development	June	December
	Change Issues Group Engagement	June	December

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the extended Proposal Plan for I0172.

5 I0187 – SCHEDULE 8 REVIEW AND BEST PRACTICE GUIDANCE DEVELOPMENT

As the Lead Analyst for I0187, FM provided an overview of the Issue.

FM informed Members following discussions with the Theft Issues Group (TIG), a list of potential inconsistencies and misalignment have been identified. FM highlighted the Code Manager is currently working through the list and are proposing to extend the Solution Development stage to allow more time to extensively work through them.

FM provided Members with an overview of the extended milestones within the Proposal Plan:

Milestone	Activity	From	To	From	To
Definition		**26 Sept-24**	**30 June-25**	**26 Sept-24**	**19 Sept-25**
	Solution Analysis	**Complete**	**Complete**	**Complete**	**Complete**
	Solution Development	March	June	March	September
	Legal Review	-	-	September	September

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the extended Proposal Plan for I0187.

6 I0232 – NON DOMESTIC CHANGE OF OCCUPIER SDEP SCREENS (R0155 SOLUTION)

As the Lead Analyst for I0232, JH provided Members with an overview of the Issue.

JH informed Members the SDEP Service Provider is now able to proceed with the Service Provider Impact Assessment (SPIA) for I0232. JH explained when the original Proposal Plan was presented at RECCP, the Code Manager wasn't sure of the dates for the SPIA. JH highlighted the SPIA can now be conducted, and they have been included in an updated Proposal Plan. JH noted the Proposal Plam currently goes up to the SPIA stage, however once that has been completed an updated Proposal Plan will be presented to RECCP with further milestones.

JH provided Members with an overview of the updated milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**06-Feb-25**	**31-Aug-25**
	Solution Analysis	February	June
	Party Impact Assessment	March	April
	Solution Refinement	April	April
	Update to Responsible Committee	June	June
	Service Provider Impact Assessment	June	August
	Solution Development	June	August

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the updated Proposal Plan for I0232.

7 I0237 – ERRONEOUS SWITCH REVIEW

As the Lead Analyst for I0237, MT provided Members with an overview of the Issue.

MT informed Members that I0237 had been raised due to there not being a review of the end-to-end process for Erroneous Switches since REC go live. MT highlighted to allow the Code Manager to understand the current process and challenges parties have with it, I0237 will be presented at the CHIG, or alternately a standalone working group can be convened. MT noted there hasn't been a huge amount of stakeholder engagement up to this point, however the Code Manager is hoping this will increase once it is being discussed at other issue groups.

MT provided Members with an overview of the updated milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**22 Apr-25**	**01 Oct-25**
	Solution Analysis	April	August
	Solution Development	August	October

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the updated Proposal Plan for I0237.

8 I0248 – REC CHANGES TO TIE IN WITH DCP451 – SUSPENDING REGISTRATIONS

As the Lead Analyst for I0248, CF provided Members with an overview of the Issue.

CF informed Members I0248 is a cross-code change with DCUSA Change DCP451, which is looking at the process of suspending registrations and DNO's breaking Regulatory Alliances with Energy Suppliers. CF advised DCUSA are the lead code, their legal text has already been finalised and is out for a final vote ex-committee decision. CF noted that when DCUSA finalised their legal text after consultation, the REC's legal advisors reviewed this to generate the REC legal text. CF informed Members all of the legal text changes will be made to REC Schedule 24 – Switching Data Management. CF mentioned the legal text will add clarity that the scenarios of when a DNO can end it's Regulatory Alliance with an Energy Supplier are held in DCUSA. CF advised the Market Participant Role Alliance will also be clarified, which is required to be sent by the ERDA to CSS, in a Market Message. CF highlighted there was an obligation on DNO's to notify RECPAB when they are ending a Regulatory Alliance, which has been removed from the DCUSA legal text and added into the REC legal text. CF explained an addition of a one-working day SLA has been placed on the CSS to process the Market Message when they it from the ERDA, and the Code Manager has spoken with the CSS Service Provider to ensure this does not impact them.

CF informed Members the Code manager is proposing to move I0248 straight to Consultation, and that it doesn't need a Party Impact Assessment as all the legal text changes are consequential to the DCUSA changes, which have already been through consultation.

CF provided Members with an overview of the milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**06 Mar 25**	**19 Jun 25**
	Code Manager Initial Assessment	March	March
	Solution Development	April	May

	Legal Review	May	June
	Business Case Assessment	June	June
Change Proposal		**20 Jun 25**	**18 Aug 25**
	Consultation	June	July
	Solution Refinement	July	August
	Final Determination	August	August
Voting		**19 Aug 25**	**19 Aug 25**
	Appeal Window	20 Aug 25	04 Sep 25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Proposal Plan for I0248.

9 R0255 – TERMS OF REFERENCE UPDATES

As the Lead Analyst for R0255, MT provided Members with an overview of the Change.

MT Informed Members updates have been proposed to the ToRs for the REC PAB and the CCSG. MT advised the REC PAB have approved changes to the ToRs to enable attendance by the Smart Energy Code (SEC) to facilitate cross-code collaboration. MT explained the CCSG changes will remove limitations on the industry codes that take part in CCSG, which will allow consideration of both Issues and Changes from industry codes not listed within the ToRs.

MT informed Members R0255 was raised with a fully formed solution with the legal text already drafted, therefore the Code manager is proposing to progress straight to Consultation.

MT provided Members with an overview of the milestones within the Proposal Plan and stated they would be voting to approve the proposed change solution, the proposed implementation approach and proposed implementation date of 07 November 2025.

Milestone	Activity	From	To
Definition		**20 May 25**	**03 June 25**
	Code Manager Assessment	May	June
Change Proposal		**03 June 25**	**24 Jun 25**
	Business Case Assessment	June	June
	Consultation	June	July
	Final Determination	July	August
Voting		**05 Aug 25**	**05 Aug 25**
	Appeal Window	06 Aug 25	19 Aug 25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed change solution;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

10 R0259 – UPDATE TO R0173 IMPLEMENTATION DATE

As the Lead Analyst for R0259, FM provided Members with an overview of the Change.

FM informed Members that on 22 May 2025, the Authority approved R0173 – Improvements to the Theft Detection Incentive Scheme (TDIS). FM explained this was after the initial proposed implementation date of 01 April 2025, therefore the Code manager raised R0259 to update the implementation date. FM highlighted after discussions at TIG, the proposed implementation date of R0173 is now 22 September 2025, with an effective from date of 01 October 2025. FM mentioned the Code Manager is proposing to conduct a ten working day Consultation to allow REC parties the maximum time to prepare for the implementation date of R0173.

KF asked if the pre-implementation activities for R0173 have been completed. FM explained there are no specific pre-implementation activities, however conversations have taken place with RECCo, REC Performance Assurance and TIG to ensure the timescales align and provide enough time to complete a successful implementation.

FM provided Members with an overview of the milestones within the Proposal Plan.

Milestone	Activity	From	To
Change Proposal		**04 Jun-25**	**15 Jul-25**
	Consultation	June	July
	Final Determination	July	July
Voting		**15 Jul-25**	**15 Jul-25**
	Appeal Window	16 July	30 July

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Proposal Plan for R0259.

11 R0179 – PROPOSAL FOR LIMITING QUERIES IN EES API CALLS (SINGLE QUERY PER API CALL)

As the Lead Analyst for R0179, HL provided an overview of the Change.

HL informed Members this issue was originally raised proposing to establish a limit on the number of queries permitted within a single Application programming Interface (API Call). HL explained that API's are designed to be used for small amounts of data often, rather than infrequently or large volumes of data. HL advised the aim of R0179 is to prevent overwhelming the system and ensuring consistent response times and reliability.

HL informed Members the proposal originally suggested implementing a limit of 1000 queries per single API call, however after conversations with the EES Service Provider, the proposal is now to implement a limit of one query per single API call.

HL informed Members that two Party Impact Assessment (PIA) responses were received from energy Suppliers, acknowledging the API performance is an issue and the proposed solution would help improve this issue. HL advised one Supplier fully supported the solution, as the increase in performance timescales would be a benefit to them, as they currently used the system as it should be. HL explained one Supplier stated the proposed solution is overly prescriptive and may negatively impact them. HL informed Members this change would align with the Gas Enquiry Service (GES).

HL provided Members with an overview of the milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**01 Mar-25**	**29 May-25**
	Solution Development	Completed	Completed
	Impact Assessment	April	May
Change Proposal		**30 May-25**	**14 Jul-25**
	Business Case Assessment	June	June
	Consultation	June	June
	Solution Refinement	July	July
	Final Determination	July	July
Voting		**15 Jul-25**	**15 Jul-25**
	Appeal Window	16 Jul-25	30 Jul-25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve that the Change Report contains sufficient information and detail to progress to Consultation.

12 R0191 - INTRODUCTION OF SLA FOR SUPPLIER DE-REGISTRATION ON DISCONNECTED METERS

As the Lead Analyst for R0191, CF provided an overview of the Change.

CF informed Members the name of this Change has recently been updated to Introduction of an SLA for Supplier Re-Registration on Disconnected Meters. CF explained the previous Proposal Plan presented to RECCP had no solution, however there is now a proposed solution which has gone through an Impact Assessment.

CF informed members the original solution proposed the addition of a 20 working day SLA for both electricity and gas for the Energy Supplier to submit the Registration De-activation Request Market Message, when they have received the notification than at MPAN or MPRN has been disconnected. CF explained this process currently sits in REC Schedule 27 – RMP Lifecycle.

CF informed Members a 15 working day Impact Assessment was issued on 03 April 2025, with two responses being received from Energy Suppliers. CF highlighted both responses were supportive of the change, however one respondent stated the 20 working day SLA should only be applicable for electricity. CF noted they stated the processes in the gas industry are different. CF advised the scope of R0191 has been reduced to electricity only and the 20 working day SLA is being kept, as engagement at CHIG and PIA stated this was a reasonable SLA in which to send a market message.

KF noted that 41,000 out of the 45,000 MPANs impacted are associated to six Suppliers and asked if the Suppliers have been engaged with during the Change process. CF advised they weren't directly contacted by the Change Team, however their Operational Account Managers (OAM's) were made aware that this Change was being proposed and they let their Parties know they could be impacted by this Change.

Milestone	Activity	From	To

Definition		**14-Jan-25**	**31-May-25**
	Code Manager initial assessment	January	January
	Solution Development	January	April
	Change Issues Group	April	April
	Impact Assessment	April	May
Change Proposal		**01-Jun-25**	**18-Aug-25**
	Business Case Assessment	June	June
	Consultation	June	July
	Final Determination	July	August
Voting		**19-Aug-25**	**19-Aug-25**
	Appeal Window	20-Aug-25	04-Sep-25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve that the Change Report contains sufficient information and detail to progress to Consultation.

13 I0205 – PROVISION OF HALF HOURLY CONSUMPTION DATA FOR ADVANCED METER ERRONEOUS SWITCHES

As the Lead Analyst for I0205, JH provided an overview of the Issue.

JH informed Members I0205 was raised to potentially introduce an obligation into the REC that requires a Gaining Supplier and Losing Supplier to share the Half-Hourly consumption date for the period of any Erroneous Switches for Advanced Meters. JH explained legal text has been drafted and was presented at the CHIG to seek initial feedback, along with the two proposed reporting templates and how that would need to be shared between Energy Suppliers.

JH informed Members the legal drafting inserts a new clause into REC Schedule 30 – Resolution of Consumer Facing Switching and Billing Issues, which states the gaining Supplier needs to share the Half Hourly data using the existing Erroneous Switch SDEP process, using a template which will be provided by the Code Manager.

JH provided Members with an overview of the updated milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**01 Apr-25**	**30-Jul-25**
	Solution Analysis	Completed	Completed
	Change Issues Group Engagement	Completed	Completed
	Solution Development	Completed	Completed
	Legal Review	Completed	Completed
	Impact Assessment	June	July
	Solution Refinement	July	July
Change Proposal		**01 Aug-25**	**06-Oct-25**
	Business Case Assessment	August	August
	Consultation	August	September
	Final Assessment	September	September

Voting		**07 Oct-25**	**07-Oct-25**
	Appeal Window	08 October	22 October

RECCP Members noted the contents of the Change Report;

- **AGREED** unanimously to approve the updated Proposal Plan; and
- **AGREED** unanimously to approve that the Change Report contains sufficient information and detail to progress to Impact Assessment.

14 R0215 – SCHEDULE 30 SWITCH METER READING PROBLEMS – REJECTIONS AND TIMINGS

As the Lead Analyst for R0215, CF provided an overview of the Issue.

CF informed Members that R0215 is proposing that where this is a missing Switch Meter Reading and a request is sent from one Supplier to another via D0300 or a SAR flow, the receipt of that missing read should be sufficient enough to close the process. CF explained the current legal text states as well as sending the missing read, the associated Supplier is also meant to send another D0300 or SAR flow to close the request. CF noted this Change is looking to align the REC with how Suppliers are already operating.

CF informed Members that during the Impact Assessment stage, one response was received from a Supplier who was fully supportive of the Change. CF explained there are two intangible benefits from this Change, one being a reduction in escalation between Energy Suppliers and should also lead to a reduction in escalation from REC Performance Assurance to Suppliers.

CF stated they would be voting to approve the proposed change solution, the proposed implementation approach and proposed implementation date of 07 November 2025.

Milestone	Activity	From	To
Definition		**17-Dec-24**	**31-May-25**
	Solution Development	December	March
	Impact Assessment	April	May
	Solution Refinement	May	May
Change Proposal		**01-Jun-25**	**18-Aug-25**
	Business Case Assessment	May	June
	Consultation	June	July
	Final Determination	July	August
Voting		**19-Aug-25**	**19-Aug-25**
	Appeal Window	03-Sep-25	03-Sep-25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed change solution;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

15 R0227 – DOMESTIC ELECTIVE HH SWITCHING

As the Lead Analyst for R0227, CF provided an overview of the Change.

CF informed Members R0227 is proposing to add a sentence into REC Schedule 23 – Registration Services, that 'where the RMP is subject to elective Half Hourly Settlement (Measurement Class F, and Profile Class 0), if the gaining Supplier does not offer elective Half Hourly Settlement, then the gaining Supplier shall follow the 'Change of Measurement Class – Change of Supplier' process under the BSC'.

CF informed Members this change will only affect MPANs that haven't transitioned to the MHHS arrangements. CF advised three Energy Supplier responded to the Impact Assessment and were all supportive of proposed solution and legal text, however one did query if the gaining Supplier wants to take on an MPAN as elective Half Hourly, whether that needs to be written into the Schedule. CF confirmed that the Code Manager would expect Suppliers to have their own processes in place for this scenario, and the Code Manager would not look to codify this so close to MHHS implementation.

CF informed Members there are two intangible benefits from the implementation of R0227, one being improved clarity for both the Gaining and Losing Energy Supplier on the process that should be followed in this scenario, and it will also improve the Consumer Switching journey. CF highlighted two Energy Suppliers responded to the Consultation and both were supportive of the change.

CF stated they would be voting to approve the proposed change solution, the proposed implementation approach and proposed implementation date of 07 November 2025.

Milestone	Activity	From	To
Definition		**05-Dec-24**	**30-Apr-25**
	Solution Development	December	April
	Impact Assessment	March	April
Change Proposal		**01-May-25**	**14-Jul-25**
	Business Case Assessment	April	May
	Solution Refinement	April	May
	Consultation	May	June
	Final Determination	June	July
Voting		**15-Jul-25**	**15-Jul-25**
	Appeal Window	16-Jul-25	30-Jul-25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed change solution;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

16 R0241 – MHHS INCREMENTAL CHANGES FOR GO LIVE

As the Lead Analyst for R0241, HT provided an overview of this Change.

HT informed Members the impacted REC products have been developed and extensively consulted on as part of R0241 and endorsed by the MHHS Programme., as set out in Ofgem's letter to the Code Manager, dated 04 June 2025. HT advised Ofgem's letter also sets out the direct timetable to ensure the Changes are approved in time for the MHHS M8 release date of 22 September 2025.

HT informed Members the Code Drafting process for I0241 has been taken to several CHIG meetings, the Code Drafting Working Group and the Cross Code Advisory Group.

HT informed Members the initial Proposal Plan for R0241 was set up to the end of the Definition stage. HT advised as the Change was expected to have a timetable directed by Ofgem and coordinated under the MHHS Programme Codes Workstream, it was not possible to set out the specific dates beyond Impact Assessment. HT mentioned as intended the Code Manager has been able to confirm the proposed scope before the end of May 2025.

HT informed Members the Code Manager has now extended the Proposal Plan to capture the remaining milestones. HT explained the timeline requires progression of the Change such that a recommendation from the REC Change Panel will be sent to the Authority by 17 July 2025.

HT provided Members with an overview of the milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**06 Feb 25**	**31 May 25**
	Solution Development	February	May
	Impact Assessment	March	May
Change Proposal		**01 Jun 25**	**15 Jul 25**
	Consultation	17 Jun 25	01 Jul 25
	Final Determination	July	July
Voting		**15 Jul 25**	**15 Jul 25**
	Issued for Authority Determination	17 Jul 25	17 Jul 25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve that the Change Report contains sufficient information and detail to progress to Consultation.

17 CHANGE PROPOSAL TRACKER

HL provided Members with the latest Change Proposal Tracker Update.

HL informed Members the first meeting of the working group for I0197 – Introducing a Process to Provide Updates During Fault Resolutions takes place on 18 June 2025, 14:00 – 15:30. HL mentioned the meeting agenda and slides have been published on the REC portal.

HL informed Members the RECPAB approved the change report (Final Recommendation) for R0202 – Performance Assurance Reporting Catalogue Updates (MHHS) for implementation on 27 June 2025.

HL informed Members on 30 May 2025, the Authority published it's decision to send back R0207 – Import/Export MOA Charging Clarification. HL highlighted the Code Manager is currently assessing the required next steps and will provide a further update through the REC Change Bulletin and the REC portal in due course.

HL informed Members I0240 – Data Alignment of Meter Information through MHHS Migration has been discussed at CHIG and the Code Manager consolidated assessment has been completed.

HL informed Members I0245 – Request to Continue Processing ECOES Password Resets on Behalf of MAU has been rejected, as the proposal has no reasonable prospect of being approved.

HL informed Members R0250 – Update to R0060 Implementation Date was approved by the Technical Expert Panel (TEP) on 28 May 2025 and the appeal window is now closed. HL advised R0060 will now be implemented at the 'first available release after M8.

HL informed Members I0260 -Addition of the SOQ Information for TPI's has been accepted as a new issue and is being processed through the data access process.

HL informed Members I0261 – Addition of Export Flag in D0303 Flows has been accepted as new issue. HL explained flows responsible for informing MAP's of installation are being polluted by Export MPAN creation. HL highlighted the impact to MAP's is currently a requirement to manually investigate whether o not an installation flow showing an asset being installed in a second location is a corrective flow on an asset or a flow that can be ignored.

18 APPROACH TO DEFERRED MHHS PROGRAMME CHANGE

HT provided an overview of MHHS identified changes, that have been deemed as required, however will not be progressed under the MHHS Programme.

HT informed Members that On Hold Change Requests (OHR) are Programme Change Requests that were placed on hold, as they didn't meet the requirements of the programme Change Freeze. HT explained the Programme Change Board on 28 January 2025 confirmed their closure and for the changes to be progressed under BAU. HT advised there are seven OHCRs of which there is one REC Change in flight, three potential REC Changes on the Code Manager's internal log and three where no REC change is required.

HT informed Members that as of 16 June 2025, there are 100 Deferred Design Issue Notifications (DINs), with two being aligned to the REC. HT advised both have been confirmed as needing design/Swagger updates, but the REC Change has already been captured.

A more detailed breakdown of the On Hold Change Requests and Deferred Design Issue Notifications can be found on the Portal.

19 ANY OTHER BUSINESS

No additional business was discussed. The Chair closed the meeting.