RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_25_0701**
DATE	**01 July 2025, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Harry Hailwood	Non-Domestic Suppliers	HH	Committee Member
Alex Travell	Electricity Networks	AT	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Martin Brailsford	Metering Equipment Managers	MB	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Keith Foster	Independent SME	KF	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Faye Brookes-Lewis	Consumers	FBL	Committee Member
James Macauley	Ofgem	JM	Committee Member
Lorna Mallon	Code Manager	LM	Subject Matter Expert
Caroline Mettam	Code Manager	CM	REC Technical Services
Florentina Monea	Code Manager	FM	Change Analyst
James Hardy	Code Manager	JH	Change Analyst
Paul Witton-Dauris	Code Manager	PWD	Head of Change
Holly Law	Code Manager	HL	Change Delivery Manager
James Rees	Code Manager	JR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). The Chair welcomed Harry Hailwood to the Change Panel, who was recently elected as the new Non-Domestic Supplier member.

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no additional items of business were raised.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 17 June 2025. The approved minutes will be published as 'final' and made available via the Portal no later than 02 July 2025.

4 R0212 – PROTECTING CRIMESTOPPERS AND THEIR CONTACTS

As the Lead Analyst for R0212, FM provided an overview of the Change.

FM informed Members R0212 seeks to add clarity around the process a party may need to follow in case of a data breach. FM advised the aim is to protect Crimestoppers, as they play a vital role in operating the Energy Theft Tip Off Service (ETTOS) on behalf of RECCo. FM highlighted that Crimestoppers have proposed amendments to REC Schedule 7 – Energy Theft Reduction to reinforce the obligations and potential consequences for a breach of the agreement in place.

FM informed Members as the scope of R0212 is to add clarity around the anonymity of the service provided by Crimestoppers and the process around it, the Code Manager did not conduct a Party Impact Assessment. FM noted four responses were received from the Consultation, two from DNOs and two from Energy Suppliers. FM advised all the respondents were supportive of the proposal, however two queried whether the proposed term in the legal text 'within a reasonable time' was too vague. FM explained it was recognised that the time required could be dependant on a case by case basis, with their being no specific SLA proposed as part of R0212.

KF highlighted that in the Change Report, it states the implementation date of R0173 – Improvements to the Theft Detection Incentive Scheme (TDIS) will be amended under R0259 – Update to R0173 Implementation Date. KF asked when R0259 is likely to be approved. FM explained R0259 is currently at the Consultation stage and once this has closed, an updated Proposal Plan will be bought back to Change Panel at the next meeting on 15 July 2025.

FM provided Members with an overview of the milestones within the Proposal Plan and stated they would be voting to approve the proposed change solution, the proposed implementation approach and proposed implementation date of 07 November 2025.

Milestone	Activity	From	To
Definition		**14-January-25**	**01-April-25**
	Solution Review	**Complete**	**Complete**
Change Proposal		**01-April-25**	**03-June-25**
	Business Case Assessment	**Complete**	**Complete**
	Consultation	**Complete**	**Complete**
	Solution Refinement	**Complete**	**Complete**
	Final Determination	July	July
Voting		**01-July-25**	**01-July-25**
	Appeal Window	July	July

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed change solution;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

5 R0235 – MISSING SCENARIO VARIANTS IN D0179 AND R0235A – MISSING SCENARIO VARIANTS IN D0179 (ALTERNATE SOLUTION)

As the Lead Analyst for R0235 was unable to attend the meeting, JH provided an overview of the Change.

JH informed Members that R0235 was raised proposing to add in the missing scenario variants from REC Schedule 14 – Metering Operations, into the Data Specification, for the D0179 flow. JH advised this is the Conformation of Energisation/De-Energisation of Prepayment Meter. JH highlighted the Distributor Network Operator (DNO) to Metering Operator Agent (MOA) and MOA to DNO variants are missing. JH noted R0235 also proposed to look at the three data items that are mandatory, and whether they should be made optional. JH mentioned these are Credit Balance, Standing Charge and Prepayment Unit Rate.

JH informed Members R0235A was raised proposing the removal of the D0179 from REC Schedule 14, and that the D0139 is sent in all scenarios. JH explained four responses were received on the consultation, three from DNOs and one from an Energy Supplier. JH highlighted all responses were supportive of R0235A and agreed this should be subject to a Self-Governance vote by Change Panel. JH advised three of the four responses agreed with the proposed implementation date, however one thought it could be released sooner into the November 2025 REC Release.

JH informed Members the Code Manager has decided to continue with the proposed February 2026 implementation date, to give time for any Balancing and Settlement Code (BSC) SC change to be raised and go live at the same time, if the BSC wish to raise their own change. JH advised this also enables an Energy Supplier who would need to make system changes to accept the D0139 has time to do so.

JH informed Members that due to the limited engagement from Suppliers during the consultation, the Code Manager cannot be confident that removing the D0179 would have no impact on Energy Supplier's operational businesses. JH highlighted the Code Manager is proposing to remove it from the legal text, but no changes to the Data Specification, meaning the flow can still be sent the way it is currently.

JH informed Members the Code Manager is not raising a change to the BSC to align the codes, JH advised D0179 is in BSCP515 Licensed Distribution, and it is up to the BSC or another party to raise a change to the BSC if they wish for the D0179 to be removed from the BSC. JH mentioned if it is not raised, there is no impact to the BSC as there are no changes to the Data Specification.

JH provided Members with an overview of the milestones within the Proposal Plan and stated they would be voting to approve the proposed change solution for R0235A and reject R0235, the proposed implementation approach and proposed implementation date of 26 February 2026. .

Milestone	Activity	From	To
Definition		**14 Jan 25**	**30 Apr 25**
	Code Manager Assessment	January	February
	Solution Refinement	February	March
	Change Issues Group	March	March
	Impact Assessment	March	April
Change Proposal		**01 May 25**	**30 Jun 25**
	Business Case Assessment	April	May
	Consultation	May	June
	Final Determination	June	June
Voting		**01 Jul 25**	**01 Jul 25**
	Appeal Window	02/07/2025	16/07/2025

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed change solution for R0235A, and reject R0235;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 27 February 2026 .

6 I0256 – MM00023/D0135 – ASSET CONDITION REPORT CLARIFIACTION OF INTENT ON R0021/R0101

As the Lead Analyst for I0256 was unable to attend the meeting, JH provided Members with an overview of the Issue.

JH informed Members that in the Asset Condition Report Market Message (MM00023/D01235), SV00025 (MOA to Supply Fault Information Centre (SFIC), Scenario Variant (SV) has group 60H (Asset Condition) range set to 1-1. JH advised REC Changes R0021 and R0101 introduced Scenario Variant SV00493 (SIP to SFIC) to the D0135 flow, which sets group 60H range to 0-*. JH noted it has been queried with the Code Manager if this was in error, as MOAs and SIPs should act in the same manner when sending D0135 flows. JH noted this was presented to the Metering Expert Panel (MEP)EP in April, who advised this should be 1-1, the same as MOA.

JH informed Members that since the discussion at April MEP, further queries have been raised over SV00049 (Crowded Meter Room MOA (CMRM) to SFIC) which also sets group 60H range to 0-*, and the MHHS Data Specification where the Advanced and Smart Meter Service has this group 60H range listed as 0-0. JH mentioned it was also raised that there is no mention of any party sending the D0135 in REC Schedule 14 – Metering Operations, and this may need to be added in. JH confirmed this has been judged as not required as part of this Change Proposal, as this obligation is held in the Distribution Connection and Use of System Agreement (DCUSA).

JH informed Members there are no cross code impacts associated with this Change Proposal as all the Scenario Variants with proposed amendments are owned by the REC.

JH provided Members with an overview of the milestones within the Proposal Plan.

Milestone	Activity	From	To
Definition		**15 May 25**	**22 Aug 25**
	Code Manager Initial Assessment	May	June
	Solution Development	May	June
	Impact Assessment	July	August
Change Proposal		**23 Aug 25**	**28 Oct 25**
	Business Case Assessment	August	September
	Consultation	September	October
	Final Determination	October	October
Voting		**29 Oct 25**	**29 Oct 25**
	Appeal Window	30 Oct 25	13 Nov 25

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Proposal Plan for I0256.

7 OFGEM UPDATE

JM informed Members that Ofgem has published it's decision on Code Manager selection, with the decision setting out the three stage selection process. JM advised the process starts with the initial eligibility assessment, which goes through to a licensing agreement and then implementation and assurance. JM stated guidance was also published alongside the decision.

JM informed Members that Ofgem intend to make regulations for competitive selection for Code Managers with DESNZ. JM explained the laying date is yet to be scheduled for later this year, however guidance will be published as part of that process.

JM informed Members the DESNZ and Ofgem Consultation on Code Manager license conditions and modification appeals closed on Friday 27 June 2025. JM advised Ofgem are starting to analyse the responses and work out how best to progress.

8 CHANGE PROPOSAL TRACKER

HL provided Members with the latest Change Proposal Tracker Update.

HL informed Members the Code Manager received a submission from a party to introduce a two-factor authentication on the Electricity Enquiry Service (EES). HL explained the Code Manager sought advice from the RECCo Data Protection Officer and Information Security Officer and from the EES Service Provider, and it was agreed this Change Proposal should be rejected. HL highlighted the party have challenged the rejection and have asked for it to be escalated.

HL informed Members the process in REC Schedule 5 – Change Management states if a party wants to appeal the rejection of a Change or an Issue submission, it will be presented to Change Panel to decide whether to agree with the rejection or overturn it. HL highlighted the Change was rejected originally

because EES is accredited to ISO27001 and not cyber essentials, this meaning non-compliance with cyber essentials isn't a concern. HL explained ISO27001 is a much more comprehensive security framework for which an audit does not need to be passed.

HL informed Members that the Code Manager has confirmed that CE compliance is only mandatory for specific government contracts, and it is not mandatory for EES to be certified against this specific framework.

RECCP Members noted the Code Manager's recommendation; and

- **AGREED** unanimously to approve the rejection of this Change Submission.

HL informed Members that on 11 June 2025, the MEP voted to approve the proposed solution and implementation technique for R0152 – Revision to the Consolidated Metering Code of Practice (CoMCoP), however voted to reject the proposed implementation date of 12 September 2025. HL explained on 16 June 2025, the MEP voted to approve the revised proposed implementation date of 07 November 2025 via an ex-committee decision.

HL informed Members that on 25 June 2025, the Technical Expert Panel (TEP) voted to approve R0242 – Missing Scenario Variant from R0043 for implementation on 27 February 2026.

HL informed Members I0262 – Additional Registration Data _Gas) under Smart Energy Code was currently undergoing Code Manager initial assessment. HL advised this is expected to be a cross-code change with the SEC.

HL informed Members the Party Impact Assessment for I0254 – Non-Domestic Change of Occupier Reporting (R0155) closed on 27 June 2025. HL highlighted the Code Manager is reviewing the responses and remains in engagement with Ofgem around the solution delivery options. HL advised the Code Manager will be able to provide further information and clarifications once a Service Provider Impact Assessment has been completed by REC Performance Assurance on 09 July 2025.

HL informed Members that on 26 June 2025, the Authority published its decision to approve R0233 – Introduction of an Energy Theft Unit under the REC and R0234 – Introduction of an Energy Theft Referral Assessment Service under the REC. HL advised both Changes were implemented on 27 June 2025.

9 ANY OTHER BUSINESS

No additional business was discussed. The Chair closed the meeting.