RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_25_0819**
DATE	**19 August 2025, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Harry Hailwood	Non-Domestic Suppliers	HH	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Martin Brailsford	Metering Equipment Managers	MB	Committee Member
Alex Travell	Electricity Networks	AT	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Keith Foster	Independent SME	KF	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Faye Brookes-Lewis	Consumers	FBL	Committee Member
Cristina Ullastre	Ofgem	CU	Committee Member
Dovile Kvedyte-Corrigan	Ofgem	DKC	Committee Member
Glenn Sheern	Code Manager	GS	Subject Matter Expert
Lorna Mallon	Code Manager	LM	Subject Matter Expert
April Harbour	Code Manager	AH	REC Technical Services
Annabel Ashworth	Code Manager	AA	Change Analyst
Caroline Freimuller	Code Manager	CF	Change Analyst
Francine Peyroux-Sissoko	Code Manager	FPS	Change Analyst
Paul Witton-Dauris	Code Manager	PWD	Head of Change
Holly Law	Code Manager	HL	Change Delivery Manager
James Rees	Code Manager	JR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no additional items of business were raised.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 05 August 2025. The approved minutes will be published as 'final' and made available via the Portal no later than 20 August 2025.

4 R0179 – PROPOSAL FOR LIMITING QUERIES IN EES API CALLS (SINGLE QUERY PER API CALL)

As the Lead Analyst for R0179, HL provided an overview of the Change.

HL informed members that this Issue has been raised proposing to establish a limit on the number of queries permitted within a single Application Programming Interface (API) call. APIs are designed to be used for small amounts of data often, rather than infrequently for large volumes of data.

The Electricity Enquiry Service (EES) Service Provider provided data that showed the average performance for 'one query to one call' is typically between 0.15 and 0.28 seconds and that performance slows down to over 250 seconds when 40,000 queries are packed into 1 call, around 1000 times slower than average.

Even with a fewer number of queries, for example 10,000, the service is still slower at processing those calls by a factor of 200, with responses times of around 50 Seconds.

HL advised a consultation was circulated on 20 June 2025, in total four responses were received from four Energy Suppliers, one of which was marked confidential. In general, two of the responses were supportive of the change, and two were not.

Two of the Energy Suppliers that responded agreed with the solution and commented that this would have no impact on them, as they are already working in the way this Change Proposal proposes, which is to only put one query into a single API call. Two Energy Suppliers did not agree with the proposed solution and think that alternative solutions should be considered.

Two responses agreed with the proposed implementation and approach, one did not agree as they do not think the solution should be implemented, and another suggested that there should be a review six months after Market Wide Half-Hourly Settlement (MHHS) migration begins.

HL informed Members one Supplier has submitted a comment on the Final Change Report, which is very similar to their response to the Consultation.

HL informed Panel Members that the Code Manager considers that there is a positive case for change for implementing this Change Proposal on the basis that the proposed solution:

• Effectively resolves the problem statement;

• The cost and effort of implementing and operating the proposed solution is proportionate and cost-effective;

• Brings EES in line with Gas Enquiry Service (GES), creating alignment across the fuels;

• The risk of not implementing this solution outweighs the risk of implementing. The actions of a few Parties using the system how it is not intended to be used is causing problems for a greater number of users who are using the system correctly and how it is designed to be used; and

• Implementing the change will deliver benefits to the majority of EES users, whilst negatively impacting a small number of users.

HL stated Members would be voting to approve the proposed change solution, proposed implementation approach and proposed implementation as the date of 07 November 2025. HL informed Members the proposed implementation date is the first implementation date after MHHS go live, where the anticipated number of calls into the EES will increase.

HH advised there is a bit of concern from Non-Domestic Suppliers that this change will prove difficult for them to manage. HL highlighted the Code Manager has been quite thorough with the reasoning as to why this change should be implemented. HL mentioned this change was advertised in the weekly bulletins and at Change Issues Group (CHIG) and only two negative responses were received.

BA raised that the implementation date of 07 November 2025 does not seem to give Suppliers enough time to make the required changes to their system for this change. BA highlighted that they approve of the change, but the implementation approach may need to be adjusted. HL advised the Consultation responses did not object specifically to the implementation date, it was to implementing the change in its entirety and the responses that supported the change agreed with the implementation date.

HL informed Members they would be voting to approve the proposed change solution, proposed implementation approach and proposed implementation date of 07 November 2025.

RECCP Members noted the Code Manager's recommendation; and

- **AGREED** to approve the proposed change solution;
- **AGREED** to approve the proposed implementation approach; and
- **AGREED** unanimously to reject the proposed implementation date of 07 November 2025

HL informed Members the next step will be for the Code Manager to reach out to the Parties who did respond to the Consultation and advise them that the proposed implementation date has been rejected, and suggest another implementation date which might be more suitable.

5 I0190 – RELATED METER POINT RMP STATUS RULES

As the Lead Analyst for I0190, CF provided Members with an overview of the Issue.

CF informed Members that the MHHS drafting within REC Schedule 28 – Related Meter Points has updated paragraph 5.1, allowing related meter points to be in a status of Created or Operational, as long as all Metering Points are in the same status. CF advised this is planned to go live on 22 September 2025, as part of the MHHS milestone 8 code release.

CF informed Members that it has been raised by St Clements in their role as a Service Provider of the Supplier Meter Registration Service (SMRS), that for Metering Points that have migrated into the MHHS arrangements, Primary Metering Points with a status of Operational should be able to be linked to Secondary Metering Points with a status of Created. CF highlighted once the relationship has been established, the relevant agents will be automatically appointed on the Secondary Metering Point to match the Primary Metering Point, moving the RMP status from Created to Operational.

CF informed Members St Clements have raised that the current legal text within REC Schedule 28 is too restrictive and it is not making full use of the functionality that will be provided by MHHS. CF highlighted the Code Manager has issued an Information Request, to primarily engage Distribution Network Operators (DNOs) and Energy Suppliers to find out whether they would find this functionality useful and whether this issue has any merit in being progressed.

KF raised that responses are vital in identifying how this issue can be progressed and asked what the approach is to ensure enough responses are received. CF explained this issue was presented at CHIG on 07 August and will be advertised in the weekly Change Bulletin. CF advised no responses have yet been received on the Information Request and it closes on 22 August 2025. CF highlighted if no responses are received, this issue can be taken back to CHIG to confirm there is not an appetite for this issue, and the Code Manager will take that away to determine if the Issue should be progressed.

LM advised the Code Manager has looked into the last two years' worth of related Meter Point Administration Number (MPAN) creations in EES to try and identify a pattern. LM noted this has been discussed with the Balancing and Settlement Code (BSC) and it could be that there is no business case for this issue, however it could then be passed over to the BSC as a potential data cleanse issue.

CF provided Members with an overview of the milestones within the Change Report (Proposal Plan).

Milestone	Activity	From	To
Definition		**14 Jul 25**	**31 Oct 25**
	Solution Analysis	July	August
	Solution Development	August	October

RECCP Members noted the contents of the Change Report (Proposal Plan); and

- **AGREED** unanimously to approve the Proposal Plan for I0190.

6 R0201 – CREATION OF A TOOL TO MANUALLY CORRECT ERDS/CSS DISCREPANCIES

As the Lead Analyst for R0201, HL provided an overview of the Change.

HL informed Members that there are instances where Electricity Retail Data Service (ERDS) (and SMRS under BSC governance) can be misaligned with the Central Switching Service (CSS). HL noted under the MHHS arrangements there is no mechanism for manual correction which is in place today. HL mentioned from MHHS go live, the Supplier will not be able to appoint their preferred agents. HL explained this only applies to MHHS Migrated Metering Points, as the existing mechanism for manually correcting data would be used if the issue is related to a non-migrated Metering Point.

HL informed Members that in the event of a Supplier not being able to appoint its own agents, this may prevent the Supplier from accurately billing the Consumer. HL advised the potential impact will increase as MHHS Migration continues, with more MHHS Metering Points potentially impacted by any CSS/ERDS discrepancies. HL highlighted a change in the REC can only cover the correction of data in ERDS and a BSC change will need to be raised to deliver the CR-045 proposed changes.

HL informed Members the BSC completed their Consultation phase and overall, the responses were supportive of the change. HL mentioned the REC has conducted a Party Impact Assessment and in total, eight responses were received, one from an Energy Supplier, six from DNOs and one from the Metering

Point Registration System (MPRS) Provider. HL noted all of the responses were supportive of the proposed change.

HL informed Members that currently there is not a solution to fix the underlying problem, however there are accepted exceptions that can occur and fixing the underlying problem was outside the scope of this change. HL advised the change was submitted with no alternative solution; however, a question can be included in the Consultation around that subject.

AT asked what the costings were for this change. HL explained it is based on the lower and upper limits on what the responses to the Impact Assessment were, which has estimated between £1.2 million and £2.048 million, which will be divided between all 40 DNOs. AT asked if the Code Manager knew how these discrepancies within the CSS and ERDS occur.

ACTION: RECCP_25_0819_06_01 – The Code Manager to investigate the root cause on how CSS and ERDS discrepancies may occur.

HL provided Members with an overview of the milestones within the Proposal Plan and stated they would be voting to approve that the Change Report contains sufficient information to progress to Consultation.

Milestone	Activity	From	To
Definition		**01-Aug-24**	**03-Mar-25**
	Solution Development	Complete	Complete
	Impact Assessment	Complete	Complete
	Solution Refinement	Complete	Complete
Change Proposal		**04-Mar-25**	**16-Sep-25**
	Business Case Assessment	Complete	Complete
	Update Responsible Committee	August	August
	Consultation	August	September
	Final Determination	September	September
Voting		**16-Sep-25**	**16-Sep-25**

RECCP Members noted the contents of the Change Report Proposal Plan; and

- **AGREED** unanimously to approve the Proposal Plan for R0201; and
- **AGREED** unanimously to approve that the Change Report contains sufficient information to progress to Consultation.

7 R0251 – AMENDMENT TO THE BUSINESS CASE FOR R0044

As the Lead Analyst for R0251, HL provided an overview of this Change.

HL informed Members that during MHHS System Integration Testing (SIT), additional requirements have been identified by the CSS Provider, which means the business case for R0044 is no longer accurate. HL advised R0251 has been raised to update the business case to include the additional costs. HL explained a Consultation was issued for R0251 on 18 August 2025 and four responses were received, two from Energy Suppliers and two from DNOs. HL highlighted all responses agreed that the business case for R0044 should be updated to reflect the additional costs identified during SIT testing.

SE raised a point around needing to raise an additional change if there has only been a minor change to the costs involved in an original business case. HL advised the original business case which was consulted on did not include the costings and it was important to consult on the business case to ensure it was still needed.

HL informed Members they would be voting to approve the updated Business Case for R0044 – MHHS Programme Changes required to the CSS.

RECCP Members noted the Code Manager's recommendation; and

- **AGREED** to unanimously approve the updated Business Case for R0044 – MHHS Programme Changes required to the CSS.

8 I0266 – REC DATA SPECIFICATION CLARIFICATIONS

As the Lead Analyst for I0266, CF provided an overview of the Issue.

CF informed Members that prior to the REC, the Master Registration Agreement (MRA) and Supply Point Administration Agreement (SPAA) had additional mandatory information that sat alongside the Data Transfer Catalogue, with additional conditions, examples and rules for populating various data flows. CF advised these were known as Annex B and Annex C, which did not fully migrate over to the REC or transfer to other industry codes.

CF informed Members various engagement with CHIG, Metering Expert Panel (MEP) and Technical Expert Panel (TEP) will take place throughout the process as critical friends. CF explained this will have a cross code impact, especially with the BSC and Uniform Network Code (UNC) and conversations will happen at Cross Code Steering Group (CCSG). CF highlighted Solution Development has already started, and it has been identified that the Data Specification, REC Schedule 14 and REC Schedule 30 are all impacted, with a new operational document potentially being introduced.

CF provided Members with an overview of the milestones within the Change Report (Proposal Plan).

Milestone	Activity	From	To
Definition		**11 Jul 25**	**30 Nov 25**
	Solution Development	July	September
	Change Issues Group update	October	October
	Solution Refinement	October	November

RECCP Members noted the contents of the Change Report (Proposal Plan); and

- **AGREED** unanimously to approve the Proposal Plan for I0266.

9 I0267 – SMART METER INSTALLATION SURVEYS (SMIS) – MICROBUSINESS REQUIREMENTS

As the Lead Analyst for I0267, CF provided an overview of the Issue.

CF informed Members this issue has been raised by a Non-Domestic Energy Supplier, over the differences in obligations on sending the SMIS to Domestic and Non-Domestic Consumers. CF advised they have highlighted that the lack of minimum threshold in place for Smart Meter Installations at Microbusiness premises, coupled with the requirement for Energy Suppliers to use an independent Smart Meter Installation Schedule (SMIS) organisation, means these Suppliers could face large costs to survey a small number of Consumers.

CF informed Members an Information Request has been issued to Energy Suppliers to try and obtain backing data to help form a solution. CF explained the Code Manager believes there are two potential solutions, one being to introduce a minimum threshold for Energy Suppliers installing Smart Meters at Microbusiness premises. CF highlighted a potential concern with this solution is the output of the SMIS surveys are sent to Department for Energy Security & Net Zero (DESNZ), who use it for various reporting purposes. CF highlighted the other solution option is removing the requirement for Energy Suppliers to have to use an independent survey organisation and allowing them to do this internally, which will mean a reduction in costs. CF noted if another solution is offered in the Information Request, that can also be investigated.

SE asked if a common template can be implemented for Parties to use. CF explained there is a template which has a set of questions Suppliers are required to use, however they are still required to use an independent survey organisation.

CF provided Members with an overview of the milestones within the Change Report (Proposal Plan).

Milestone	Activity	From	To
Definition		**22 Jul 25**	**30 Nov 25**
	Code Manager Initial Assessment	July	August
	Solution Analysis	July	August
	Information Request	August	September
	Solution Development	September	November

RECCP Members noted the contents of the Change Report (Proposal Plan); and

- **AGREED** unanimously to approve the Proposal Plan for I0267.

10 CHANGE PROPOSAL TRACKER

HL provided Members with the latest Change Proposal Tracker Update.

There have been five new submissions since the last update:

1. I0272 – Enabling Transparency of the CRS Providers REC Service Level Performance. The Code Manager accepted this issue on 07 August 2025.
2. I0273 – Sharing of SSC and TPR information for MHHS Smart and Advanced Meters. The Code Manager accepted this issue on 07 August 2025.
3. I0274 – Gas Pressure and Capacity Information Transparency. The Code Manager accepted this issue on 07 August 2025

4. I0275 – MHHS Metering Points across Marker Segments. The Code Manager accepted this issue on 14 August 2025.
5. R0276 – SFIC to CMRM- missing Scenario Variant in D0126/MM00016. The Code Manager accepted this Change Proposal on 14 August 2025.

There has been one sub-committee decision since the last update.

- R0198 – Metering Asset Manager (MAM) Communication Method Register. On 13 August 2025, the MEP voted to approve this Change Proposal for implementation in February 2026.

Further updates provided were:

- R0207 – Import/Export MOA Charging Clarification. Following the Authority send back on 30 May 2025, the Code Manager is setting up a Working Group to develop a solution that addresses the issues as set out in the send back letter. The first Working Group will be held on 03 September, 14:00 – 15:30.
- R0223 – Reconciliation of Unallocatable Transactions Review. The Consultation closed on 15 August, and the Code Manager will now proceed more quickly than the Proposal Plan and complete the Final Assessment before publishing the Change Report (Final Recommendation) on 22 August. This will be presented to REC Change Panel o 02 September.

11 ANY OTHER BUSINESS

AA introduced themselves to Members as a new Change Analyst for the Code Manager.

No further additional business was discussed. The Chair closed the meeting.