RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_25_0916**
DATE	**16 September 2025, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Harry Hailwood	Non-Domestic Suppliers	HH	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Martin Brailsford	Metering Equipment Managers	MB	Committee Member
Alex Travell	Electricity Networks	AT	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Alice Williams	Consumers	AW	Committee Member
Faye Brookes-Lewis	Consumers	FBL	Observer
Cristina Ullastre	Authority	CU	Observer
Glenn Sheern	Code Manager	GS	Subject Matter Expert
Lorna Mallon	Code Manager	LM	Subject Matter Expert
Annabel Ashworth	Code Manager	AA	Change Analyst
Francine Peyroux-Sissoko	Code Manager	FPS	Change Analyst
Harriet Truss	Code Manager	HT	Senior Change Lead
James Hardy	Code Manager	JH	Senior Change Lead
Caroline Freimuller	Code Manager	CF	Senior Change Lead
Paul Witton-Dauris	Code Manager	PWD	Head of Change
Holly Law	Code Manager	HL	Change Delivery Manager
James Rees	Code Manager	JR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). The Chair advised apologies had been received from Keith Foster.

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; one additional item of business was raised ahead of the meeting.

3 APPROVAL OF PREVIOUS MINUTES

JR highlighted a comment had been received on the Minutes from the previous meeting. The comment was around I0186 – Non Dual-Fuel Gas Priority Service Register (PSR) Consumer, the Minutes stated 'JH advised Members that while non dual-fuel Consumers represent less than 10% of domestic households, not all require PSR support, however for those who do, it is essential that their needs are captured and shared using existing two-way data flows and standard processed. JR advised there was a typo in the last sentence, the Minutes should state 'standard processes', rather than standard processed. JR confirmed the update will be made to the minutes and issued as Final, pending any further comments.

No further comments were made and RECCP Members unanimously approved the draft minutes from the previous meeting held on 02 September 2025. The approved minutes will be published as 'final' and made available via the Portal no later than 17 September 2025.

4 R0205 – PROVISION OF HALF-HOURLY CONSUMPTION DATA FOR ADVANCED METER ERRONEOUS SWITCHES

As the Lead Analyst for R0205, JH provided an overview of the Change.

JH explained to be able to accurately bill an Advanced Meter site, following repatriation of that Consumer to their correct Energy Supplier after an Erroneous Switch has been raised and agreed, the Gaining Supplier needs to have access to Half-Hourly consumption data for the Erroneous Switch period when they were not the registered Supplier. JH advised the only place that an Energy Supplier could reliably source that Half-Hourly consumption data would be from the Losing Supplier.

JH informed Members the proposed solution is to obligate the Gaining Supplier to provide Half-Hourly consumption data to the Losing Supplier for the period they were the registered Supplier. JH noted this data may be actual or estimated reads, to factor in for Non-Communicating Smart Meters, dependant on the data available to the Gaining Supplier. JH noted the Gaining Supplier will be required to share this data within five working-days of the Erroneous Switch being agreed, via a reporting template. This would be shared using PT0047.

JH informed Members this proposed solution will enable accurate billing after an Erroneous Switch involving Advanced Meters, by ensuring the Gaining Supplier can access Half-Hourly consumption data from the Losing Supplier, for the period they were the erroneously supplying the Consumer. JH advised this will prevent Consumer detriment caused by estimated billing, which can result in incorrect charges and complaints, by mandating secure and timely data sharing through Secure Data Exchange Portal (SDEP).

JH explained the Code Manager engaged with the Change Issues Group (CHIG) across three meetings, where stakeholders discussed impacts, reviewed draft legal text and requested further opportunities to

input into the reporting template before finalisation. JH advised there was general support from the Party Impact Assessment (PIA), with mixed views on the benefits. Most Energy Suppliers agreed the change would improve billing accuracy and reduce Consumer detriment; however, some felt the benefits to their own operations would be minimal. JH mentioned respondents highlighted challenges with accessing Half-Hourly data especially for non-communicating meters and requested flexibility in data formats, longer lead times and clearer Service Level Agreement (SLA) definitions.

JH highlighted respondents to the Consultation agreed that R0205 addresses Consumer detriment from Erroneous Switches involving Advanced Meters, and supported the legal text change and implementation date, although one Party expressed a preference for more preparation time. JH advised stakeholders raised issues with the five working-day SLA and suggested the SLA should start from the switch activation date, rather than the agreement date. While acknowledging data sourcing and coordination challenges, respondents agreed the benefits justify the change.

JH informed Members they would be voting to approve the proposed solution, proposed implementation approach and proposed implementation date of 07 November 2025.

RECCP Members noted the Code Managers recommendation; and

- **AGREED** unanimously to approve the proposed solution;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

5 I0218 – PROPOSAL TO ENABLE BROADER USE OF RETAIL ENERGY LOCATION (REL) DATA FOR NON-SWITCHING APPLICATIONS

As the Lead Analyst for I0218, JH provided Members with an overview of the Issue.

JH informed Members that REC Schedule 29 – Address Management provides the only permitted usage for REL data, as being for switching purposes. JH advised it states that REL address data is synchronised with the Electricity and Gas Enquiry Services to support switching activities and may only be shown on public facing websites of approved Price Comparison Websites (PCW's), with prior permissions from the Ordnance Survey.

JH mentioned the issue is that the REC currently specifies that REL data can only be used for switching purposes and cannot be used in other use cases. JH highlighted Energy Consultants, Ofgem and REC Parties have been unable to benefit from this data and therefore Consumers are unable to benefit from the full potential use of their data.

JH informed Members that following the completion of the Initial Service Provider Impact Assessments, the solution went through further refinement and review and following conversations with the Proposer, it has been determined that a technical solution is required. JH advised the proposed solution will require detailed technical Impact Assessments from the relevant Service Providers and these will need to explore the technical practicality, and potential system changes necessary to support the proposed solution.

JH explained that due to the impacts of the MHHS Code Freeze, the Code Manager will agree prioritisation with the relevant Service Provider and then will provide a further update to the Responsible Committee in November, including the planned start dates for the technical Service Provider Impact Assessments, if they have not already commenced.

JH provided Members with an overview of the updated milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**05-Dec-24**	**18-Nov-25**
	Solution Development	December	November
	Legal Review	April	April
	Non-Technical Service Provider Impact Assessments	April	August
	Agreement on Prioritisation of Technical Service Provider Impact Assessments	November	November

RECCP Members noted the Change Report; and

- **AGREED** unanimously to approve the update to plan for I0216.

6 R0232 – NON-DOMESTIC CHANGE OF OCCUPIER SDEP SCREENS (R0155 SOLUTION)

As the Lead Analyst for R0232, JH provided an overview of the Change.

JH informed Members that the dedicated Non-Domestic Change of Occupier SDEP screens could not be implemented under R0155, due to the MHHS Code Freeze. JH explained this resulted in a temporary workaround using the existing PT0056 and PT0067 screens, which increased risk and workload for Energy Suppliers. JH highlighted Energy Suppliers faced operational inefficiencies, increased risk of errors and data security concerns due to the use of non-purpose built screens for evidentiary document exchange, during the Change of Occupier processes.

JH highlighted the proposed solution will introduce new and dedicated Non-Domestic Change of Occupier SDEP screens, with enhanced functionality, reporting and Performance Assurance features. JH noted this will replace the temporary workaround and improve process efficiency and data security.

JH confirmed the Non-Domestic Change of Occupier SDEP screens will contain the following information:

- Meter Point X Number (MPxN)
- Multi MPxN Flag – i.e are there more than one?
- Date of Change of Occupier
- Number of Attachments
- Accept Evidence – Y/N – only available to the receiving Energy Supplier.
- Additional Info – must be populated if N.

The Non-Domestic Change of Occupier SDEP screens will also auto populate the following:

- Date of Creation, Date of Response
- The Service Level Agreement is ten working-days so it will require the RAG status based on this obligation.

JH mentioned stakeholders at the CHIG agreed on the need for dedicated Non-Domestic Change of Occupier SDEP screens. They supported the proposed requirements presented by the Code Manager and confirmed these should be taken forward as the basis for the solution. JH advised the Energy Suppliers who responded to the Party Impact Assessment supported the solution, noting the dedicated SDEP screens would streamline the Change of Occupier process, improve document sharing and Performance Assurance.

JH explained there was broad support from the responses to the Consultation, with stakeholders agreeing on the need for improved functionality and the proposed implementation date of 07 November 2025. JH mentioned minor feedback included a request for clearer terminology, which the Code Manager committed to address in updated guidance, to ensure consistent interpretation across users.

JH informed Members they would be voting to approve the proposed solution, proposed implementation approach and proposed implementation date of 07 November 2025.

RECCP Members noted the Code Managers recommendation; and

- **AGREED** unanimously to approve the proposed solution;
- **AGREED** unanimously to approve the proposed implementation approach; and
- **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

7 R0263 – SHARING CONFIRMED ENERGY THEFT WITH THE BSSCO

As the Lead Analyst for R0263, JH provided an overview of the Change.

JH informed Members the REC framework currently lacks a provision to share confirmed Energy Theft data with the Balancing and Settlement Code Company (BSCCo), creating a gap that affects Settlement accuracy. JH explained that without access to this data, BSCCo cannot verify that Energy Theft cases are correctly reflected in Settlement, potential leading to financial imbalances and reduced market integrity. JH highlighted the proposed solution is to amend REC Schedule 7 – Energy Theft Reduction to explicitly permit the REC Code Manager to share Confirmed Energy Theft data with the BSCCo.

JH noted R0263 will close a governance gap left by the transition to the REC, aligning with Ofgem's expectations for cross-code coordination. JH confirmed by enabling the REC Code Manager to share confirmed Energy Theft data with the BSCCo, the solution ensures that theft related consumption is accurately reflected in settlement calculations. This will reduce financial imbalances, improve cost allocation across Market Participants and enhance fairness for both Consumers and Energy Suppliers.

JH mentioned one Party informed the Code Manager after the publication of the Change Report (Final Recommendation) that they agree with the proposed solution, but based on the assumption that there was no specific reason for this data sharing obligation not being transferred into the REC framework at the time of the transition to the REC.

JH informed Members there was broad support from the responses to the Consultation, with stakeholders recognising it's alignment with previous frameworks and benefits for settlement accuracy. JH highlighted concerns were raised about data sensitivity and a need for clearer guidance on that theft data would be shared with the BSCCo. JH noted there were mixed views on the implementation date, however no changes were made to the solution or legal drafting following the Consultation.

JH informed Members they would be voting to approve the proposed solution, proposed implementation approach and proposed implementation date of 07 November 2025.

RECCP Members noted the Code Managers recommendation; and

- **AGREED** unanimously to approve the proposed solution;

- **AGREED** unanimously to approve the proposed implementation approach; and
    - **AGREED** unanimously to approve the proposed implementation date of 07 November 2025.

8 I0271 – CLARIFICATION OF ASP, AMI AND EMO ACCESSION REQUIREMENTS

As the Lead Analyst for I0271, BA provided an overview of the Issue. BA confirmed this will be a Self-Governance, non-urgent Change, with the Metering Expert Panel (MEP) as the Responsible Committee.

BA informed Members that while REC Schedule 15 – Metering Accreditation is explicit that Meter Operator Agents (MOAs) and Meter Asset Managers (MAMs) need to accede to the REC, it is not explicit on whether Automated Meter Reading Service Providers (ASPs), Approved Meter Installers (AMIs) and Electricity Meter Operatives (EMOs) need to accede to the Code. Due to this lack of clarity in the Code, these companies may not be sure of their REC obligations.

BA confirmed the proposed solution is to amend the legal text of the REC Schedule 15 – Metering Accreditation to clarify that EMOs and AMIs shall accede to the Code. In regard to ASPs, Schedule 15 will be clarified that those accredited against the Consolidated Metering Code of Practice (CoMCoP) are not a Party to the REC, nor do they need to accede to it. In addition, REC Schedule 1 – Interpretations and Definitions will also be amended to remove the duplicate definitions of ASPs and provide a consolidated definition.

BA provided Members with an overview of the Milestones in the Proposal Plan and stated that pending approval, a Consultation will be issued from 19 September – 10 October 2025, with MEP expected to vote in November 2025.

Milestone	Activity	From	To
Definition		**31 Jul-25**	**19 Sept-25**
	Code Manager Initial Assessment	July	August
	Solution Development	July	September
	Legal Review	July	September
	Business Case Assessment	September	September
Change Proposal		**20 Sept-25**	**11 Nov-25**
	Consultation	September	October
	Final Determination	October	November
Voting		**12 Nov-25**	**12 Nov-25**
	Appeal Window	13 November	27 November

RECCP Members noted the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway; and
- **AGREED** unanimously to approve the Proposal Plan and Timetable.

9 R0276 – SFIC TO CMRM – MISSING SCENARIO VARIANT IN D0126/MM00016

As the Lead Analyst for R0276, CF provided Members with an overview of the Change Proposal. CF confirmed this will be a Self-Governance non-urgent Change, with the Technical Expert Panel (TEP) as the Responsible Committee.

CF informed Members that the Scenario Variant of the Supply Fault Information Centre (SFIC) to Crowded Meter Room MEM (CMRM) is missing from the D0126/MM00016 (Asset Condition Report Response / Clearance) Market Message. CF explained CMRM's can send the D0135/MM00023 Asset Condition Report Market Message to the SFIC, but the SFIC cannot send a response to the D0126/ MM00016 Asset Condition Report Response / Clearance Market Message to confirm the outcome of their investigation.

CF highlighted the proposed solution is to introduce a SFIC to CMRM Scenario Variant for the D0126/MM00016 Asset Condition Report Response / Clearance Market Message. CF confirmed pending approval, an Impact Assessment will open on 19 September 2025.

CF provided Members with an overview of the milestones in the Change Report Proposal Plan.

Milestone	Activity	From	To
Change Proposal		**14 Aug 25**	**27 Jan 26**
	Code Manager Initial Assessment	August	September
	Party Impact Assessment	September	October
	Business Case Assessment	October	November
	Consultation	November	December
	Final Determination	December	January
Voting		**28 Jan 26**	**28 Jan 26**
	Appeal Window	29 Jan 26	12 Feb 26

RECCP Members noted the Change Report; and

- **AGREED** unanimously to approve the Change Path; and
- **AGREED** unanimously to approve the Proposal Plan.

10 CHANGE PROPOSAL TRACKER

HL provided Members with the latest Change Proposal Tracker Update.

HL highlighted there have been three new submissions since the last update:

- R0279 – Housekeeping November 2025 – This was raised on 04 September 2025 and the Code Manager expects to present this to Change Panel on 21 October 2025 for voting.
- R0280 – CSS Certificate Authority Audit Clarification – The Code Manager accepted this Change Proposal on 04 September 2025.
- I0281 – Extending R0067 Functionality to Electricity Retail Data Agent (ERDA) – The Code Manager accepted this Issue on 11 September 2025.

HL confirmed there has been one Sub-Committee decision since the last update:

- R0216 – REC Changes to tie in with DCP419 – On 10 September 2025, the MEP voted in line with the Code Manager recommendations, to recommend that the Authority reject R0216. This Change Proposal is now with the Authority, awaiting decision.

HL provided further updates regarding to other Changes and Issues.

- I0189 – Voice of the Consumer – The Code Manager expects an extension to plan to be with Change Panel by the end of the week for ex-committee review.
- I0190 – Related Meter Point RMP Status Rules – Following closure of the Information Request and conversations with RECCo, the Code Manager is progressing the issue. The proposed lega; text has been reviewed by the REC Legal Advisors and sent to DCC and St Clements to confirm there is no impact to their systems. The Code Manager expects to proceed to a PIA at the end of the week.
- R0201 – Creation of a Tool to Manually Correct ERDS/CSS Discrepancies – The Consultation closed on 10 September 2025. The Code Manager will review the responses and complete the Final Assessment. The Change Report (Final Recommendation) will be presented to Change Panel on 07 October 2025.
- R0243 – Transfer of Standard Settlement Configuration (SSC) and Time Pattern Regime (TPR) Data Item Ownership – The Change Report (Final Recommendation) was published on 11 September 2025, and will be presented for voting at TEP on 24 September 2025.
- R0254 – Non Domestic Change of Occupier Reporting (R0155 Solution) – The Consultation for R0254 closed on 15 September 2025. The Code Manager is reviewing the responses and will complete the Final Assessment. The Change Report (Final Recommendation) will be published on 23 September, before being presented to the REC Performance Assurance Board (PAB) on 30 September 2025.

11 ANY OTHER BUSINESS

11.1 MHHS UPDATE

HT provided an update on MHHS, specifically around the MHHS Release – M8 Code Changes Delivered, M10 Central Systems ready for migration, Programme Early Life Support and Cross Code Horizon Scanning.

HT informed Members that all Code Bodies are on track for the MHHS M8 Release on 22 September 2025, which will be confirmed to the MHHS Programme Steering Group on 19 September 2025. HT confirmed the updated REC Products will be uploaded on 19 September and be effective from 00:001 on 22 September 2025. The Data Specification pre-release has been available on the REC portal since 08 September 2025. HT advised as part of the release there will be:

- 12 updated Schedules
- 1 new Schedule
- 4 updated Operational and Technical documents
- Updated Data Specification
- 4 new Category 3 documents
- New Data Tables
- 8 updated Category 3 documents

- 2 further Schedules updated
- Performance Assurance Reporting Catalogue (PARC) updated

HT advised an extraordinary Data Transfer Catalogue (DTC) release is planned for 22 October 2025, however, there will be no REC owned changes as part of the release.

HT informed Members that Early Life Support will be operated through the Transition and Operational Readiness Working Group (TORWG), who will meet and report weekly. HT highlighted there will be REC representation on the TORWG and there will be a REC weekly meeting for internal monitoring.

HT mentioned the Cross Code Advisory Group (CCAG) will have it's last meeting on 24 September 2025 and intends to confirm the Programme Code Workstream is complete. HT noted the MHHS Programme will continue post M8/M10, which will focus on migration, qualification and transition. HT explained it's important that Code changes do not negatively impact the delivery of the Programme. HT advised the monthly code forums will replace CCAG, where there will be representation from Code Bodies, the MHHS Programme and Ofgem.

No further additional business was discussed. The Chair closed the meeting.