RETAIL ENERGY CODE

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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_25_1104**
DATE	**04 November 2025, 13:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BA	Committee Member
Harry Hailwood	Non-Domestic Suppliers	HH	Committee Member
Alex Travell	Electricity Networks	AT	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Martin Brailsford	Metering Equipment Managers	MB	Committee Member
Sebastian Eyre	Independent SME	SE	Committee Member
Paul Gath	Independent SME	PG	Committee Member
Faye Brookes-Lewis	Consumers	FBL	Committee Member
Dovile Kvedyte-Corrigan	Authority	DKC	Observer
Caroline Freimuller	Code Manager	CF	Senior Change Lead
Francine Peyroux-Sissoko	Code Manager	FPS	Change Analyst
Holly Law	Code Manager	HL	Change Delivery Manager
Paul Witton-Dauris	Code Manager	PWD	Head of Change
James Rees	Code Manager	JR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). Apologies were received from Keith Foster (RECCo).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; one additional item of business was raised ahead of the meeting.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 21 October 2025. The approved minutes will be published as 'final' and made available via the Portal no later than 05 November 2025.

4 I0230 – D0303 FLOW FOLLOWING MHHS DESIGN CHANGES

As the Lead Analyst for I0230, CF provided an overview of the Issue.

CF explained as part of the Market Wide Half Hourly Settlement (MHHS) design, the requirement to provide Data Item Effective from Settlement Date, in the Notification of Meter Operator (MOP), Supplier and Metering Assets installed/removed by the MOP to the Meter Asset Provider (MAP) Market Message has been changed from mandatory to optional. CF highlighted that this has meant MAPs may not receive the Data Item, which is required for billing purposes.

CF advised this will be a Non-Urgent Self-Governance change, with the Technical Expert Panel (TEP) as the Responsible Committee. CF mentioned that the Code Manager is proposing a plan that, at this stage, is limited to Solution Development. CF advised this will allow for any necessary engagement with MAPs and with the Electricity Enquiry Service (EES) Service Provider, to determine potential temporary solution options ahead of any potential updates to the IF-036 and the D0303. CF highlighted it will also allow for any required engagement with the REC Change Issues Group (CHIG).

CF noted the Code Manager predicts an Information Request will be required for feedback on proposed solution options. CF advised this will likely be a combined Information Request for both I0230 and I0261 – Addition of Export Flag in D0303 Flows.

CF provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**01 Sept 25**	**28 Feb 26**
	Solution Development	September	February

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0230.

5 I0261 – ADDITION OF EXPORT FLAG IN D0303 FLOWS

As the Lead Analyst for I0261, CF provided an overview of the Issue.

CF highlighted the Market Message (D0303/MM00240), which is responsible for informing MAPs of Metering Equipment installation is generating a lot of queries and exceptions, due to Export Meter Point Administration Number (MPAN) creation. CF advised this is requiring MAPs to manually investigate whether a D0303 showing a Metering Asset being installed against a second Metering Point is a correction, or the creation of an Export MPAN that can be ignored. CF confirmed that due to the growing uptake of microgeneration, this is a problem that is growing in volume.

CF highlighted the impact of this issue is that MAPs must manually check the D0303 Market Messages received with duplicated Metering Equipment, such as duplicated Meter Serial Number, to ensure they hold the correct Metering Equipment against the correct Metering Point. CF noted for Export Metering Points using the same Metering Equipment as the Import Metering Point, this manual check results in no action needing to be taken.

CF confirmed this will be a Non-Urgent Self-Governance change, with the Technical Expert Panel (TEP) as the Responsible Committee. CF highlighted the Code Manager is proposing a plan, that at this stage, is limited to Solution Development. CF advised this will allow for any necessary engagement with MAPs and with the EES Service Provider to determine possible temporary solution options, as well as allowing for one change to the D0303/MM00240, rather than two changes.

CF explained it will also allow for any required engagement with the REC CHIG. The Code Manager predicts an Information Request will be required for feedback on proposed solution options. CF confirmed this will likely be a combined Information Request for both I0230 and I0261.

AT questioned the Prioritisation classification of this Issue, as it seems likely that it is having a big impact on MAPs. CF provided a run-through of the Prioritisation Matrix and the reasoning behind each impact selected by the Code Manager. AT did suggest the urgency impact could be upgraded from 2 to 3, which CF did on the call and advised the priority remained Medium (but with a score of 123 rather than 113). MB highlighted as a business impact, this is a generally low in terms of operational activities with MAPs, but it's increasing in regularity as they are looking to provide more Export meters. MB confirmed they were supportive of the Prioritisation clarification of this issue.

CF provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**01 Sept 25**	**28 Feb 26**
	Solution Development	September	February

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0261.

6 I0281 – EXTENDING R0067 FUNCTIONALITY TO ERDS

As the Lead Analyst for I0281, FPS provided an overview of the Issue.

FPS highlighted that I0281 seeks to extend the Refresh and Resend functionality to the Electricity Retail Data Agent (ERDA). FPS confirmed this has been successfully implemented for the Gas Retail Data Agent (GRDA) as part of R0067 – Introduction of Central Switching Service (CSS) Refresh Functionality. FPS advised a proof of concept was developed to demonstrate the feasibility of this extension to the ERDA.

FPS mentioned that currently, the Central Switching Service (CSS) Market Messages sent from the CSS to the Switching Data Service Providers (SDSPs) are sometimes not received, received after Gate Closure or received in a different order than originally sent. FPS advised the proposed solution is to introduce a Refresh and Resend functionality to mitigate these problems for SDSPs in an ERDA context.

FPS noted that the REC Technical Services (RTS) confirmed that the design of R0067 supports this extension, however, will require two enhancements.

FPS confirmed this will be a Non-Urgent Self-Governance change, with the TEP as the Responsible Committee. FPS explained the Proposal Plan only covers part of the Definition milestone until the Service Provider Impact Assessment. FPS highlighted this will help the Code Manager fully assess and scope the size of the problem and solution being addressed under I0281. FPS advised at the end of Solution Development, the Code Manager will be able to review the Proposal Plan and identify next steps to progress with this Issue.

FPS provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**01 Oct-25**	**29 Apr-26**
	Solution Analysis	October	December
	Solution Development	October	March
	Engagement with Technical Change Workshop	November	December
	Service Provider Impact Assessment	January	March
	Update to the Responsible Committee	April	April

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0281.

7 I0285 – ORGANISATIONS WITH MULTIPLE ROLE TYPES EES AND SDEP ACCESS

As the Lead Analyst for I0285, CF provided an overview of the Issue.

CF explained that it is currently not possible for organisations with multiple role types to have the same person to be able to access all assigned role types within the Secure Data Exchange Portal (SDEP), without having a unique email address for each role type. CF highlighted organisations with more than one role type are required to have unique email addresses for staff who require access to multiple role types, leading to inefficiencies, unnecessary administrative burdens and a poor user experience.

CF mentioned the proposed solution is to make amendments to the EES/SDEP login to allow one staff member to log in and see multiple role types, however the exact mechanism of the solution is currently unknown. CF confirmed this will be a Non-Urgent Self-Governance change, with the TEP as the Responsible Committee.

CF confirmed that the Code Manager is proposing this issue have a high priority, as there are current and expected Change Proposals/Issues which cannot be fully delivered until this Issue is resolved. CF advised the Code Manager is submitting a Proposal that currently only covers Solution Development and Service Provider Impact Assessment, as further stages cannot be defined until the full impact on the Secure Data Exchange Service (SDES) Service Provider is understood.

CF provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**25 Sept 25**	**28 Feb 26**
	Solution Development	September	October
	Service Provider Impact Assessment	October	February

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0285.

8 OFGEM UPDATE

DKC explained that following Ofgem's 2024 joint Consultation with the Department for Energy Security and Net Zero (DESNZ), the Code Manager will need to include performance indicators in their codes, and publish annual reports on how they are performing against these indicators.

DKC advised Ofgem asked Elexon and RECCo to help them develop initial metrics, which they have been refining together, DKC noted these will inform proposals that Ofgem plan to consult on in due course. DKC explained to support this, Ofgem held a Stakeholder Workgroup on 23 September 2025 to test the draft metrics. DKC mentioned feedback from that session will help Ofgem improve the metrics ahead of the Consultation, where there will be further opportunity to input. DKC informed Members if they had any questions relating to their publications, or on Energy Code Governance more generally, they can contact industrycodes@ofgem.gov.uk.

9 CHANGE PROPOSAL TRACKER

FPS provided Members with an update on the Change Tracker.

FPS provided an overview of the new submissions:

- I0287 – Clarification and Amendments to Annulment Definition in Schedule 23 – Alignment with SLC Obligations – The Code Manager accepted this issue in on 14 October 2025.
- I0287A – Amendments to Annual Definition in Schedule 23 – The Code Manager has rejected this submission on 30 October 2025, as they cannot accept an Alternate Change Proposal when no solution has been developed on the primary Change Proposal.
- I0288 – Schedule 14 Review – DNOs do not remove Metering Assets – The Code Manager accepted this issue in on 23 October 2025.
- I0289 – Rationalisation of Reports produced by CSS – CRS Improvements Project – The Code Manager accepted this issue in on 30 October 2025.

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- I0290 – EES Legacy Data Item Application Programming Interface (API) Service – The Code Manager accepted in this issue on 30 October 2025.
- I0291 – Additions to Schedule 1 – Interpretations and Definitions – The Code Manager accepted this issue in on 30 October 2025

FPS provided further updates on other issues:

- I0265 – Theft Calculator Usage and Suitability Assessment – After feedback received at the October Theft Issues Group (TIG) meeting, the Information Request has been extended until 07 November 2025. Following it's closure, the Code Manager will engage with RECCo and TIG to work on developing a solution.
- I0272 – Enabling Transparency of the CRS Provider's REC Service Level Performance – The legal text is currently being reviewed by the REC legal advisors. As there are no impact or operational changes required by REC Parties, this will go straight to Consultation once reviewed. REC Parties can engage and submit views which is expected to be issued between December 2025 and January 2026.
- I0275 – Following CHIG in October and exploration done by the Code Manager, it became apparent that this issue is already catered for within BSC CP706 – Supplier Meter Registration Service for MHHS Metering Systems. No REC change is now thought to be required. There is still a potential issue regarding the transfer of Meter Technical Details (MTDs). This issue will be discussed at CHIG on 06 November 2025 to agree on next steps.

11 QUARTERLEY UPDATE ON ISSUES

FPS provided an update on the Quarterly Issues:

16 are at Initial Assessment. These Issues have recently been raised and will be assigned to an Analyst, or have been assigned an Analyst and going through an Initial Assessment. This includes activities to confirm and validate the Issue, such as meeting with the Proposer and Service Providers, consolidated Code Manager assessments and preparation of Change Plans and Change Reports. The 16 are:

- I0219 – Stranded Related Meter Points (RMPs) in Defunct Suppliers
- I0221 – Increase Smart Capability of Smart Metering Equipment Technical Specifications (SMETS2) Twin Element Electricity Smart Metering Equipment (ESME) to Support Solar and Storage Use Cases
- I0230 – Meter Asset Providers may not receive Effective from Settlement Data (J0049) in the D0303 Following MHHS Design Changes
- I0260 – Addition of the Supply Offtake Quantity (SOQ) Information for TPIs
- I0261 – Addition of Export Flag in D0303 Flows
- I0270 – Clarification of Safety Isolation Providers (SIPs) Qualification Requirements
- I0273 – Sharing of Standard Settlement Configuration (SSC) and Time Pattern Regime (TPR) for MHHS Smart and Advanced Meters
- I0274 – Gas Pressure and Capacity Information Transparency
- I0282 – Return of Legacy Meters
- I0285 – Organisations with Multiple Role Types with EES and SDEP Access
- I0286 – Clarification on Detailed Impact Assessment Activities
- I0287 – Clarification and Amendments to Annulment Definition in Schedule 23 – Alignment with SLC Obligations
- I0288 – Schedule 14 Review – DNOs do not remove Metering Assets
- I0289 – Reconciliation of Reports Produced by CSS – CRS Improvements Project
- I0290 – EES Legacy Data Item API Service
- I0291 – Additions to Schedule 1 – Interpretations and Definitions.

13 are at Solution Development. These issues are currently in Solution Development activities, such as Information requests, facilitating working groups, progressing Issues through TIG, defining and developing through CHIG and Technical Assessment.

The 13 are;

- I0189 – Voice of the Consumer
- I0196 – Requiring the Supplier/Shipper to Validate and Enrich the Data from the MEM Prior to Updating this in the CDSP
- I0197 – Introducing a Process to provide Updates during Fault Resolutions.
- I0237 – Erroneous Switch Review
- I0240 – Data Alignment of Meter Information through MHHS Migration
- I0252 – Increasing Frequency of Annual Portfolio Reconciliation Exercise to support Data Cleanse
- I0262 – Additional Registration Data (Gas) under the Smart Energy Code
- I0265 – Theft Calculator Usage and Sustainability Assessment
- I0267 – Smart Meter Installation Surveys – Microbusiness Requirements
- I0272 – Enabling Transparency of the CRS Provider's REC Service Level Performance
- I0275 – MHHS Related Metering Points across Market Segments
- I0278 – Establishing the SIP as a Standalone REC Metering Party
- I0281 – Extending R0067 Functionality to ERDA

3 are out for Service Provider or Party Impact Assessment;

- I0218 – Proposal to enable Broader Use of Retail Energy Location (REL) Data for Non-Switching Applications
- I0253 – Theft DNO/Networks not Providing Photos
- I0266 – REC Data Specification Clarifications

20 have progressed to CPs;

- R0168 – Clarify & Strengthen CRS Providers Requirements
- R0179 – Proposal for Limiting Queries in EES API Calls (Single API Call with Multiple Queries)
- R0191 – Introduction of Service Level Agreement (SLA) for Supplier De-registration on Disconnected Meters
- R0193 – Add Enumeration Values to the DI51035 – Communications Provider Data Item
- R0198 – Metering Asset Manager (MAM) Communication Method Register
- R0205 – Provision of Half Hourly Consumption Data for Advanced Meter Erroneous Transfers (ETs)
- R0212 – Protecting Crimestoppers and their Contacts
- R0215 – Schedule 30 Switch Meter Reading Problems – Rejections and Timings
- R0216 – REC Changes to tie in with DCP419
- R0222 – Electricity Smart Meter Equipment (ESME) ID Update Rejections
- R0224 – Agile Reporting within CSS
- R0227 – Domestic Elective Half-Hourly Switching
- R0232 – Non Domestic Change of Occupier SDEP Screens (R0155 Solution)
- R0235 – Missing Scenario Variants in D0179
- R0236 – REC Party Auto De-accession Proposal
- R0241 – MHHS Incremental Changes for Go-Live

- R0244 – C21 to be Introduced into Service Termination Issue Reporting Guidance (STIRG) Document
- R0248 – REC Changes to tie in with DCP451 – Suspending Registrations
- R0254 – Non Domestic Change of Occupier Reporting (R0155 Solution)
- R0268 – P441 Consequential BSC Change – Complex Site Classes
- R0271 – Clarification of Automated Service Providers (ASPs), Approved Meter Installers (AMIs) and Electricity Meter Operatives (EMOs) Accession Requirements
- R0277 – Data Latency SLA Alignment for Gas Enquiry Service

*I0174 and I0194 were resolved without needing to be progressed to a Change Proposal.

9 have been Rejected or Withdrawn;

- I0184 – Gas Meter Type Code – Thermal Mass Measurement
- I0195 – Addition of MEMs to the Gas Enquiry Service (GES) API
- I0199 – A Process for Resolution of Gas Unregistered Sites
- I0204 – Sequence order of CSS00200 Message
- I0213 – Creation of a Mechanism to allow Third-Parties to Report Objection Activity that is not Compliant with Code or License Conditions for Energy Supply
- I0214 – Multiple Switch Requests Increasing Objection Rate
- I0228 – ECOES API for Export MPAN Creation at Scale
- R0235 – Missing Scenario Variants in D0179
- I0245 – Request to Continue Processing ECOES Password Resets on Behalf of Master Admin User (MAU)

6 have been put On Hold;

- I0175 – Introducing a Reasonable Endeavours Scheme within the REC
- I0176 – Creation of an Energy Theft Detection and Resolution Body
- I0200 – Improving Address Management Targets
- I0231 – Shared Sites in EES
- I0247 – Effective Dates in EES
- I0286 – Non Dual Fuel Gas Priority Services Register (PSR) Consumer

12 ANY OTHER BUSINESS

JR advised the 2026 RECCP invitations will be sent to Members shortly. JR highlighted if there are no objections, the first meeting of RECCP will be on 20 January 2025, due to the Christmas Holidays. There were no objections from Members on this proposal.

No further additional business was discussed. The Chair closed the meeting.