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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_26_0203**
DATE	**03 February 2026**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LBi	Chair
Ben Atkinson	Domestic Suppliers	BAt	Voting Member
Harry Hailwood	Non-Domestic Suppliers	HH	Voting Member
Alex Travell	Electricity Network Operators	AT	Voting Member
Andy Clasper	Gas Network Operators	AC	Voting Member
Martin Brailsford	Metering Equipment Managers	MB	Voting Member
Sebastian Eyre	Independent SME	SE	Voting Member
Paul Gath	Independent SME	PG	Voting Member
Keith Foster	Independent SME	KF	Voting Member
Faye Brookes-Lewis	Consumers	FBL	Voting Member
Scott McPhillimy	Authority	SM	Observer
April Harbour	Code Manager	AH	REC Technical Services
Caroline Freimuller	Code Manager	CF	Senior Change Lead
Francine Peyroux-Sissoko	Code Manager	FPS	Change Analyst
Harriet Truss	Code Manager	HT	Senior Change Lead
Lydia Bentley	Code Manager	LBe	Senior Change Lead
Holly Law	Code Manager	HL	Change Delivery Manager
Christopher Thompson	Code Manager	CT	Subject Matter Expert
Harry Firth	Code Manager	HF	Secretariat
Paul Rocke	Code Manager	PR	Secretariat

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting; no further items of business were raised.

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 20 January 2026. The approved minutes would be published as 'final' and made available via the REC Portal.

4 I0282 - RETURN OF LEGACY METERS

As the Lead Analyst for I0282, FPS provided an overview of the Issue.

FPS informed Members that I0282 examines long-standing market arrangements requiring legacy Meter Asset Providers (MAPs) to retrieve old, non-smart meters removed from customer sites. Although these meters are frequently obsolete and non-reusable, current rules oblige their return, resulting in multiple, unnecessary meter movements across the UK, adding to storage costs, administrative inefficiencies and avoidable carbon/environmental impacts. FPS advised that I0282 seeks to explore a code-approved disposal route allowing Parties to send such meters directly to accredited waste management providers, removing redundant transport steps.

FPS confirmed that I0282 will be a Self-Governance non-urgent Issue, with the Metering Expert Panel (MEP) assigned as the Responsible Committee. I0282 has been given a low priority status, with impacted Parties including Energy Suppliers, Distribution Network Operators (DNOs), MAPs, and Metering Equipment Managers (MEMs).

FPS provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**01 Oct-25**	**13 May-26**
	Solution Analysis	October	March
	Engagement with Trade Associations	October	March
	Change Issues Group Engagement	December	April
	Solution Development	April	April
	Update to the Responsible Committee	May	May

AT indicated that many MAP–MEM arrangements already permit direct disposal. FPS acknowledged this but emphasised that the issue was raised by a legacy MAP, signalling possible inconsistent arrangements or barriers elsewhere.

AT questioned whether DNOs should be included in the engagement plan. FPS and MB clarified that some DNOs continue to own legacy assets and may remove meters during safety visits, justifying their inclusion.

SE warned of a potential snowball effect that could arise from the discussions of the Issue, e.g. accreditation challenges or over-engineering. FPS felt the risk was manageable given current engagement and the limited scope of this stage.

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and

- **AGREED** unanimously to approve the Proposal Plan for I0282.

5 I0284 - UPDATES TO SCHEDULE 14 MEASUREMENT TRANSFORMERS COMMISSIONING TIMESCALES

As the Lead Analyst for I0284, CF provided an overview of the Issue.

CF informed Members that REC Schedule 14 defines timescales for commissioning Electricity Metering Assets requiring compliance with the Balancing and Settlement Code (BSC) Metering CoP4. The existing maximum timescale of 85 Working Days risks conflicting with upcoming MHHS settlement timetable changes, which reduce Reconciliation Final (RF) to four months. In certain calendar configurations (e.g., Easter/public holiday patterns), the current 85-day maximum could exceed the new settlement period, risking incorrect data crystallising into settlement.

CF advised that I0284 proposes reviewing and likely shortening commissioning timescales, with two preliminary options: reducing from 80 working days to either 60 or 70 working days. CF advised that no cross-code impacts are expected as the REC retains responsibility for timescales, while process steps remain under the BSC.

CF confirmed that I0284 will be a Self-Governance non-urgent Issue, with the MEP assigned as the Responsible Committee. I0284 has been given a medium priority status, as there is a planned implementation date of no later than summer 2027. The impacted parties include Suppliers, DNOs, Meter Operator Assets (MOAs), and Consumers with these metering arrangements.

CF provided Members with an overview of the milestones within the Change Report Proposal Plan. They noted that an impact assessment is to be published by the end of the week, and I0284 will be discussed at the Change Issues Group meeting on 05 February.

Milestone	Activity	From	To
Definition		**12 Dec 25**	**30 Apr 26**
	Code Manager Initial Assessment	December	January
	Solution Development	January	February
	Impact Assessment	February	March
	Solution Refinement	March	April
	Business Case Assessment	March	April
Change Proposal		**01 May 26**	**11 Aug 26**
	Consultation	May	June
	Solution Refinement	June	July
	Final Determination	July	August
Voting		**12 Aug 26**	**12 Aug 26**
	Appeal Window	13 Aug 26	27 Aug 26

AT stated that DNOs are audited on these timescales under BSC requirements. CF confirmed she believed that that post-REC go-live, timescales now sit under REC, and the BSC audits should focus on process completion, not timing. However, CF took this away as an action to confirm with the BSC.

AT highlighted concerns that installations are often performed by third-party providers such as Consumer-appointed MOAs, limiting Suppliers' control over timeframes. CF responded that the impact assessment and Change Issues Group discussion will hopefully draw out such issues, and the Code Manager will ask at impact assessment if there is any data Parties want to provide around this (e.g. what percentage of current issues are solved within or take longer than the existing timescales).

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0284.

6 I0296 – REGISTRATION ID REQUIRED FOR MHHS APPOINTMENTS

As the Lead Analyst for I0296, FPS provided an overview of the Issue.

FPS informed Members that for Market-wide Half-Hourly Settlement (MHHS) migrations, Energy Suppliers must appoint new programme agents using the Central Switching Service (CSS) Registration Id. However, some Meter Point Administration Numbers (MPANs) have never undergone a CSS switch, so Energy Suppliers do not hold the Registration Id. Registration Ids are only available in the Electrical Enquiry Service (EES) where a CSS-managed registration has taken place. A lack of this data risks Energy Suppliers being unable to complete appointments, leading to potential migration failures and jeopardising MHHS Milestone M15.

FPS advised that two solutions have been explored and were presented to the Change Issues Group in January: an EES-led solution and a Code Manager-led direct provision of Registration Ids to Energy Suppliers. Given the urgency of this Issue, Change Issue Group attendees unanimously preferred direct provision as the quicker solution to implement.

FPS confirmed that I0296 will be a Self-Governance non-urgent Issue, with the Change Panel assigned as the Responsible Committee. I0296 has been given a high priority status, reflecting the potential impact on Consumers if Energy Suppliers cannot appoint their own agents as this could result in agents not being able to visit site to address issues. Impacted parties include Energy Suppliers, Service Providers (CSS, EES and the Electricity Retail Data Service (ERDS)), DNOs, MEMs and data services.

FPS provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**06 Jan-26**	**31 Mar-26**
	Solution Analysis	January	January
	Solution Development	January	March

PG asked whether this is a temporary solution. FPS confirmed Registration Ids never change, and once Energy Suppliers store them, the issue should not recur.

HH queried the process for Energy Suppliers to request Ids and controls around personal data. FPS confirmed both would be designed as part of solution development.

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0296.

7 I0297 – METER MANUFACTURERS MAKE AND TYPE NOT POPULATED IN SMRS

As the Lead Analyst for I0297, HL provided an overview of the Issue.

HL informed Members that following MHHS migration, the Supply & Meter Registration Service (SMRS)-provided Meter Technical Details (MTDs) no longer include the meter manufacturer make and type, which were previously included in D0149/D0150 messages. This creates a risk that industry processes may lose visibility of installed meter types and Suppliers/MOAs may face challenges where make/type data is required (for example, certain troubleshooting or validation processes).

HL advised that I0297 was taken to the January Change Issues Group meeting, where no parties indicated that current processes depend heavily on this data. They added that the risk appears low, but further verification is required.

HL confirmed that I0297 will be a Self-Governance non-urgent Issue, with the Technical Expert Panel (TEP) assigned as the Responsible Committee. I0297 has been given a low priority status, and the impacted parties include Suppliers, DNOs, MOAs and data services.

HL provided Members with an overview of the milestones within the Change Report Proposal Plan. They noted that a Request for Information has been published and is open to responses until 13 February. This will assess whether any processes post-MHHS do rely on this data, then the Code Manager will make a decision on whether changes are required pre- or post-MHHS transitional milestones

Milestone	Activity	From	To
Definition		**01 Jan-26**	**28 Feb-26**
	Solution Analysis	January	February

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0297.

8 I0304 – IMPLEMENTATION OF OFGEM-LED CODE MODIFICATION PRIORITISATION WITHIN THE REC

As the Lead Analyst for I0304, HL provided an overview of the Issue.

HL informed Members that Ofgem is implementing a harmonised prioritisation framework across all industry codes under the powers granted by the Energy Act 2023 (Schedule 12). REC must update its code text, governance process and portal outputs accordingly. The change is Authority-directed, meaning REC must implement the mandated legal text once Ofgem publishes it and will receive 28 days' notice. HL added that implementation may be required as early as 1 April 2026.

HL provided Members with further detail on the new prioritisation framework. There will be two prioritisation categories: high which will require faster progression but not urgent and standard which follows the usual timelines All codes must assess against three equally-weighted criteria: Alignment with Strategic Direction (including time horizon), Importance (value, consumer risk, market risk, regulatory compliance) and Complexity (scale, interdependencies, system/process impacts). HL noted that REC will also apply a non-public internal prioritisation layer on standard changes, using SDS alignment, importance, complexity, time sensitivity and potential for quick wins to plan resource allocation.

HL confirmed that I0297 will be an Authority-directed, urgent Issue, with the Change Panel assigned as the Responsible Committee. I0297 has been given a critical priority status, and the impacted parties include RECCO, the Code Manager, Change Panel and all REC parties.

HL provided Members with an overview of the milestones within the Change Report Proposal Plan.

Milestone	Activity	From	To
Definition		**08 Jan-26**	**23 Feb-26**
	Solution Analysis	January	February
	Solution Development	February	February
Change Proposal		**24 Feb-26**	**02 Mar-26**
	Final Determination	March	March
Voting		**03 Mar-26**	**03 Mar-26**

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0304.

9 I0306 – REC CHANGE TO ALIGN WITH DCP467 ASSET CONDITION REPORTING

As the Lead Analyst for I0306, CF provided an overview of the Issue.

CF informed Members that under existing arrangements, on-site workers encountering faulty or dangerous DNO equipment must report issues via three categories A-C, based on level of danger or urgency. The Distribution Connection and Use of System Agreement (DCUSA) change DCP467 proposes that, where DNOs provide online reporting portals, Parties should be required to use these instead of telephone/dataflows, enabling richer information (e.g., photo uploads), more accurate triage and faster response dispatching.

CF advised that REC must update several products, especially the Guidance for Service Termination Issue Reporting (STIR), D0135 and D0126 flow notes, to align with these DCUSA changes. In terms of cross-code coordination, DCUSA is the lead code; I0306 is Ofgem-determined to mirror DCUSA's Change Path. REC and DCUSA are coordinating IA timelines, consultation periods, and final votes to deliver a synchronised submission to Ofgem.

CF confirmed that I0306 will be an Authority decision non-urgent Issue, with the MEP assigned as the Responsible Committee. I0306 has been given a medium priority status, with impacted parties including Suppliers, DNOs, MOAs and Safe Isolation Provider (SIPs).

CF provided Members with an overview of the milestones within the Change Report Proposal Plan. They noted that an impact assessment is to be published by the end of the week, with DCUSA to launch their own impact assessment simultaneously.

Milestone	Activity	From	To
Definition		**12 Jan 26**	**27 Mar 26**
	Code Manager Initial Assessment	January	January
	Solution Development	January	February
	Impact Assessment	February	March
Change Proposal		**28 Mar 26**	**07 July 26**
	Business Case Assessment	March	April
	Consultation	April	May
	Solution Refinement	May	June
	Final Determination	June	July
Voting		**08 July 26**	**08 July 26**
	Issue for Authority Determination	09 July 26	09 July 26

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the Issue Pathway and Responsible Committee; and
- **AGREED** unanimously to approve the Proposal Plan for I0306.

10 I0252 - INCREASING FREQUENCY OF ANNUAL PORTFOLIO RECONCILIATION EXERCISE TO SUPPORT DATA CLEANSE

As the Lead Analyst for I0252, LBe provided an overview of the Issue. LBe reminded Members that MAMs must submit an annual portfolio dataset in April to the Central Data Service Provider (CDSP) for reconciliation against CDSP records. Challenges with this process is the reconciliation currently takes ~75 working days and is only performed once per year, meaning issues remain unresolved for long periods. This results in low data quality affecting performance assurance and market accuracy

LBe advised that the original scope focused only on increasing frequency to biannual. However, solution development revealed an additional need to significantly reduce turnaround time. Two solutions were explored: a REC Portal-based workflow and direct engagement with the CDSP to streamline the process. The Code Manager have decided to proceed only with the CDSP-based option.

LBe provided Members with a revised overview of the milestones within the Change Report Proposal Plan. They advised that because of the extended exploration, more time is needed before starting impact assessment. A two-month shift was requested for the consultation phase; however, due to MEP scheduling, the final vote only moves by one month from April to May.

		Previous		Proposed	
Milestone	Activity	From	To	From	To
Definition		13 May 25	10 Feb 26	**13 May 25**	**07 Apr 26**
	Solution Analysis	May	October	May	December
	Solution Development	October	November	December	January
	Legal Drafting	November	December	January	February
	Impact Assessment	October	February	February	March
Change Proposal		11 Feb 26	07 Apr 26	**08 Apr 26**	**12 May 26**
	Business Case Assessment	February	February	April	April
	Consultation	February	March	April	May
	Solution Refinement	March	April	May	May
	Final Determination	April	April	May	May
Voting		08 Apr 26	08 Apr 26	**13 May 26**	**13 May 26**
	Appeal Window	April	April	May	May

RECCP Members noted the contents of the revised Change Report; and

- **AGREED** unanimously to approve the revised Change Plan.

11 QUARTERLY ISSUES UPDATE

HL provided Members with a quarterly update of all REC Issues:

- Seventeen at initial assessment
- Sixteen at solution development
- Two out for Service Provider or Party impact assessment
- Thirty progressed to CPs
- Eleven withdrawn/ rejected
- Seven on hold
- Three resolved

12 CHANGE PROPOSAL TRACKER

HL provided Members with an update on the Change Tracker.

HL provided an overview of the new submissions:

- **Allowing SIPs to work on tails 1 and 2 of the electricity meter and relocate the meter within the same vicinity** - This has been rejected by the Code Manager on 22 January 2026, and the Proposer advised to raise a change to DCUSA as all SIP Works sit under DCUSA rather than REC.

HL provided an overview of further updates:

- **R0272 - Enabling transparency of the CRS Provider's REC service level performance** - On 27 January 2026, the REC Performance Assurance Board voted to approve this Change

Proposal for implementation on 27 February 2026, in line with the Code Manager's recommendation.

- **R0253 - Theft - DNO/Networks not providing photos -** This Change is currently out for a Consultation, which is expected to close on 13 February. This Change will then return to Change Panel for a final decision on 03 March.
- **I0265 - Theft Calculator Usage and Suitability Assessment** - The first Working Group session took place on 19 January to gather further input on challenges and barriers faced by the industry. Minutes and post-meeting papers were published on 26 January 2026. A second Working Group session is due to take place on 18 February 2026 focusing notably on ways to future proof the REC Theft Calculators.
- **I0278 - Establishing the Safe Isolation Provider (SIP) as a Standalone REC Metering Party** - The Code Manager has engaged with the Association of Meter Operators (AMO) and the Energy Network Association on 27 January 2026 where initial views were sought from Network Operators and MEMs on this Issue. The Code Manager is planning to publish an information request on 6 February 2026 to gather further input from the industry. The Code Manager is also progressing with Trade Associations' engagement and will also be engaging with the UKRPA on 10 February 2026.
- **I0286 - Clarification on Detailed Impact Assessment Activities** - The REC legal advisors are currently reviewing the legal drafting before a business case assessment can be issued in March 2026.

13 ANY OTHER BUSINESS

13.1 R0300 - AMENDMENTS TO D0312 TO ALIGN WITH BSC CP1622

As the Lead Analyst for R0300, HT provided an overview of the Issue.

HT informed Members that R0300 concerns an urgent MHHS migration blocker caused by SMRS validation rules for the "number of displayed digits" data item in the Data Integration Platform (DIP) F5 interface and D0312 flow. Current SMRS rules only allow five or six digits, but some meters legitimately present seven, leading SMRS to reject updates and preventing affected MPANs from entering MHHS migration cohorts.

HT advised that the original proposal aimed to quickly widen the validation rules, but further review identified issues such as possible misalignment with meter specifications, a need for cross-code consistency between REC, BSC and SMRS and a risk of compromising data integrity if non-standard digit values are accepted without clear understanding. Because of this, the Code Manager is re-evaluating the solution jointly with the BSC change team.

A cross-code industry engagement session is scheduled on 05 February to determine the scale of affected MPANs, root causes and the appropriate long-term fix. The change remains critical, as unresolved validation issues pose a direct risk to MHHS migration milestones, including M15. A revised change plan and updated report will be issued shortly, and an ex-committee approval request to approve the Proposal Plan will be published later on 03 February to Change Panel members.

HT confirmed that R0300 will be a Self-Governance urgent Issue, with the TEP assigned as the Responsible Committee. I0306 has been given a critical priority status, with impacted parties including Electricity Consumers, Service Providers (ERDS), Suppliers and MOAs.

There was no further business raised, and the Chair closed the meeting.