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REC CHANGE PANEL MEETING
MEETING MINUTES

MEETING	**RECCP_26_0519**
DATE	**19 May 2026**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Lindsay Biginton	Retail Energy Code Company	LB	Chair
Ben Atkinson	Domestic Suppliers	BAt	Voting Member
Andy Clasper	Gas Transporters	AC	Voting Member
Faye Brookes Lewis	Consumers	FBL	Voting Member
Martin Brailsford	Metering Equipment Managers	MB	Voting Member
Sarah Jones	Independent SME	SJ	Voting Member
Seb Eyre	Independent SME	SE	Voting Member
Nadir Hafeez	Authority	NH	Authority Representative
Holly Law	Code Manager	HL	Change Delivery Manager
Caroline Freimuller	Code Manager	CF	Senior Change Lead
Florentina Monea	Code Manager	FM	Change Analyst
Bela Ashworth	Code Manager	BAs	Change Analyst
Molly Fraser	Code Manager	MF	REC Technical Services
Harry Firth	Code Manager	HF	Secretariat

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1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Change Panel (RECCP). There were apologies received from Keith Foster (Independent SME) and Harry Hailwood (Non-Domestic Suppliers).

2 CONFIRMATION OF AGENDA

The Chair invited any additional items of business for consideration during the meeting. NH

3 APPROVAL OF PREVIOUS MINUTES

RECCP Members unanimously approved the draft minutes from the previous meeting held on 05 May 2026. The approved minutes would be published as ‘final’ and made available via the REC Portal.

4 R0319 - CLARIFICATION OF IN-YEAR AMENDMENTS TO THE CRS BUDGET

As the Lead Analyst for R0319, BAs provided an overview of the Change Proposal.

BAs explained that Clause 9 of the REC Main Body currently sets out that any amendments to the approved Centralised Registration Service (CRS) budget for each Financial Year may only be amended through a REC Change Proposal. This was not intended to apply to a scenario where the CRS Provider expects to significantly underspend against the approved budget, and the current drafting in Clause 9 is not clear as to whether a Change Proposal is required to facilitate this. BAs added that R0319 seeks to amend Clause 9 so that it is not a requirement to raise a Change Proposal to facilitate an in-year reduction to the CRS budget.

BAs took Members through the solution, which is a change to Clause 9.33 to allow in-year adjustments within the limits of the approved budget, including forecast underspend, to be approved directly by RECCo. BAs advised that following consultation feedback and engagement with stakeholders, the legal drafting was updated to reference RECCo rather than the REC Board and underwent further legal review to ensure it reflects the original intent of the Change Proposal.

BAs set out the case for change, identifying no central systems costs and costs to Parties, and advised that the solution will improve both the operational efficiency of the REC Change process and the legal clarity of the REC, by allowing forecast underspend to be returned to REC parties sooner, and to more accurately reflect the original intent of Clause 9.

BAs advised that three responses were received to the consultation, with all responses supportive of the Change Proposal. BAs added that the CRS Provider raised queries on the process for seeking approval of a budget reduction, following R0319's implementation. The Code Manager facilitated a discussion between DCC and RECCo and determined that, to better reflect the reality of this process, the clause 9.33 should be amended to refer to RECCo, and not the REC Board. All respondents agreed with the proposed legal text changes, the Change path of self-governance, the recommendation to approve, and the proposed implementation approach.

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed solution;
- **AGREED** unanimously to approve the proposed implementation date of 26 June 2026; and
- **AGREED** unanimously to approve the proposed implementation approach of Big Bang.

5 R0320 - HOUSEKEEPING JUNE 2026

As the Lead Analyst for R0320, CF provided an overview of the Change Proposal.

CF took Members through the affected documents and number of amendments for each one. They advised that the majority of the changes are corrections of typos and formatting errors. CF added that the Code Manager have finished their review of all REC documents for references to Metering Equipment Manager (MEM), and these references have been updated to Meter Operator Agent (MOA) or Meter Asset Manager (MAM) where appropriate (e.g. when referring a single fuel).

CF noted that one proposed amendment to Schedule 12 (paragraph 7.4) relating to approval of Electrical Enquiry Service (EES) user applications raised concerns as to whether this qualified for a Housekeeping Change Proposal. Although the proposed wording reflects current operational practice (approval by the Code Manager rather than the Performance Assurance Board (PAB)), the Code Manager have decided to remove this from R0320. CF confirmed a corrected version of the legal text with this paragraph removed would be published after the Change Panel meeting had concluded.

RECCP Members noted the contents of the Change Report; and

- **AGREED** unanimously to approve the proposed solution;
- **AGREED** unanimously to approve the proposed implementation date of 26 June 2026; and
- **AGREED** unanimously to approve the proposed implementation approach of Big Bang.

6 R0313 - ERRONEOUS SWITCH REVIEW: AMENDMENTS TO CLAUSE 4.5

On behalf of the Lead Analyst for R0313, FM provided an overview of the Change Proposal.

FM explained that R0313 seeks to amend Clause 4.5 in Schedule 30 to reduce the timeframe for raising an Erroneous Switch (ES) from 24 months to 12 months. This proposal is based on working group analysis under I0237 – Erroneous Switch Review: CSS Solution, which showed that around 98% of cases are raised within 12 months, indicating that the current 24-month window is no longer aligned with operational practice. FM added that R0313 aims to simplify Energy Supplier obligations and reduce unnecessary administrative burden associated with maintaining and investigating legacy registrations beyond their practical relevance. FM added that the original intent was for the clause to be amended to 12 months soon after implementation (prior to REC Go-Live), but this never occurred.

FM advised that R0313 is a non-urgent Self-Governance Change Proposal, with the Change Panel as the Responsible Committee. Identified impacted Parties include Consumers, Third Party Intermediaries (TPIs) and Energy Suppliers. R0313 has been provided a priority status of medium based upon a weighted prioritisation score of 125, reflecting the impact on Consumers.

FM presented the milestones in the Proposal Plan. They advised that the Plan is only covering a Party Impact Assessment in June. This is because the full scope of the Change Proposal will be finalised following analysis of the Party Impact Assessment responses. The Code Manager will return to Change Panel with a full Proposal Plan following the Party Impact Assessment and if necessary, a period of solution refinement.

Milestone	Activity	From	To
Change Proposal		**01 May-26**	**30 Aug-26**
	Change Issues Group Engagement	May	July
	Legal Review	May	May
	Party Impact Assessment	June	July
	Solution Refinement	August	August

FM took Members through a comment received on the published Change Report. They noted a comment received from a TPI which raised concerns about reducing the ES timeframe from 24 months to 12 months, suggesting that a longer period may still be needed. In response, the Code Manager reiterated that the 24-month window was originally intended to be reduced to 12 months, but this had not been implemented. The I0237 working group formally agreed the proposed change in October, supported by subsequent data analysis in January which reviewed case resolution timelines.

RECCP Members noted the contents of the Change Report and the Change background; and

- **AGREED** unanimously to approve the Change pathway; and
- **AGREED** unanimously to approve the Change timetable for R0313.

7 R0322 - ERRONEOUS SWITCH REVIEW: I0237 CLARIFICATIONS

On behalf of the Lead Analyst for R0322, FM provided an overview of the Change Proposal.

FM explained that R0322 arose from the I0237 Erroneous Switch Review and seeks to address drafting inconsistencies, inaccuracies, and terminology issues within the REC, particularly in Schedule 30 and related Market Messages. The proposal focuses on clarifying and standardising terminology (e.g. replacing “Customer” with “Consumer” and “Transfer” with “Switch”) and correcting errors such as incorrect cross-references which currently create ambiguity in the governance framework and operational processes.

FM advised that R0322 is a non-urgent Self-Governance Change Proposal, with the Change Panel as the Responsible Committee. Identified impacted Parties include Consumers and Suppliers. R0322 has been provided a priority status of medium based upon a weighted prioritisation score of 125, reflecting the impact on Consumers.

FM presented the milestones in the Proposal Plan. They advised that the Code Manager engaged with stakeholders at the May Change Issues Group meeting and are currently undergoing a legal review. The next step will be issuing a Party Impact Assessment in June. FM noted that this is the second ES-related Change Proposal presented to Members in this meeting. They advised that R0322 has been deemed as a “quick win” to provide efficiency into the market, while R0313 will be a longer-term Change Proposal with the scope yet to be finalised, as it could potentially result in system impacts for Suppliers.

Milestone	Activity	From	To
Change Proposal		**01 May-26**	**19 Oct-26**
	Change Issues Group Engagement	May	July
	Legal Review	May	May
	Party Impact Assessment	June	July
	Solution Refinement	August	August
	Consultation	September	September
	Final Recommendation	October	October
Voting		**20 Oct-26**	**20 Oct-26**
	Appeal Window	21 October	04 November

FM took Members through a comment received on the published Change Report. They noted a supportive comment from a Third Party Intermediary (TPI), which emphasised the expected benefits set out in the Change Report. MB noted that the TPI had mentioned an impact on MAMs in their comment and suggested that they should be listed as an impacted party in the Change Report. FM responded that this comment had been received just before the Change Panel meeting, so after the Change Report had been published. They added that the Party Impact Assessment will be open to all Parties to respond to, and the Code Manager will update the list of impacted Parties if necessary after reviewing all responses.

SE raised a consideration that, beyond assessing economic and competition impacts, the proposal should also take into account wider effects on Consumer confidence in the market. They noted that historically, issues with ES had undermined trust, and that this broader, harder-to-measure impact may still be relevant. FM acknowledged this point, noting it was a valid dimension to consider and agreed to take the point away for further review to determine whether this would be considered as part of the assessment.

RECCP Members noted the contents of the Change Report and the Change background; and

- **AGREED** unanimously to approve the Change pathway; and

- **AGREED** unanimously to approve the Change timetable for R0322.

8 I0323 - TARIFF INTEROPERABILITY PHASE 1A – SUPPLIER PERFORMANCE ASSURANCE REQUIREMENTS

As the Lead Analyst for I0323, FM provided an overview of the Issue.

FM explained that I0323 supports Tariff Interoperability (TI) Phase 1A by introducing Performance Assurance requirements on Suppliers. This will require Suppliers to make tariff pricing data available to TI Users and introduces monitoring to ensure compliance with these obligations. Failure to meet these requirements could result in suboptimal outcomes for Consumers, so the proposal seeks to update the Performance Assurance Reporting Catalogue to include monthly reporting and assurance activities.

FM advised that I0323 is a non-urgent Self-Governance Issue, with the PAB as the Responsible Committee. Identified impacted Parties include Consumers, TI Users, Energy Suppliers and the REC Performance Assurance and Technical Services Service Providers. I0323 has been provided a priority status of high based upon a weighted prioritisation score of 162, reflecting the impact on Consumers and the REC assurance process.

FM presented the milestones in the Proposal Plan. They advised that the Code Manager are currently working on solution development, including the finalisation of the legal drafting ahead of the legal review and the Service Provider and Party impact assessments in June. FM added that a fast-tracked timetable is proposed, with a target final vote by September to allow Energy Suppliers sufficient time to build and test solutions ahead of a planned February 2027 implementation.

Milestone	Activity	From	To
Definition		**21 Apr-26**	**13 Aug-26**
	Solution Development	April	May
	Legal Review	May	June
	Service Provider Impact Assessment	June	July
	Party Impact Assessment	June	July
	Business Case Assessment	July	August
Change Proposal		**13 Aug-26**	**29 Sept-26**
	Consultation	August	September
	Solution Refinement	September	September
	Final Determination	September	September
Voting		**29 Sept-26**	**29 Sept-26**
	Appeal Window	29 September	13 October

SE suggested that I0323 should ensure Consumer representatives are aligned on how tariff comparisons are made, as TI depends on what is considered a fair and meaningful comparison. They emphasised that Consumer understanding and confidence are a key factor in the success of the change. SJ clarified that the underlying TI requirements have already been established through a DESNZ-led change, and I0323 is focused specifically on assurance of Energy Supplier compliance with those requirements.

RECCP Members noted the contents of the Change Report and the Change background; and

- **AGREED** unanimously to approve the Change pathway; and
- **AGREED** unanimously to approve the Change timetable for I0323.

9 QUARTERLY ISSUES UPDATE

HL provided Members with a quarterly update of all REC Issues:

- Ninety-four raised in total
- Thirty-one are implemented or awaiting implementation.
- Thirty-seven are active
- Fourteen have been rejected/withdrawn
- Seven resolved
- Five on hold.

HL provided an update on all of the active Issues with the Change Panel as the responsible committee:

- I0187 - Schedule 8 Review and Best Practice Guidance Development: Schedule 8 has not been reviewed since its development for REC go-live. This Issue looks to review the whole Schedule, which has so far been done through the Theft Issues Group (TIG).
- I0200 - Review of the REC's Address Management Service: Address management is the responsibility of DCC, with support from REC Parties. There has been progress resolving address data issues, but there is no mechanism to clearly establish code level targets for address improvement, or overall market performance.
- I0237 – Erroneous Switch Review: The current solution for ES resolution is failing some Consumers, there are gaps in the process and several areas that could be considered for improvement. It has been a number of years since the process has been reviewed end to end.
- I0265 - Theft Calculator Usage and Suitability Assessment: It is uncertain how widely the existing Theft Assessment Calculators are being used by Parties for assessing energy losses due to theft, despite Schedules 7 & 8 mandating the usage. There is evidence to suggest inconsistent application across Parties
- I0278 - Establishing the Safe Isolation Provider (SIP) as a Standalone REC Metering Party: Ofgem's recently published Strategic Direction Statement (SDS), which explicitly calls for the establishment of SIPs as a standalone Party role. The aim is to address the growing scale of unregulated SIP activity, mitigate associated consumer safety risks, and ensure the metering industry is equipped to support the UK's Net Zero ambitions.
- I0314 - Crossed Meters Process: Clarification and Support: This issue seeks to solve is the gap between the documented REC Crossed Meters process and how it is being applied operationally.
- I0318 - Introduction of Consumer Consent Solution: This initiative will support the transformation of how energy is managed and consumed by giving consumers control over their energy (gas, electricity, heat, or other) data, enabling innovation through third-party services, and advancing sustainability goals. This REC Issue is being raised to promote visibility and awareness of opportunities for engagement, in advance of the CCS Change Proposal being progressed.
- I0324 - Use of REL Data to Support Key Regulations: This is looking at the category condition which allows REL data to be used only for switching purposes. Key central processes, such as Ofgem reporting, cross code assurance and SEC Guaranteed Standards now require REL to support them.
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10 CHANGE PROPOSAL TRACKER

HL provided Members with an update on the Change Tracker.

HL advised that one new submission has been reviewed by the Code Manager since the last Change Panel meeting:

- **I0326 – Erroneous Switch Review: Assurance Report Update was accepted in on 12 May 2026.**

HL provided an overview of further updates:

- **I0278 - Establishing the Safe Isolation Provider (SIP) as a Standalone REC Metering Party** - Following the first closed working group session which took place on 11 May 2026, where members started to consider the solutions needed to establish a strong governance framework for standalone SIPs, a second session will take place on 29 June 2026.
- **I0296 - Registration ID Required for MHHS Appointments** - A closure report was published on 12 May 2026 to inform the Change Panel of the solution analysis and solution development conducted between January and April 2026. This Issue aimed to investigate options to provide Suppliers the CSS Registration Id where it is not known to allow MHHS Agent Appointments to be progressed. The solution developed by the Code Manager was live on 05 May 2026 with a supporting guidance document available to all Parties on the REC Portal Wiki.
- **R0311 - CoMCoP 2-year Audit Cycles** - On 13 May 2026, the Metering Expert Panel (MEP) voted to approve this Change to be implemented on 26 June 2026.
- **I0312 - Review of Export meter work arrangements** - The first session took place on 06 May 2026. Minutes of this meeting have been uploaded onto the REC Portal. The second session will take place on 03 June 2026, pre-meeting papers to be uploaded by 27 May 2026.
- **R0316 - Clarification to Data Items within the Payment Method Levelisation Supplier Data Reporting Specification** - On 19 May 2026, the Authority published their decision to approve R0316, in line with the Code Manager and Change Panel recommendation. This Change Proposal will be implemented on 26 June 2026.

11 ANY OTHER BUSINESS

11.1 CODE REFORM UPDATE

NH provided an update on Ofgem's ongoing Code Reform programme:

- The consultation on harmonisation of prioritisation decisions is scheduled to take effect on 29 May
- The consultation on the Strategic Direction Statement (SDS2) will close for responses on 28 May.

There was no further business raised, and the Chair closed the meeting.

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