HOUSEKEEPING CHANGE REPORT

R0320 HOUSEKEEPING JUNE 2026

DOCUMENT VERSION	V1.0
PROPOSED IMPLEMENTATION DATE	26 June 2026
IMPLEMENTATION APPROACH	Big Bang

RESPONSIBLE COMMITTEE	Change Panel	CHANGE PATH	Self-Governance
PRIORITY STATUS	Low	URGENCY	Standard
IMPACTED STAKEHOLDERS	All REC Parties		

LEAD ANALYST (SOLUTION LEAD)
CAROLINE FREIMULLER
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OVERVIEW

This is a Housekeeping Change Proposal subject to the Housekeeping Change Proposal Process, rather than the Standard Change Process. The nature of the change is that it makes non-material changes to the REC Products to correct typographical, grammatical or consistency errors, and provides an opportunity to introduce necessary clarifications.

CODE MANAGER RECOMMENDATION

The Code Manager recommends Change Proposal R0320 is **APPROVED** for implementation on **26 June 2026**.

RETAIL ENERGY CODE

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RETAIL ENERGY CODE

BACKGROUND

1 SUMMARY

The Code Manager has identified several typographical and formatting errors, as well as opportunities to provide clarity, improve consistency and accuracy across the REC Services and products. These changes have been assessed as meeting the criteria to be progressed via a Housekeeping Change Proposal.

2 PROBLEM STATEMENT

This Housekeeping Change Proposal seeks to make typographical and formatting corrections that have been identified and improve consistency across the REC.

CHANGE PROPOSAL

3 PROPOSED SOLUTION

Here is a high-level overview of the REC Products impacted by this Change Proposal, including the type of change and number of amendments to be made.

REC PRODUCT	CHANGE TYPE	NUMBER OF AMENDMENTS
Consolidated Metering Code of Practice (CoMCoP)	• Correction to the cadence of the Smart Meter Installation Audit; and • Correction of Her Majesty's Stationary Office to the updated term The Stationery Office.	2
Schedule 1 – Interpretations and Definitions	• Correction of typographical and grammatical errors.	2
Schedule 11 – Prepayment Arrangements	• Correction of MEM to MOA for Electricity only processes; • Removal of footnotes within the Schedule; and • Updated a Market Message within a process that was changed at CSS go-live.	5
Schedule 12 – Data Access	• Correction of typographical and grammatical errors; • Correction of formatting errors; and	3

	• Additional clarity added to the process on how the Code Manager consults with the REC Performance Assurance Board when required.	
Schedule 17 – Secure Data Exchange	• Correction of MEM to MOA for Electricity only processes.	2
Schedule 31 – Prepayment Method Levelisation Reconciliation	• Correction of typographical and grammatical errors.	3
Schedule 7 – Energy Theft Reduction	• Correction of typographical and grammatical errors; and • Correction of capitalisation of defined terms.	3
Secure Data Exchange Service Definition	• Correction of reference from MPAS to ERDS.	1
Standards Definitions Document	• Removal of footnotes within the document; • Correction of typographical and grammatical errors; • Amended reference to Annexes which no longer exist to REC Portal; • Update references to Data Access Matrix to specify Electricity or Gas Data Access Matrix; and • Update language around the Data Specification to be in more current REC language (e.g. Data Item Catalogue to Data Items and Scenario Variants).	10
EES API Technical Specification	• Updated title from EES API Interface Specification to EES API Technical Specification to match the Baseline Statement; • Introduction of new section 5.4 to incorporate R0179 changes; and • Update to Error Code VAL1004 within Appendix A.	4

A more detailed summary is available on the REC portal here.

4 DRAFT LEGAL TEXT

The legal text changes to deliver the proposed solution to R0320 can be found here.

5 RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

NO.	RISK	NOTES	MITIGATION
R1	There is a risk that there are other omissions from the REC that haven't been identified by the Code Manager.	There may be other omissions or inaccuracies in the REC that have not been identified by the Code Manager in this Change Proposal.	If other issues are identified during the course of progressing this Change Proposal, a decision will be made to include them in a future Change Proposal.

No assumptions, issues or dependencies have been identified with this Change Proposal.

6 CASE FOR CHANGE

The Code Manager considers that there is a positive case for change to implement this Change Proposal, on the basis that:

- The proposed solution is fully formed and appropriately resolves the problem statement.; and
- The impact of not implementing this solution would cause detriment to Market Participants, as the REC would not reflect the current market arrangements and could result in new Market Participants interpreting processes differently to existing Market Participants.

7 APPENDIX

CHANGE PROPOSAL	Link
LEGAL DRAFTING	Legal text Summary spreadsheet

8 GLOSSARY

TERM	DEFINITION
Housekeeping Change Proposal	is a Change Proposal which satisfies the requirements of Paragraph 28 of the Change Management Schedule