RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_24_0508**
DATE	**08 May 2024, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Steve Mulinganie	Suppliers	SM	Committee Member
Sarah Hayes	Suppliers	SH	Committee Member
Tracey Saunders	Network Operators	TS	Committee Member
Paul Abreu	Network Operators	PA	Committee Member
Geoff Huckerby	MEMs	GH	Committee Member
Eric Fowler	MEMs	EF	Committee Member
Lee Walker	BSC	LW	Observer
Harriet Truss	Code Manager	HT	Senior Change Lead
James Hardy	Code Manager	JH	Change Analyst
Lydia Bentley	Code Manager	LB	Change Analyst
Bradley Mercer	Code Manager	BM	Secretariat

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 10 April 2024. The Draft Minutes were unanimously accepted as a true and accurate record of the meeting.

3. REVIEW OF ACTIONS LOG

PR provided an overview of the below items on the RECMEP Actions Log:

RECMEP_24_0214_02: Code Manager to conduct a lessons learned review of the process followed for solution development of R0145 – *STIR Document*.

BM advised Members that the Code Manager had conducted a lessons learned exercise following the rejection of R0147 and advised that three main improvements had been identified:

Internal Communications

BM advised that the Code Manager had established a new process for discussing the approach to changes and solutions. BM advised that the intention was that this would ensure that solutions did not have a negative impact on other changes in the process.

Requests for Expertise

BM advised that this would allow for the Code Manager to receive views from industry experts in advance of progressing the change to Impact Assessment and Consultation.

R0167 – *Change Improvements*

BM advised that a new issues based change process had been developed and proposed by the Code Manager which was based around giving parties an opportunity to be involved with solution development of change in the early stages of the change cycle.

Members noted the lessons learned and showed support for the process changes **– Closed.**

4. R0150 – ON-SITE AGGREGATION AS A METHOD TO FACILITATE THIRD PARTY ACCESS (BSC P455)

As the Lead Analyst for R0150, JH provided RECMEP Members with an overview of the Final Change Report.

JH informed Members that following a modification proposal to the Balancing and Settlement Code (BSC) to allow on-site aggregation as a method for third party access on private networks. JR confirmed that the Code Manager was required to amend the REC to place a requirement on Meter Equipment Managers (MEMs) appointed by the Boundary Points Electricity Supplier, to rectify any faults found with the submeters used in the On-Site Aggregation methodology.

JH informed Members that the Code Manager recommendation was to Approve the change for an implementation date no sooner than 28 June 2024 subject to the approval of P455.

JH provided an overview of the Consultation and advised that respondents had been in favour of both the REC change and the BSC change. JH informed Members that the change would go-live following the BSC change which had not yet been approved. JH advised that the implementation of R0150 would be subject to the approval of BSC P455 as it was a consequential change and would be made in the next available REC release following the approval of the BSC change. Members discussed the best way to detail the approval in the Headline Report and Minutes and agreed an approach.

The Chair informed Members that they would be voting to approve the Code Managers recommendation for R0150. RECMEP Members noted the Final Change Report and:

- **AGREED** unanimously to approve the proposed change solution subject to the approval of P455.
- **AGREED** unanimously to approve the proposed implementation approach.
- **AGREED** unanimously to approve the proposed implementation date no earlier than 28 June 2024.

5. R0094 – CLARIFY OBLIGATIONS ON GAS METER EXCHANGES THAT OCCUR CLOSE TO COS

As the Lead Analyst for R0094, LB provided Members with an overview of the Preliminary Change Report.

LB described a situation whereby a MEM carried out work on the Gas meter concurrently with a switch, the MEM may be de-appointed before it sends updated meter information to the CDSP. LB advised that this would result in the gaining Registered Supplier not having accurate meter information, which can lead to a poor Consumer experience. LB provided an overview of the solution detailed within the Preliminary Change Report and advised that R0094 was seeking to resolve this issue.

LB advised Members that the Code Manager recommendation was that the Preliminary Change Report was approved to progress to Consultation. Subject to approval the consultation would be published on the REC Portal on 10 May 2024 with an end date of 31 May 2024.

TS advised that this change had a large impact on Shippers and asked if Shippers could be called out in the list of impacted parties for changes going forward. TS advised that although Shippers were not party to the REC, changes could still have impacts on them adding that customers were called out in change documents who were not party to the REC. LB thanked TS for the suggestion and agreed to look in to adding Shippers to impacted parties on REC change.

EF made reference to the footnote within 5.11 of the PCR and suggested that the tag should be made against 6.4.4 in the box rather than 6.4.7 as the installer would be carrying out the work. SM agreed with EF, LB agreed to update the reference prior to publication.

The Chair informed Members that they would be voting to confirm that the Preliminary Change Report contained sufficient information and detail to progress to consultation. RECMEP Members noted the content of the PCR and:

- **AGREED** unanimously that the PCR contains sufficient information and detail to progress to Consultation.

6. REQUEST FOR EXPERTISE– SCHEDULE14 – 12.6 & 13.2 PROCESS MAPPING

CD provided an overview of the issue advising that Schedule 14 – Metering Operations sets out the arrangements for Change of MEM with Metering Asset Exchange and Change of Meter Asset Provider. CD informed Members that the Code Manager had identified that these processes were not mapped for Electricity (12.6) and Gas (13.2) respectively. CD advised Members that parties had reached out advising that they were trying to complete these processes and are contacting the Code Manager for support and clarification.

CD advised that the lack of process maps was forcing parties to follow ad-hoc processes to complete these works, which could lead to data integrity issues and ultimately Consumer detriment if they cannot have metering works completed because of incorrect agent appointments. CD added that there may also be commercial concerns for MEMs that are seeking to purchase metering assets that they are appointed to.

CD invited Members to provide their views on what the process maps should contain. RECMEP Members noted the request and advised that there should be processes listed within the Schedule. EF advised that the RECMEP may not be the best group for expertise in this area and suggested that the Code Manager should reach out to the Gas Operational Metering Forum (G-OMF) attendees for input. CD agreed to reach out to the G-OMF parties. BM suggested that an item could be added to the next G-OMF meeting for discussion at the meeting.

7. INDUSTRY ISSUES AND CHANGE TRACKER

7.1 – MARKET-WIDE HALF-HOURLY SETTLEMENT (MHHS) PROGRAMME CHANGE FREEZE

HT provided Members with an overview of the MHHS Change Freeze slides. HT informed Members that the following REC changes had been paused due to the MHHS Change Freeze:

- R0037 - Prepayment Credit Balance & Debt Transfer Processes.
- R0079 - Addition of Previous MEM to the EES API.
- R0095 - Changes to allow DNOs to reinstate disconnected MPANs.
- R0122 - SDEP Review Improvements (2) – Usability.
- R0161 - Enabling Robotics for SDEP.
- R0162 - Access to SDES for Gas Networks.

8. AOB

8.1 – STIR DOCUMENT

BM advised that the Code Manager had received feedback from parties that the STIR which had been released following a decision at the previous RECMEP meeting was missing a diagram under A03. BM advised that the Code Manager would add the diagram to the STIR and circulate ex-committee for RECMEP Members to consider.

9. CLOSE OF THE MEETING

The Chair determined that the meeting was closed. The next RECMEP meeting is scheduled for 12 June 2024.