RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_24_1211**
DATE	**11 December 2024, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Steve Mulinganie	Suppliers	SM	Committee Member
Richard Hill	Meter Equipment Managers	RH	Alternate Member
Paul Abreu	Network Operators	PA	Committee Member
Tracey Saunders	Network Operators	TS	Committee Member
Eric Fowler	MEMs	EF	Committee Member
Rebecca Griffiths	Retail Energy Code Company	RG	Subject Matter Expert
Glenn Sheern	Code Manager	GH	Subject Matter Expert
Daniel Rogers	Code Manager	DR	Subject Matter Expert
Harriet Truss	Code Manager	HT	Change Analyst
April Harbour	Code Manager	AH	Change Analyst
Sophia Master	Code Manager	SM	Observer
James Rees	Code Manager	JR	Secretariat

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. The Chair advised that apologies were received from Brogan McNess (Secretariat).

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 13 November 2024. EF advised his apologies for not being able to attend the meeting in November 2024 were sent in advance, as it clashed with another industry meeting. No other comments were raised, and the minutes were approved as an accurate reflection of the meeting.

3. REVIEW OF ACTION LOG

The Chair provided Members with an overview of the below action from the actions log:

RECMEP_24_0710_01 – Code manager to seek a resolution for the MEM Certificate expiry date issue.

The Chair advised an update will be provided under agenda item 7 **– Closed.**

4. METER CONFIGURATION TABLES (C3-0089)

AH informed Members the MHHS programme is replacing the BSC maintained MDD, which is currently managed by Elexon. AH advised SSC and TPR data is currently included in the MDD, however from MHHS go live, it will no longer be maintained. AH mentioned Elexon will maintain a 'static' version of MDD for 5 years, which will support legacy arrangements. AH stated it had been recognised, to support retail arrangements, Suppliers will still require access to SSC and TPR data. For MHHS migrated MPAN's, a mechanism is required to enable a valid set of SSC and TPR data to be maintained and amended if required.

AH informed Members that a MHHS consequential change was published in March 2023. The agreed solution was to introduce a new enduring process under REC governance for maintaining this data within tables called 'Meter Configuration Tables'. AH advised the solution was developed at MSAG. AH stated C3-0089 had been raised as a REC Category 3 Change Proposal, to implement the solution for hosting and managing date changes to the Meter Configuration Tables under the REC.

AH advised the Code Manager conducted two rounds of industry consultation on C3-0089, in July and October 2024. AH informed Members C3-0089 proposes to hold the data pertaining to SSC and TPR in two .xls files, which will be hosted on the REC portal. This will be available for users to download. AH informed Members to ensure any risk to parties internal systems and operational processes are mitigated, a two phased implementation, related to Change Management has been proposed:

- Phase 1: Will run through the MHHS Migration and Transition phases, SSC and TPR data will be held by both REC and BSC and a change freeze will be in place to ensure alignment of the data. The data sets will be available in both REC MCT and Elexon MDD files.

- Phase 2: Following the conclusion of MHHS Transition, the Meter Configuration Data Tables change process will be implemented and changes processed in accordance with the MCT change calendar. Guidance documents and MCT Change Request forms will be available to users for support, prior to phase 2 implementation.

SM asked what the timings are for phase one and phase two of implementation. AH confirmed phase one will begin when MHHS goes live, in September 2025, and be concluded at the end of the transition phase, which is currently planned for May 2027. AH confirmed as part of both consultations, the Code Manager pressed parties on the proposed solution and whether they were comfortable with the change freeze being put in place. AH informed Members that all of the responses received from parties were in favour of the change freeze occurring, and this is the approach they preferred.

SM mentioned it seems a long period of time for the code freeze to be in place for, which does cause some concern. SH elaborated it is worrying that no parties have raised concerns around the length of the freeze, however it's not too much of a concern to not approve this Change Proposal. GS echoed these thoughts, but stated the correct process has been followed and parties have been given the opportunity to raise any concerns. Parties have been given several opportunities to raise comments and concerns on the code freeze, but no one had.

AH informed Members it has been stated that MEP members will have the role of reviewing and voting on any changes. Currently, the MEP ToR refers to MPD data as Market Domain Data, therefore once C3-0089 has been approved, the ToR will be updated to specifically state it would be Meter Configuration Data and Meter Product Data, to ensure clear clarity.

EF asked whether the length of the freeze was made apparent to parties. AH informed Members that as part of both consultations, it was stated that the timeframes for the freeze would be from the start of migration and until the end of the transition phase. AH confirmed discussions have taken place with Elexon to try and understand the rate of change in the current MDD format, and there appears to be minimal SSC changes that occur. Joint communications will be issued with Elexon to ensure parties are aware that if there is a need to raise an SSC change, it will need to be happen prior to MHHS go live,

RECMEP noted the requests and:

- **AGREED** unanimously to approve the proposed templates and process for implementation.

5. METER PRODUCT DATA CHANGES

AH informed Members that there is one Meter Product Data (MPD) change since the previous meeting. AH stated this change is proposing to add 11 Meter Products, which are all turbine meters. A review was conducted of the meter specifications, everything matched up, however the proposer was asked to resubmit and make a small amendment on the model codes. AH advised some of the model codes exceeded the ten-character limit format. This change will be implemented as part of the next datasets release on 18 December 2024.

RECMEP Members noted the request and:

- **AGREED** unanimously to approve MPD2024_021.

6 WITHDRAWAL OF THE SERVICE TERMINATIONS REPORTING ISSUES GUIDANCE (STIR) FROM REC GOVERNANCE UPDATE

GS informed Members that previously the Code Manager's recommendation was to reject R0170, which was raised to move the STIR under ENA governance. GS stated this change was presented to the REC Change Panel, their decision was to agree with the Code Manager and a recommendation was made to Ofgem. Since then, Ofgem have released a decision document that h indicated they did not approve Change Proposal R0170. GS advised an alternative had been proposed by the ENA, which was a change to the ToR for RECMEP, to allow voting on the STIR document and for it only to be approved if the DNO representative accepted it. This change was agreed at the last Change Panel meeting and has since been issued for a consultation, with the aim of publishing a new ToR on 20 December 2024.

TS asked whether this workaround would solve the issue, or will it be an ongoing issue which will need to be addressed later on. EF mentioned it's a case of recognising that the codes had different origins and governing arrangements, before they were all implemented under the REC. EF advised this approach seems to be the best going forward, as it kind of replicates what existed under MoCoPA.

PA advised the DNO's are happy to support this approach. Bringing it out of the REC was their preferred option, however Ofgem didn't support it. PA stated the DNO's primary concern was that others could overrule them and the wishes they have for managing their assets. By reconfiguring the voting arrangements of RECMEP, this will help solve their issue.

SM stated an intention on raising a Change Proposal to move the STIR document from a category 3 to a Category 2 document. PA advised when this change was previously proposed, the DNO's only objection was due to them feeling the document was in the wrong place under REC governance. If this is not going to change the newly reconstructed voting arrangements, moving this to a category 2 wouldn't be met with any objections from the DNO's. GS and SM confirmed the voting arrangements wouldn't remain the same if the Change Proposal is raised.

7 MEM CERTIFICATE UPDATE

DR provided Members with an update on the Metering Equipment Manager (MEM) Certificate Issue. Feedback from previous MEP meetings have been taken on board and the internal Party Register has been updated with those comments. DR stated the updates are scheduled to be made to the published Party Register imminently. A new status column has been added, with the values being either 'Certified' or 'Revoked'. DR advised these new additions have definitions, which can be seen by hovering over the title of the columns. Another new column has been created, which is titled 'Next Audit Due' and at the top of the tab, there is a date to show when the latest information on the audits were last updated.

DR provided an overview of the different definitions associated to each of the new statuses, types and next audit date. SM mentioned the previous ask was for an additional column to be

added in, to show the dates of when a MEM became certified, or when they've been revoked, or when they received their full or provisional licenses. DR agreed this update can be made before the Party Register is next published.

DR provided members with an update to the Certificate. A short paragraph has been added stating 'The Party is expected to complete their next audit within one month of the expected next audit date, else this accreditation may be cancelled, the REC reserves the right to cancel the certificate at any time and without notice'. DR advised the last sentence within that is already in the Certificate. EF asked if it's a separate certificate for each of the party roles, DR confirmed this is the case.

8 CHANGE TRACKER

HT provided Members with an update on R0207 – Import/Export MOA Charging Clarification. HT advised following the closure of the Party Impact Assessment, the Code Manager has decided to move this change forward. The expectation is to publish the next Change Report and open consultation in 2025.

9 AOB

RG advised the RECCo annual survey is currently open and asked RECMEP members to respond if they haven't already done so. The annual stakeholder satisfaction survey has a broad scope and gathers valuable feedback from stakeholders across all code manager services.

The Chair advised in February 2025, there is an E-OMF scheduled and in March 2025, there is a G-OMF scheduled. Both meetings will include presentations from external parties, with the intention of generating a wider interest and interaction. SM asked for the E-OMF, can the presentation today on the Meter Configuration Tables be included. The Chair advised that presentation can be included in the E-OMF. The invites for the E-OMF and G-OMF will be sent out to attendees shortly.