RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_25_0514**
DATE	**14 May 2025, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Richard Hill	Meter Equipment Managers	RH	Alternate Member
Paul Abreu	Network Operators	PA	Committee Member
Tracey Saunders	Network Operators	TS	Committee Member
Jonathan Rand	Meter Equipment Managers	EF	Alternate Member
Steve Mulinganie	Energy Suppliers	SM	Committee Member
Rebecca Griffiths	Retail Energy Code Company	RG	Subject Matter Expert
April Harbour	Code Manager	AH	Change Analyst
James Hardy	Code Manager	JH	Change Analyst
Lydia Bentley	Code Manager	LB	Change Analyst
Mica Thomas	Code Manager	MT	Change Analyst
Brogan McNess	Code Manager	BMc	Secretariat
Shaun McRaith	Ofgem	SMc	Observer
Lee Walker	Elexon	LW	Observer

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 09 April 2025. Members were informed that there were some track changes to the previous draft minutes, that have been uploaded to the Portal for viewing. The Draft Minutes were approved by the Members.

3. REVIEW OF ACTION LOG

The Code Manager updated Members that there were two closed actions and two outstanding actions at this time.

The RECMEP Members noted the updates on the action log.

4. METER CONFIGUATION TABLES

RECMEP Members were provided with an update regarding the Meter Configuration Tables.

SM questioned the process for managing changes during the transition phase, specifically how urgent decisions and changes would be handled if issues arise and need to be addressed quickly. SM emphasised the importance of having a process in place for making urgent decisions and managing changes effectively within the REC framework. AH explained that the change freeze stipulates that Data Items cannot be changed until the end of the migration phase, which is scheduled for May 2027. AH emphasised the importance of understanding the consequences of this freeze and encouraged REC Parties to foresee potential issues and mitigate risks as much as possible. AH also acknowledged that while they are trying to anticipate and address potential problems, it is challenging to predict all future needs. AH mentioned that if critical issues arise during the freeze period, they will need to be managed on an ad hoc basis. AH also noted that they are working on taking over the ownership of Data Items to make it easier to manage necessary changes once they are within REC ownership.

RECMEP noted the update.

5. INDUSTRY ISSUES AND CHANGE TRACKER

RECMEP Members were provided an overview of the REC issues and changes including an update on two items on the change tracker that impacted the Panel.

JH provided a detailed update on issue I0197, which focuses on improving the metering fault resolution process. The proposal includes establishing clearer Service Level Agreements and possibly forming a working group to address the identified issues. SM emphasised the importance of also separating Domestic and Non-Domestic views in the fault resolution process, due to their differences and ensuring all relevant REC Parties are involved. SM also highlighted the need to consider the commercial drivers behind proposed amendments and ensure that solutions benefit Consumers as well as specific market players.

RECMEP Members noted both the overview and the update.

6. RECMEP ELECTIONS

RECMEP Members were provided an overview on the upcoming 2025 RECMEP Elections.

RECMEP noted the update.

7. AOB

7.1 COMCOP

SM raised concerns about the significant changes in the Consolidated Metering Code of Practice (CoMCoP) and suggested a dedicated meeting to review consultation responses to ensure thorough understanding before voting. SM emphasised the importance of understanding both sides of the arguments presented in the consultation responses to make informed decisions.

RG clarified that CoMCoP revision aims to improve clarity and consider feedback received over the past 18 months. RG also highlighted that the audit questions will be thoroughly reviewed and updated to ensure they are clear and appropriate for different entities. RG noted that Wilcox will take 13 weeks to rework the audit questions based on the revised CoMCoP. RG assured that the audit questions will be reviewed thoroughly before they are finalised and published.

TS highlighted the challenges faced by Accredited Metering Entities in the audit process and requested more tailored audit requirements. RG responded that the revised CoMCoP will include entity callouts to ensure audit questions are relevant and appropriate for different types of entities.

JR expressed concerns about the timeline for the audit questions, given his audit is scheduled for September 2025. RG reassured that the revised CoMCoP and audit questions will be designed to make the audit process more straightforward and less burdensome.

RECMEP Members noted the update.

7.1 METERING FAQS

RECMEP Members were provided with an overview and update on the work RECCo and the Code Manager are undertaking on the metering hub.

RG introduced a new section linked to the Portal called the Metering FAQs.

RG advised that the FAQs are split into three sections:

- **Metering Audit**: Contains questions and answers compiled by Wilcox with contributions from the AMIs, addressing common queries related to metering audits.
- **General Metering**: Covers general questions about metering.
- **Accession and Access**: Provides information related to accession and access fees.

RG advised that the FAQs section is linked on the homepage of the hub, making it easily accessible to prospective Metering Parties who may not have a Portal account and others who

might be looking for metering information. RG also advised that the FAQs will be updated regularly to ensure it remains relevant and comprehensive.

TS suggested adding a search bar to the FAQ section to allow users to search for specific questions and answers. RG acknowledged this suggestion and mentioned that it is being considered, although some technical adjustments are needed to implement it.

RECMEP Members noted the update.

7.2 BULLETINS GUIDANCE

The Chair updated RECMEP Members on the ongoing work to organise bulletins and give guidance on how expired bulletins can be archived.

RH emphasised the need for clarity in the process of sending out bulletins, ensuring that the originators understand the audience and the relevance of the information being shared. RH noted that while some bulletins might seem irrelevant to certain Parties, they could be crucial for others, therefore it is essential to maintain a broad and inclusive approach.

The Chair reiterated that any removal of bulletins would involve agreement from the originators and that removed bulletins would be archived rather than deleted.

RECMEP noted the update.

7.3 REMINDER OF THE NEXT E & G-OMF'S

The Chair informed RECMEP Members of the next Electric Operational Forum (E-OMF) is taking place on 14 May and the next Gas Operational Metering Forum (G-OMF) is taking place on 11 June and invited Members to bring any topics they wish to discuss.

RECMEP Members noted the update.

Next meeting date: 11 June 2025