RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_25_0709**
DATE	**09 July 2025, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Martin Brailsford	Meter Equipment Managers	MB	Committee Member
Dean Berry	Meter Equipment Managers	DB	Committee Member
Steve Mulinganie	Energy Suppliers	SM	Committee Member
Tracey Saunders	Network Operations Representative	TS	Committee Member
Paul Morris	Distribution Network Operators (DNOs)	PM	Temporary Alternate
Rebecca Griffiths	Retail Energy Code Company	RG	Subject Matter Expert
April Harbour	Code Manager	AH	Change Analyst
Caroline Freimuller	Code Manager	CF	Change Analyst
Harriet Truss	Code Manager	HT	Senior Change Analyst
Glenn Sheern	Code Manager	GS	Regulatory Specialist
Brogan McNess	Code Manager	BMc	Secretariat
Lee Walker	Ofgem	LW	Observer
Shaun McRaith	Elexon	SMc	Observer

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 11 June 2025. Members were informed that there were some track changes to the previous draft minutes. The updated Draft Minutes were approved by the Members.

3. REVIEW OF ACTION LOG

The Code Manager updated Members that there are currently no outstanding actions on the actions log at this time.

4. METER CONFIGURATION TABLE

RECMEP Members were provided with an update regarding the Meter Configuration Tables.

RECMEP **NOTED** the update.

5. METER PRODUCT CHANGE

RECMEP Members were provided with an overview of the Meter Product Changes.

AH informed RECMEP Members that a Nelson BK G6 Meter was identified as being in use but missing from the official MPD records. The meter has been submitted by Total Energies, and while similar models are listed in the MPD, this specific variant was not previously recorded. the team confirmed that while similar meters exist in the Meter Product Data (MPD), this specific model did not. AH confirmed that standard validations were carried out with no issues identified. AH also confirmed that cross-checks were made with live MPD files, shadow logs, and Xoserve systems to ensure data consistency and legitimacy.

SM queried that the BK G6 was not already included in the MPD noting its availability on platforms like eBay and its long-standing presence in the market. DB confirmed that the meter has a 10 cubic metre/hour capacity, aligning it with U-10 equivalents typically used in larger residential homes. AH noted that the initial suggestion was to replace the meter, but it was advocated to add it to the MPD, as it is likely not the only unit currently in use.

RECMEP **NOTED** the update and;

- **APPROVED** Meter Product Change MPD2025_026.

6. MARKET-WIDE HALF HOURLY SETTLEMENT UPDATE

RECMEP Members were provided with an update on the new guidance documents for Market-Wide Half Hourly Settlement (MHHS) that are proposed to be under the responsibility of the MEP.

HT informed MEP Members that three new MHHS-related guidance documents were introduced last month. Of these:

- Two documents – covering metering asset data and change of market segment have completed consultation and were presented for approval.

- The third document, focused on Meter Operator Agent (MOA) appointments, is currently being finalised for consultation and will be presented for approval in August.

HT informed the RECMEP that four responses were received to the consultation, which was issued via standard REC and programme channels, with feedback being generally supportive. HT advised that some suggestions for clarity and updates were incorporated; others were considered but not adopted.

HT advised that the Metering Asset Data guidance has been updated to provide clearer information on Data Transfer Network (DTN) market messages, with particular attention to those relevant for non-MHHS metering points. A reference to the D0268 Population Rules document, which has not yet been published, has been removed to avoid potential confusion. Additionally, the guidance now includes clarification on the intended recipients of the IF006 DIP interface message.

HT continued to explain that the scope of the Change of Market Segment guidance has been refined to emphasise that it focuses on metering updates rather than changes to connection types. Updates have also been made to the process diagrams and communication methods, including clarification around the use of phone and email. Furthermore, the guidance additionally notes the importance of appointing appropriately qualified agents to prevent message failures during the process.

SM suggested including "MHHS" in the document titles for clarity and easier searchability. HT agreed and will incorporate the suggestion into the final document version, also noting the requirement to remove this reference following the end of the MHHS transition period.

RECMEP **NOTED** the update and;

- **APPROVED** the proposed 'Sharing Metering Asset Data - Guidance Document' as a new Category 3 REC document under the responsibility of the MEP, effective from MHHS Milestone M8.
- **APPROVED** the proposed 'Change of Market Segment - Guidance Document' as a new Category 3 REC document under the responsibility of the MEP, effective from MHHS Milestone M8.

7. R0244 C21 TO BE INTRODUCED INTO SERVICE TERMINATION ISSUE REPORTING (STIRG)

RECMEP Members were provided with an update on the R0244 C21 to be introduced into the STIRG.

CF informed the RECMEP that the change introduces a new Category 3 Asset Condition Code (C21) into the STIRG. This code allows Meter Operator Agents (MOAs) to report a non-standard PME (Protective Multiple Earthing) connection arrangement, specifically where the meter supply neutral is shared in a block, without needing to abort the meter installation.

MB noted that although there had not been responses from Metering Equipment Managers (MEMs) during the consultation, the change seemed straightforward from a systems perspective. MB described it as a low-cost implementation, involving updates to standing data tables and training field staff on when to use the new code. PM supported the change,

explaining that it would allow smart meters to be installed in situations where previously work had to be stopped due to the existing Category B classification. MB emphasised that this would reduce unnecessary job cancellations and improve installation efficiency. CF acknowledged these points and confirmed that the six-month lead time was considered sufficient for implementation, including system updates and training.

CF added that although noted in the Change Report this Change Proposal was expected to have minimal impact on the Radio TeleSwitch (RTS) meter replacements as it was scheduled for implementation after the RTS switch off, the situation has since changed. Following the publication of the Change Report, the Government announced a shift to a phased approach for the RTS switch off. As a result, it is now possible that this Change Proposal could support ongoing RTS meter replacement activities.

RECMEP **NOTED** the update and unanimously;

- **APPROVED** the proposed change solution;
- **APPROVED** the proposed implementation approach; and
- **APPROVED** the proposed implementation date of 27 February 2026.

8. R0216 REC CHANGES TO TIE IN WITH DCP419

RECMEP Members were provided with an update on R0216.

CF informed the RECMEP that the change proposes updates to the REC to require Suppliers, Meter Operator Agents (MOAs), Safe Isolator Providers (SIPs) and Crowded Meter Room MOAs (CMRMs) to notify Distribution Network Operators (DNOs) in advance of any planned work—such as meter exchanges or Communications Hub replacements—that could trigger an AD1 off-supply alert from an Electricity Smart Meter. The aim is to reduce unnecessary contact with Consumers by DNOs where no actual power outage has occurred, thereby improving the operational efficiency and Customer experience.
CF noted that the change applies only to planned work with at least one working days' notice and excludes same-day appointments (e.g. emergency appointments). A new data flow is proposed to support these obligations alongside changes to the REC Metering Operations Schedule. Scenarios involving non-industry agents conducting door-knocking campaigns for Communications Hub replacements are out of scope as they will not be able to send the required data flow.

CF noted that alternative solutions, including an API and changes to DCC systems, were considered but rejected due to cost and complexity. The impact assessment received mixed feedback, with DNOs supporting the change due to the benefit seen to their organisations and Consumers and Suppliers/MOAs believing there is no benefits case due to the limited benefit and system costs to their organisations.

CF informed that the current Code Manager minded to position is to recommend rejection of the change, suggesting an alternative solution could be that Ofgem's Regulatory Instruction Guidances (RIGs) be updated to clarify when DNOs should contact Consumers as this would lead to the same benefits but with vastly reduced costs. This is the position the Code Manager is taking to consultation and will use the consultation responses to come to a final recommendation.

SM questioned why this was not being withdrawn instead of continuing with the REC change. CF explained that because the change is linked to DCP419 and the DCUSA proposer does not wish to withdraw the DCUSA change, the REC change must continue through the process to remain aligned. MB raised concerns about the potential for false flags. MB noted that engineers' work schedules can change within 24 hours, and if notifications are not updated or cancelled, DNOs might receive misleading alerts, leading to confusion or unnecessary Consumer contact.

CF acknowledged this and noted it as an intangible cost. CF explained that there is currently no obligation to notify DNOs if a planned job is cancelled, which could result in DNOs ignoring genuine outages. PM emphasised the importance of the AD1 alert functionality as a key benefit of the smart metering rollout. PM supported the consultation going ahead to explore the best way to deliver those benefits, even if the current proposal may not be the final solution.

CF explained that the consultation will run for four weeks rather than the usual three weeks as the Code Manager is aware the summer holiday period is approaching, closing on 08 August 2025, with a final recommendation expected to be presented at the September RECMEP meeting.

RECMEP **NOTED** the update and unanimously;

- **APPROVED** the Change Report (For Consultation), confirming it contains enough information to proceed to consultation.

9. CONSULTATION ON MEASURING INSTRUMENTS DISPLAY REQUIREMENTS FOR ENERGY SERVICE AGREEMENTS (ESAS)

RECMEP was informed of the ongoing open consultation for Measuring Instruments Display Requirements for ESAS and reminded that the consultation will close on the 05 August at 11:59PM.

RECMEP **NOTED** the update.

10. INDUSTRY ISSUES AND CHANGE TRACKER

RECMEP Members were provided with an overview of the REC issues and changes including an update on one item on the change tracker that impacted the Panel.

RECMEP **NOTED** both the overview and the update.

11. AOB

Metering HUB Update

RECMEP Members were provided with an update on the Metering HUB including the plans of an annual review of outdated bulletins.

RG informed RECMEP Members that the Metering HUB had undergone significant improvements in recent months, particularly in terms of content, design, and user engagement.

These updates went live in March 2025, resulting in a noticeable increase in unique visitors and overall usage. However, RG noted that engagement had dropped again in June and encouraged Members to promote the HUB within their organisations to help maintain visibility and usage. RG highlighted several key features of the HUB, including the DNO and MEM operational contact list, a high-level view of ongoing metering activities, access to meeting and training materials, links to code documentation, a new section for metering FAQs, and quick links to accession guidance and safe isolation provider guidance.

RG also provided an update on the Safety and Technical Bulletins section. RG noted that while two new bulletins had been added recently, none had been uploaded since July 2024, which raised concerns. One bulletin submitted in May had not been uploaded due to a breakdown in the update process, which is now being addressed. RG reminded the panel that there is an action on the RECMEP to review existing bulletins and recommend which ones should be archived. She confirmed that a new process is in place to review each new bulletin for relevance and assign a review date.

PM raised questions about the timeliness and relevance of bulletins, and whether notifications are sent when new ones are uploaded. MB echoed these concerns and noted that many documents appeared outdated. MB welcomed the review process and emphasised the importance of ensuring the most relevant and up-to-date information is available.

RECMEP_25_0709_01 – RG to confirm upload timescales and whether alerts are issued when new bulletins go live.

GS added that while there is currently no formal Service Level Agreement (SLA) for uploading bulletins, the service desk team typically acts quickly. GS supported the idea of issuing notifications when new bulletins are published and noted this could be easily implemented.

RECMEP **NOTED** the update.

MHHS Upskilling Session

RECMEP Members were informed of the voluntary upskilling session on MHHS on the 31 July 2025.

RECMEP **NOTED** the information.

Update on the next two Operation Meeting Forum's

RECMEP Members were informed of the upcoming plan to have a presentation by the Energy Networks Association (ENA) at the next EOMF meeting being held on 13 August 2025 and possibly a presentation by the East Coast Hydrogen Team at the GOMF meeting to be held on 10 September 2025.

RECMEP **NOTED** the update.

Next meeting date: 13 August 2025