RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_25_1210**
DATE	**10 December 2025, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Martin Brailsford	MEM Representative	MB	Committee Member
Steve Mulinganie	Supplier Representative	SM	Committee Member
Richard Hill	Supplier Representative	RH	Committee Member
Warren Lacey	DNO Representative	WL	Committee Member
Rebecca Griffiths	Retail Energy Code Company	RG	Metering Service Delivery Manager
Jemma Johnson	Retail Energy Code Company	JJ	Market Design Specialist
April Harbour	Code Manager	AH	Senior Technical Services Consultant
James Hardy	Code Manager	JH	Senior Change Analyst
Caroline Freimuller	Code Manager	CF	Senior Change Analyst
Bela Ashworth	Code Manager	BA	Change Analyst
Paul Rocke	Code Manager	PR	Head of Communications
Glenn Sheern	Code Manager	GS	Head of Regulatory Specialists
Brogan McNess	Code Manager	BMc	Secretariat
Shaun McRaith	Ofgem	SMc	Observer

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. The Chair welcomed Richard Hill as the new supplier representative.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 12 November 2025. The Draft Minutes were approved by the Members.

3. REVIEW OF ACTION LOG

The Code Manager updated Members that there was currently one outstanding action on the actions log and two actions proposed for closure.

RECMEP_25_1112_01 - The Code Manager to clarify by the next RECMEP Meeting on the 10 December 2025 the process for non-approval or abstention and review escalation procedures for cases where votes are not secured or Members abstain. CLOSED.

BMc advised the RECMEP Members that the action RECMEP_25_1112_01 would be discussed in the meeting by the Code Manager.

RECMEP_25_1112_02 - The Secretariat to set up a RECMEP Members Teams channel or chat for reminders when Ex-Committee items are uploaded to the Portal for review. CLOSED.

BMc advised the RECMEP Members that the RECMEP Members Teams Chat has been created.

RECMEP Members **NOTED** the update.

4. CLARIFICATION OF VOTING AND ESCALATION PROCEDURES

RECMEP Members were provided with an update on voting processes, abstentions, and escalation routes. A proposal to amend the Terms of Reference to introduce a simple majority voting was discussed.

GS provided an update on the process for ex-committee decisions following concerns raised at the previous meeting. GS explained that a collaboration space on the REC Portal is available for discussion, supported by Teams notifications. GS clarified that Members may seek advice from their organisations while remaining impartial. GS confirmed that abstentions will not count as votes and that the Chair may delay votes if further information is required. GS proposed amending the Terms of Reference to allow simple majority voting rather than requiring a majority in all categories.

WL asked for clarification on the collaboration space, and GS confirmed it refers to the REC Portal forum. PR added that the Portal had always hosted the collaboration space and that the Teams page is an additional prompt. WL noted he had not seen the collaboration space before and requested a link, which PR provided.

SB thanked GS for the update and confirmed that changes to the Terms of Reference would be drafted for review in early 2026.

RECMEP **NOTED** the update **AGREED** to progress changes in the new year.

5. METER CONFIGURATION TABLE

RECMEP Members were provided with an update regarding alignment of REC Meter Configuration Tables with MDD following urgent BSC Mod P503.

AH provided an update on the impact of BSC Modification P503, which temporarily unfroze certain MDD entities to enable load diversity. AH explained that P503 introduces fifteen new SSCs and thirty new TPRs, resulting in six hundred and sixty-five new clock interval combinations. AH highlighted that REC Meter Configuration Tables and Market Domain Data (MDD) were currently misaligned due to the change freeze policy. AH recommended updating the REC Meter Configuration Tables to maintain alignment with MDD and proposed publishing the updated tables on the REC Portal, along with a change register in the guidance documentation.

SM agreed with the recommendation and stressed the importance of clear communications to all stakeholders, not just technical teams. AH confirmed that communications would include updates via the MHHS Clock and a news article on the REC Portal. MB noted that the speed of the change could create challenges for system readiness and offered to share communications with the Association of Meter Operators. AH welcomed this support and confirmed that her team would respond to any queries raised via the helpdesk.

RECMEP Members **APPROVED** the update.

6. R0270 CLARIFICATION OF SIP QUALIFICATION REQUIREMENTS

RECMEP Members were provided with an update on R0270 to allow Electricity Meter Operatives (EMOs) to qualify as Safe Isolation Providers (SIPs). CF explained that the current REC wording restricts SIP qualification to Meter Operator Agents (MOAs), creating a conflict for twenty-one EMOs who were already qualified as SIPs. The proposed solution involved amending Schedules 1, 14, and 15 to include EMOs in SIP definitions and accreditation requirements.

CF confirmed that there were no costs associated with the change and outlined the benefits, which include correcting the REC to reflect its original intent, increasing competition, and reducing barriers to entry. CF noted that the change had been discussed with the Cross Code Steering Group and that a related DCUSA change proposal is expected.

SM supported the proposal but suggested revising wording in the benefits section to avoid implying that pricing is currently non-competitive. CF agreed to make this amendment before consultation. SB asked if Members approved the change report for consultation. No objections were raised, and SB confirmed approval.

RECMEP **APPROVED** the Change Report for consultation.

7. I0197 INTRODUCING A PROCESS TO PROVIDE UPDATES DURING FAULT RESOLUTIONS

RECMEP Members were provided with an update on Issue I0197 and asked to approve an updated plan including legal drafting and Party Impact Assessment (PIA). JH stated that the PIA was scheduled for early 2026, followed by solution refinement, and sought approval for an extended plan covering these activities.

SM raised concerns about the proposed timeline, noting that January and February would be particularly challenging due to MHHS resource constraints. SM explained that Suppliers were prioritising MHHS testing and may struggle to review legal drafting within the proposed timeframe. SM emphasised that legal text changes require thorough review against contractual obligations, which could take longer than anticipated.

MB echoed these concerns and questioned whether continuing to cover both fuels under the same timeline was realistic. MB suggested that the scope might need to be reconsidered if resource constraints persist. SM added that without sufficient time, consultation responses could be limited, creating a risk of inadequate feedback.

JH acknowledged the feedback and confirmed that flexibility exists to extend timelines if needed. JH clarified that the definition milestone runs until April, allowing some room for adjustment, and committed to revisiting the schedule if parties indicate further constraints during the impact assessment phase.

After discussion, Members agreed to extend the Party Impact Assessment period from January to February to January to March 2026 to allow additional time for review and legal checks.

RECMEP **APPROVED** the updated plan subject to extending the Party Impact Assessment period to March 2026.

8. MONTHLY CHANGE TRACKER & QUARTERLY ISSUES TRACKER

RECMEP Members were provided with an overview of the change and quarterly issues tracker, including an update on one item on the change tracker that impacted the Panel.

RECMEP **NOTED** both the overview and the update.

9. METERING HUB & BULLETINS UPDATE

RECMEP Members were provided with an update on engagement trends and improvement suggestions for the Metering Hub. RECMEP Members discussed updates to the Service Termination Issue Reporting Guidance Document (STIRG) document and confirmed a six-monthly bulletin review scheduled for January 2026.

RG noted that engagement spikes align with major updates and targeted communications. SM suggested presenting at trade association meetings to raise awareness, and RG welcomed the offer. WL confirmed that the hub had been discussed at recent STIG meetings and emphasised the need to promote its use among AMO Members. MB highlighted the importance of improving document quality, particularly the STIRG, and suggested setting engagement targets. RG agreed and confirmed that updates to the STIRG are planned for February 2026.

JJ suggested referencing the hub during audits to help parties access resources for compliance. RG agreed to raise this with Wilcox.

RECMEP Members raised points about the STIRG document and its relevance. WL confirmed that STIRG had been reviewed at recent STIG meetings and highlighted the importance of ensuring the document remains accurate and useful for AMO Members. MB added that while the legal change text for STIRG had already been agreed, there was a need for a broader quality review to modernise the document, improve formatting, and ensure images and guidance are clear and relevant. MB stressed that STIRG is widely used by AMO Members and should be prioritised for improvement despite being a Category 3 document.

GS reminded Members that the review of STIRG had been scheduled for February 2026 to allow sufficient time for a comprehensive update rather than a quick fix. GS confirmed that the MEP owns the document and can initiate changes at any time by submitting them to the Change Team. MB supported this approach, noting that the review should not only address errors but also enhance usability and clarity.

JJ raised a related point about aligning STIRG updates with any upcoming cross-code changes from DCUSA, particularly those affecting A & B code reporting. CF confirmed that DCUSA is planning a working group in January 2026 and that any resulting changes impacting STIRG would likely require a REC cross-code change. CF advised that these changes could either be incorporated into the scheduled STIRG review or handled separately, depending on scope and timing.

SB concluded the discussion by confirming that the six-monthly bulletin review will take place in January and that Members will be contacted to provide feedback on bulletin relevance and accuracy. SB also noted that any STIRG updates identified during this process could be incorporated into the February review.

RECMEP **NOTED** the update

10. AOB

GOMF

RECMEP Members were informed of the upcoming Gas Operation Metering Forum (G-OMF) would be held on 10 December 2025 starting at 2:00 PM.

RECMEP **NOTED** the reminder.

Distribution Network Operators removal of metering assets raised for investigation

RECMEP Members noted the update on the DNOs removal of metering assets raised for investigation.

GS asked Members whether there are any scenarios where DNOS should remove metering assets. RH responded that in practice, removal does occur in emergency situations, such as when there is a fault, overheating, or a safety risk. RH explained that in these cases, DNOS may bypass the meter and connect directly to mains to restore supply quickly. RH acknowledged that while this is not ideal, it is sometimes necessary to ensure customer safety and continuity

of supply. RH also noted that communication with suppliers usually follows such interventions, and assets are either returned or documented for investigation.

WL added that, under normal circumstances, DNOS do not remove meters and generally leave them on-site, even when replacing equipment temporarily. WL suggested that removal might only be justified in cases of tampering or when evidence needs to be collected for investigations. WL highlighted that current practice is to avoid unnecessary removal and instead secure the site for the meter operator to attend.

GS confirmed that this feedback would be considered when reviewing the relevant REC schedule. GS suggested that the wording could be amended if necessary to clarify that DNOS should only remove metering assets in exceptional circumstances, such as emergencies or safety-related incidents, rather than as a routine process.

CF noted that any changes would likely proceed as a Category 3 change and could be aligned with other updates planned for early 2026.

RECMEP **NOTED** the update.

Next meeting date: 14 January 2026