RETAIL ENERGY CODE

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# REC METERING EXPERT PANEL
## MEETING MINUTES

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| MEETING | **RECMEP_26_0114** |
| DATE | **14 January 2026, 10:00** |
| LOCATION | **By teleconference** |

| Attendee | Representing | Initials | Role |
|---|---|---|---|
| Steve Brand | Code Manager | SB | Chair |
| Glenn Sheern | Code Manager | GS | SME and Secretary |
| Rebecca Griffiths | RECCo | RG | SME |
| Jemma Johnson | RECCo | JJ | SME |
| Martin Brailsford | MEMs (Electricity) | MB | Committee Member |
| Richard Hill | Suppliers | RH | Committee Member |
| Tom Stuart | Network Operators | TS | Committee Alternate |
| Warren Lacey | Network Operators | WL | Committee Member |
| James Hardy | Code Manager | JH | Senior Change Analyst |

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### 1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. Apologies for absence were received from Tracey Saunders (Network Operators), Dean Berry (MEMs) and Steve Mulinganie (Suppliers).

The Chair thanked Tracey Saunders who was stepping down in her role for MEP following this meeting and introduced Tom Stuart who was acting as her alternate. MB was confirmed to be acting as the alternate for Dean Berry (in addition to his own primary seat), and RH was confirmed to be acting as the alternate for Steve Mulinganie (in addition to his own primary seat).

### 2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 10 December 2025. The Draft Minutes were approved with the amendment of replacing DCC to DCUSA by the Members.

## 3. REVIEW OF ACTION LOG

The Code Manager advised that there was currently one outstanding action on the actions log.

GS advised that the **RECMEP_25_0813_02** (*The MEP Members to review the STIRG document and provide clear instructions for formatting corrections. The REC Change Team to assist with implementation ahead of February 2026 release*) would be kept open until February 2026 to allow Members to review the Service Termination Issue Reporting Guidance (STIRG) document and request any changes before the release.

GS agreed to circulate the confirmed version number of the new STIRG document.

RECMEP Members **NOTED** the update.

**Action RECMEP_26_0114_01 – Code Manager (GS) to confirm to MEP Members the version number for the STIRG update expected for implementation in February 2026.**

## 4. CHANGES TO THE MEP TERMS OF REFERENCE

RECMEP Members were provided with an update on changes to the MEP Terms of Reference that were being taken to the REC Change Panel for its approval as the Responsible Committee. One minor amendment was made to the legal text provided in advance from Steve Mulinganie. This change was scheduled to be submitted to the Change Panel for approval on 20 January 2026 and, if accepted, would become effective on 30 January 2026. MEP expressed agreement with the proposal.

RECMEP Members **NOTED** the update.

## 5. R0268 - CONSEQUENTIAL CROSS-CODE CHANGE FOR BSC P441 - COMPLEX SITE CLASSES

RECMEP Members were provided with a request to extend the Change Plan for R0268.

JH presented a request for an extension to the plan for change proposal R-0268, which aligns with a cross-code change led by the Balancing and Settlement Code (BSC). Due to the BSC's need for additional time to review consultation responses, RECMEP was asked to approve moving the voting milestone to March 2026 to align with the BSC's timeline. It was emphasized that no changes to the REC solution were expected as a result of the BSC's review. The extension was approved unanimously after a round of individual votes.

RECMEP **AGREED** the extension.

## 6. MONTHLY CHANGE TRACKER

RECMEP Members were provided with an overview of the REC issues and changes within the change tracker that impacted the Panel.

- CP419 - a cross-code change with an expected authority decision on 19 January 2026.
- R0266, data specification clarifications, with a consultation planned to start shortly after 20 January 2026.
- R0270, clarifying qualification requirements, with consultation closing in late January and a final vote expected in February 2026.

Questions about the change process were addressed, clarifying that changes move from issue to proposal status once a fully formed solution and impact assessment are completed.

RECMEP **NOTED** both the overview and the update.

## 7. METERING HUB AND BULLETINS

RECMEP Members were provided with an update on the Metering Hub.

RG reported on recent presentations given to the ICoSS (I&C Shippers and Suppliers Group) and upcoming presentations planned for other forums. The metering hub received positive feedback, with some participants unaware of its existence or lacking access. Efforts are underway to increase awareness and access, with further feedback expected. The hub currently has 967 individuals with access, but active usage is relatively low at around 150 unique users per month. This highlighted the need to improve engagement and accessibility.

SB discussed the initiation of a MEP approved six-monthly review of bulletins, particularly those related to DNOs. Feedback is being sought from relevant groups, including the STIG meeting scheduled for 27 January 2026. Discussions included the management of bulletins from non-DNO parties and the process for archiving outdated bulletins. It was noted that archived bulletins remain accessible via a link on the metering hub.

RH and JJ discussed the distribution of bulletins, noting that some bulletins are sent directly to individuals rather than through the REC channels, which may affect visibility on the metering hub. It was suggested that better coordination with parties could improve bulletin sharing. The Association of Meter Operators (AMO) also shares technical safety bulletins with members, and efforts are being made to encourage proactive use of the metering hub for bulletin access. WL committed to raising these points at the upcoming STIG meeting to ensure bulletins are properly routed to the REC team.

RECMEP **NOTED** the update.

## 8. AOB

Concerns were raised by WL about formatting errors in the STIRG document scheduled for release in February. GS explained that although the document was released with known formatting issues to avoid delays, efforts are underway to correct these before the release date. Discussions included potential changes to the document format to improve future editing and accommodate upcoming changes related to A and B codes and SIP information. The panel was encouraged to submit any additional comments or amendments to GS.

The Chair noted that an election is underway to replace Tracey Saunders as a Member for the Gas Transporters, expected to be completed by the next meeting. The 2026 E-OMF is scheduled for February 2026, with a presenter confirmed, and the G-OMF will be in March 2026 with planned presentations for the next forums.

RECMEP **NOTED** the updates.

Next meeting date: 11 February 2026

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