RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_26_0408**
DATE	**08 April 2026, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Edma Hyskaj	Code Manager	EH	Secretariat
Paul Rocke	Code Manager	PR	Head of Communications
Caroline Freimuller	Code Manager	CF	Senior Change Lead
James Hardy	Code Manager	JH	Senior Change Lead
Lydia Bentley	Code Manager	LB	Senior Change Lead
Francine Peyroux-Sissoko	Code Manager	FPS	Change Lead
Holly Law	Code Manager	HL	Change Delivery and Release Manager
Tim Newton	Code Manager	TN	Subject Matter Expert
Jemma Johnson	RECCo	JJ	Market Design Lead
Rebecca Griffiths	RECCo	RG	Metering Services Delivery Manager
Richard Hill	Supplier Representative	RH	Committee Member
Steve Mulanganie	Supplier Representative	SM	Committee Member
Martin Brailsford	Meter Operator Agents	MB	Committee Member
Dean Berry	Meter Asset Managers	DB	Committee Member
Warren Lacey	Distribution Network Operators	WL	Committee Member
Stephen Thun	Gas Transporters	ST	Committee Member
Scott McPhillimy	Ofgem Representative	SMc	Observer

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 11 March 2026. The Draft Minutes were approved by the members.

3. REVIEW OF ACTION LOG

The Code Manager advised that there was currently one outstanding action on the actions log.

RG provided a verbal update on **RECMEP_26_0211_02**. A drafted version of the safety bulletin submission, review and publication process was displayed to RECMEP members. RG also discussed comments shared concerning the appearance of the process on the Portal.

RECMEP Members **NOTED** the update.

4. R0252 – INCREASING FREQUENCY OF ANNUAL PORTFOLIO RECONCILIATION EXERCISE TO SUPPORT DATA CLEANSE

RECMEP Members were provided with a request to revise the Change Plan for R0252.

LB explained that the Metering Asset Managers (MAMs) submission process of portfolio data to the Central Data Service Provider (CDSP) for a reconciliation was too long and infrequent. LB presented that the Change would seek to increase reconciliation frequency from annual to bi-annual and reduce CDSP turnaround time for reconciliation reports.

During the recent Party Impact Assessment (PIA), Xoserve identified a dependency on improved assurance that MAMs submit portfolio data within existing deadlines. Given the recent re-procurement of the Performance Assurance service, additional time is required to confirm whether the necessary assurances can be provided.

LB outlined the revised plan which proposed discussions with the incoming Performance Assurance provider in April 2026, proceeding to consultation if assurances can be confirmed. Or a withdrawal of the change if assurances cannot be met.

RECMEP Members **NOTED** the revised Change Plan and **AGREED** to the revised Change Plan.

5. R0207 – IMPORT/EXPORT MOA CHARGING CLARIFICATION

RECMEP Members were provided with an update on the Change Plan for R0207.

HL presented the proposed revised solution following the Authority send-back of the original proposal. There would be an introduction of new Schedule 14 requirements to mandate provision of Basic Associated Export Meter Operator Agent (MOA) Services without direct payment or bilateral contracts for Market-wide Half Hourly Settlement (MHHS)-migrated

Metering Points. HL also described the clarifications arising from the PIA, including scope restricted to MHHS meter points and clearer definition of basic services.

The PIA had four respondents who supported the solution, two had no comment and one did not agree. However, the majority agreed that the solution addressed the issue. A greater interest was displayed in longer-term solutions post-MHHS, captured via forward-work planning.

A question was raised by SM regarding the timing of post-consultation material ahead of the June 2026 MEP vote. HL confirmed that a final report would be issued ahead of the meeting and an interim briefing session could be arranged to walk members through consultation changes. It was agreed that a post-consultation meeting would be arranged, the secretariat recorded it as a formal action.

RECMEP **NOTED** the update and, in line with the recommendation from the Code Manager unanimously:

- **NOTED** the proposed solution.
- **NOTED** the proposed implementation date and approach.
- **AGREED** the Change Report had sufficient information to proceed to Consultation.

ACTION: HL to arrange a post-consultation briefing for MEP members ahead of the final vote.

6. R0284 – UPDATES TO SCHEDULE 14 MEASUREMENT TRANSFORMERS COMMISSIONING TIMESCALES

RECMEP Members were provided with an update on R0284.

CF explained that the change is required to ensure commissioning Service Level Agreements (SLAs) remain fit-for-purpose when Reconciliation Final (RF) shortens from 14 to 4 months under MHHS Milestone M16, which is currently targeting July 2027.

CF described the contents of the proposal which included reducing maximum timescales from 85 to 75 working days, expanding scope to include non-DNO owned Measurement Transformers and linking SLAs sequentially (step-to-step), rather than all steps back to the energisation date.

The PIA received seven responses with a broad support for shortening timescales. Any party costs identified ranged from £0 to £50k, mostly at the lower end of this range and no central system costs were identified.

CF confirmed that the Code Manager does not believe there is a case to implement this Change Proposal long before M16 is planned and that Parties provided a wide range of timescales required between approval and implementation. As such, June 2027 has been proposed as the implementation date as it will provide Parties with 10 – 12 months to prepare for implementation.

RECMEP **NOTED** the update and, in line with the recommendation from the Code Manager unanimously:

- **NOTED** the proposed solution.
- **NOTED** the proposed approach of Big Bang and proposed implementation date of 25 June 2027.
- **AGREED** the Change Report had sufficient information to proceed to Consultation.

7. I0273 – SHARING OF SSC AND TPR INFORMATION FOR MHHS SMART AND ADVANCED METERS

RECMEP Members were provided with an update on the Change Plan for I0273.

JH requested approval to place I0273 temporarily on hold, pending further discussions with Ofgem. An Information Request (IR) demonstrated ongoing industry need for SSC/TPR data but highlighted dependencies with MHHS design and business case considerations. JH noted that engagement with Ofgem is advanced and ongoing and the hold is expected to be short. JH reassured members that an interim guidance document will be developed to mitigate Consumer impact, prior to the development of a permanent solution under I0273.

RECMEP **NOTED** the Update to Plan background and **AGREED** on the Update to Plan to place I0273 on hold.

8. SHARING METERING ASSET GUIDANCE DATA – UPDATE FOR APPROVAL

RECMEP Members were provided with an update on the Sharing Metering Asset Guidance Data.

HL presented a Category 3 update to clarify that where metering equipment is shared, Meter Technical Details (MTDs) or Energisation updates must be sent separately for each impacted Metering Point. Housekeeping updates were also included.

RECMEP **NOTED** the contents of the paper and **AGREED** to approve the proposed updated 'Sharing Metering Asset Data – MHHS Guidance'.

9. I0282 – RETURN OF LEGACY METERS

RECMEP Members were provided with an update on I0282 including the reasoning for moving this REC Issue to a "Resolved" status.

FPS summarised the solution analysis that took place from October 2025 to February 2026 which included industry engagement with trade bodies and the Change Issues Group to explore whether I0282 was an isolated case faced by the Proposer or if this was an industry-wide issue. The Code Manager engaged with four trade associations – the Community of Meter Asset Providers (CMAP), the Association of Meter Operators (AMO), the Energy Network Association (ENA) and the Independent Network Association (INA) – to gather views from different industry Parties on this matter. No Party believed that I0282 was an issue. The industry processes that are in place work well according to them, and they do not create unnecessary cost, administrative burden, nor environmental impact. As the current processes do not require

remediation it is considered that this REC Issue should be resolved prior to solution development taking place.

RECMEP **NOTED** the update.

10. STIR GUIDANCE (STIRG) AND CUT OUT GLOSSARY

RECMEP Members were provided with an update on the STIRG and Cut Out Glossary.

HL updated members on the change proposals raised concerning the STIRG and Cut Out Glossary informing members that they were rejected due to the STIRG being a Category 3 document and requiring the necessary processes of a Category 3 Change process.

HL focused on a required correction within the STIRG following C21 introduction and the status and ownership of the legacy Cut-Out Glossary, which is not a formal REC document. Members agreed that the STIRG correction should be progressed via a Category 3 change and that the Cut-Out Glossary remains valuable for training and operational awareness. However, a broader review and refresh is required, including branding and ownership considerations. It was agreed that a review of the cut-out glossary would take place, HL agreed to provide updates.

RECMEP **NOTED** the update.

11. MONTHLY CHANGE TRACKER

RECMEP Members were provided with an overview of the REC issues and changes within the change tracker that impacted the Panel.

- I0240 - Data Alignment of Meter Information through MHHS Migration – An updated version of the I0240 Guidance Document is currently being drafted to provide further clarity on the scenarios outlined in the document.
- R0307 - Release and Licensing of the CoMCoP Logo for Accredited Parties - Consultation closed on 27 March 2026. No responses received. The Code Manager is drafting the Change Report (Final Recommendation) for REC Change Panel consideration on 21 April 2026.
- R0311 - CoMCoP 2-year Audit Cycles - On 07 April 2026, the REC Change Panel approved the Change Report (Proposal Plan and Consultation), and the Metering Expert Panel was approved as the Responsible Committee. The Consultation will be published on 10 April 2026 and opened for comments for the standard consultation time.

RECMEP **NOTED** both the overview and the update.

12. METERING HUB AND BULLETINS

RECMEP Members were provided with an update on the Metering Hub.

A Scottish Power safety bulletin was reviewed and agreed not to be suitable for inclusion in the Metering Hub due to its generic nature.

RECMEP **NOTED** the update.

13. AOB

13.1. PROXY VOTING

RECMEP Members were notified that members who are absent should follow protocol with an Alternate as a mechanism has not been established for Proxy Voting.

13.2. FORTHCOMING OPERATIONAL METERING FORUMS

RECMEP Members were informed of planned presentations at upcoming meetings of the Electricity and Gas Operational Metering Forums.

RECMEP **NOTED** the updates.

Next meeting date:13 May 2026