RETAIL ENERGY CODE

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REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_26_0513**
DATE	**13 May 2026, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Edma Hyskaj	Code Manager	EH	Secretariat
Paul Rocke	Code Manager	PR	Head of Communications
Glenn Sheern	Code Manager	GS	Head of Regulatory Specialists
Caroline Freimuller	Code Manager	CF	Senior Change Lead
James Hardy	Code Manager	JH	Senior Change Lead
Francine Peyroux-Sissoko	Code Manager	FPS	Change Lead
Annabel Ashworth	Code Manager	AA	Change Lead
Holly Law	Code Manager	HL	Change Delivery and Release Manager
Jemma Johnson	RECCo	JJ	Market Design Lead
Rebecca Griffiths	RECCo	RG	Metering Services Delivery Manager
Richard Hill	Supplier Representative	RH	Committee Member
Steve Mulanganie	Supplier Representative	SM	Committee Member
Martin Brailsford	Meter Operator Agents	MB	Committee Member
Dean Berry	Meter Asset Managers	DB	Committee Member
Warren Lacey	Distribution Network Operators	WL	Committee Member
Stephen Thun	Gas Transporters	ST	Committee Member
Scott McPhillimy	Ofgem Representative	SMc	Observer
Jonathan Hawkins	RECCo	JOH	Observer
Tracey Saunders	Gas Transporters	TS	Observer
Chris Varney	Supplier Representative	CV	Observer

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1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 08 April 2026. The Draft Minutes were approved by the members.

3. REVIEW OF ACTION LOG

The Code Manager advised that there were currently two outstanding actions on the actions log.

- **RECMEP_26_0211_02**: GS provided a verbal update to RECMEP Members on the safety bulletin submission, review and publication process which had been published on the REC Portal ahead of the meeting.
- **RECMEP_26_0408_01:** HL presented the "R0207 – Import/ Export MOA Charging Clarification" post-consultation responses to brief RECMEP Members ahead of the Final Vote.

Both actions were agreed to **close** following the end of the meeting.

RECMEP Members **NOTED** the update.

4. R0207 – IMPORT/ EXPORT MOA CHARGING CLARIFICATION

RECMEP Members were provided with an update on "R0207 – Import/ Export MOA Charging Clarification".

HL updated members following the closure of the consultation held on 10 April 2026, including working group activity and the revised solution design. HL explained that an issue remained where Export Suppliers had no choice of Metering Operator Agent (MOA) where assets were shared, resulting in potential uncompetitive charging and contractual complexity. The revised solution introduced Basic Associated Export MOA Services to be provided without direct payment or bilateral contracts for Marketwide Half Hourly Settlement (MHHS) meter points. The legal drafting introduced new obligations in Schedule 14 and supporting definitions.

Four responses were received with all parties supporting the revised solution. One respondent raised concerns regarding the proposed implementation timeline. WL requested clarification on the implementation timeline and whether the feedback had been addressed. HL confirmed that engagement would take place with the respondent and that three-month implementation timelines were broadly supported. JOH noted that implementation activities largely aligned with existing obligations and concerns related primarily to contractual arrangements. Concerns over Ofgem engagement were also addressed as HL confirmed conversations and interactions had taken place through working group participation.

The Final Change Report would be presented to the Metering Expert Panel for determination at the 10 June 2026 meeting.

RECMEP Members **NOTED** the update.

5. R0311 - COMCOP 2-YEAR AUDIT CYCLES

RECMEP Members were provided with an update on "R0311 – CoMCoP 2-Year Audit Cycles".

FPS discussed the proposal to align REC Schedule 15 with current auditing practices, including a first audit within 12 months of accreditation, subsequent audits every 24 months and mandatory inclusion of both site and desktop audits.

SM challenged whether the change represented an improvement or simply codifying existing practices. FPS and JJ clarified that the change ensured consistency and futureproofing by formalising requirements which was considered an improvement. JJ also highlighted the benefit of requiring both site and desktop audits to strengthen assurance and mitigate inconsistent application. It was agreed that wording in the benefits section should be refined to emphasise clarity and codification, rather than improvement alone.

FPS explained that while no formal responses were received for the consultation, they did receive informal support from the industry and no objections from relevant stakeholders which provided enough to back the progression of the Change Proposal.

RECMEP **NOTED** the update and, in line with the recommendation from the Code Manager unanimously:

- **APPROVED** the proposed solution.
- **APPROVED** the proposed implementation date of 26 June 2026.
- **APPROVED** the proposed approach of Big Bang.

6. R0306 - REC CHANGE TO ALIGN WITH DCP467 ASSET CONDITION REPORTING

RECMEP Members were provided with an update on "R0306 - REC Change to Align with DCP467 Asset Condition Reporting".

CF provided an overview on the cross-code change with DCUSA as the lead code to align the REC with DCUSA change DCP467 - Online reporting tools for Category A and B defects requiring the use of online reporting tools to provide a single centralised solution. The industry feedback highlighted concerns regarding, multiple reporting processes across Data Network Operators (DNO), loss of telephone communication for Category A defects and potential safety risks and delays. Benefits observed by DCUSA were also outlined with an increased quality of reports as the ability to get photos resulted in less reliance on the character limit restriction that lies within the market message. As a result, this reduced the number of aborted site visits.

CF clarified that an exact number of the reduction had not been received but prior to introducing their online reporting tool, they saw about 40% of jobs booked to rectify Category B situations

which were reported because the situation on site was not quite as reported in the market message due to significant limitations in the market message. Members requested more detail as to what the 40% represented as a statistic which CF confirmed she would enquire on.

JJ raised concerns on consumer risk which had the potential of leaving a customer in a dangerous situation due to misinformation if the issue was not reported correctly. Members agreed and emphasised the need to explicitly capture the consumer safety risks in the report. CF agreed that they could include that into a Version 1.1 of the report before it goes to consultation.

CF confirmed a neutral, neutral and negative assessment at solution level, but reinstated that alignment was required with DCUSA as the lead code, due to cross-code nature and Authority determination.

RECMEP **NOTED** the update and, in line with the recommendation from the Code Manager unanimously:

- **NOTED** the proposed solution.
- **NOTED** the proposed implementation date of 06 November 2026 or the next release following Authority Decision and Big Bang approach.
- **AGREED** the Change Report had sufficient information to proceed to Consultation.

7. I0273 – SHARING OF SSC AND TPR INFORMATION FOR MHHS SMART AND ADVANCED METERS

RECMEP Members were provided with an update on the Change Plan for "I0273 – Sharing of SSC and TPR Information for MHHS Smart and Advanced Meters".

JH confirmed that following engagement with Ofgem I0273 has been removed from the 'On Hold' status. The scope was refined to mandating Standard Settlement Configuration (SSC) usage for Smart Meters only. Following conversations from RECCo, JH assured that interim guidance would be published as soon as possible to provide further clarity and ensure consistency on the treatment of the SSC data ahead of the enduring MHHS arrangements. JH emphasised that the guidance would not pre-empt or replace any future solution and that it was intended to be applied whilst I0273 solution is developed.

It was confirmed by Ofgem that there would be no impact on the MHHS business case so the scope as set out previously can continue and I0273 would be addressed direct rather than through the MHHS programme. JH highlighted that in the conversations with Ofgem it was agreed that I0303 - Potential Consumer detriment for Smart Economy 7 could be considered part of the solution development for I0273. Therefore, I0303 had been classed as a result that would no longer progress as a standalone issue which had been communicated and supported by the proposer.

RECMEP **NOTED** the contents of the paper and **AGREED** on the update to plan.

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8. I0312 – REVIEW OF EXPORT METER WORK ARRANGEMENTS

RECMEP Members were provided with an update on the Change Report proposal plan "I0312 – Review of export meter work arrangements"

AA highlighted the new working group that had been established to review REC Schedule 14 for clarity between import and export metering activities. The working group initiated with the first session held on 06 May 2026 with further sessions planned for 03 June 2026.

The outcome of this Working Group would include recommendations on changes to Schedule 14, and, where necessary, any other arrangements in the REC, to ensure the processes, systems, interfaces and governance for requesting meter works and investigating meter faults for Import/Export Suppliers were clear.

AA confirmed this change would be brought back to MEP in November 2026. Members who wished to be involved were advised to get in touch directly with AA or GS or email change.management@recmanager.co.uk.

RECMEP **NOTED** the update.

9. STIR GUIDANCE (STIRG)

RECMEP Members were provided with an update on the "STIR Guidance".

HL updated members on the changes to the STIR Guidance documentation discussed in previous MEP meetings, the adjustments made concerned the Category 3 updates.

HL explained the Category 3 updates proposed including a correction relating to defect code C21, reinstatement of guidance for A05 and minor housekeeping updates. WL raised formatting concerns within the document which HL confirmed to address prior to publication.

RECMEP **APPROVED** the update to the documentation.

10. QUARTERLY ISSUES UPDATE

HL provided an overview of the "Quarterly Issues Update" and highlighted changes to the five issues that MEP was or likely to be the subcommittee to.

The issue lifecycle was presented to MEP with 94 issues raised, 31 implemented or awaiting implementation, 37 active issues and 7 resolved issues. HL drew a focus to:

- I0196 - Review of Metering Asset data transferred from MAMs to the CDSP - This Issue explores the high proportion of gas Data Items which contain mismatches when comparing Metering Asset Managers (MAM), Gas Suppliers, and the Central Data Service Provider (CDSP) and identify mechanisms by which these mismatches may be resolved.

- I0197 - Introducing a Process to Provide Updates During Fault Resolutions - This Issue looks to introduce a new process to provide updates amongst impacted Market Participants during fault resolutions.

- I0275 - MHHS Related Metering Points across Market Segments – This Issue looks to resolve Metering Points during MHHS migration the majority of which are where one Metering Point has a Traditional meter installed (Smart Segment) and a Related Metering Point has an Advanced meter (Advanced Segment).

- I0278 - Establishing the Safe Isolation Provider (SIP) as a Standalone REC Metering Party – This proposal recommends the formal recognition of the Safe Isolation Provider (SIP) as a standalone Metering Party under the Retail Energy Code (REC). FPS expressed that the responsible committee for this working group has changed from MEP to Change Panel due to the number of schedules. Members requested clarification on the title and classification as a "metering party". FPS confirmed that conversations on defining the title would be had at the working group to prevent future confusion.

- I0312 - Review of export meter work arrangements – This issue looks to resolve the REC Metering Operations Schedule's limited distinction between the activities for import and export metering.

RECMEP **NOTED** the update.

11. MONTHLY CHANGE TRACKER

RECMEP Members were provided with an overview of the REC issues and changes within the change tracker that impacted the Panel.

- I0197 – Introducing a Process to Provide Updates During Fault Resolutions – Legal drafting has been returned to the REC Code Manager. The Code Manager will engage with RECCo to determine the appropriate Performance Assurance approach.
- I0312 – Review of Export Meter Work Arrangements – A Working Group has been set up to gather input from Industry Parties. The first session took place on 06 May 2026. Minutes of this meeting will be uploaded onto the REC Portal by 13 May 2026.

RECMEP **NOTED** both the overview and the update.

12. METERING HUB AND BULLETINS

RECMEP Members were presented with an update on the proposed process for managing Metering Hub bulletins for review and approval. RH expressed a concern about whether introducing time-bound elements to the process had been considered. GS confirmed that although some bulletins may be more complicated than others, they can consider introducing time-bound elements. Following concerns over strong wording GS agreed to review wording to include a more appropriate phrasing.

RECMEP **NOTED** the update.

13. AOB

13.1. FORTHCOMING OPERATIONAL METERING FORUMS

RECMEP Members were informed of planned presentations at upcoming meetings of the Electricity and Gas Operational Metering Forums.

RECMEP **NOTED** the update.

13.2. METERING "BLUE BOOK" INITAITVE

SM highlighted that in the review group 925R looking at gas market metering arrangements, a 'blue book' was identified. There was an argument that a centralised and updated overview of all the assets and an equivalent updated 'blue book' for the industry would be very useful. SM suggested the metering hub be the hosting location for the documentation. RG agreed that it would be useful and that conversations would be had offline.

RECMEP **NOTED** the update and agreed to engage further.

13.2. SMART METER UPDATE INCIDENT

ST brought TS for a verbal announcement on an incident reported involving bulk smart meter upgrade causing multiple supply outages. This resulted in increased emergency call volumes and operational pressure on gas networks. HL suggested linking TS to the Smart Energy Code (SEC) as there could be greater alignment.

ACTION RECMEP_26_0513_01 – Code Manager (HL) to review with SEC governance to consider performance assurance implications.

Next meeting date: 10 June 2026

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