RETAIL ENERGY CODE

This document is classified as **WHITE**.
Information is for public, unrestricted dissemination and publication.

REC METERING EXPERT PANEL
MEETING MINUTES

MEETING	**RECMEP_26_0909**
DATE	**09 September 2026, 10:00**
LOCATION	**By teleconference**

Attendee	Representing	Initials	Role
Steve Brand	Code Manager	SB	Committee Chair
Edma Hyskaj	Code Manager	EH	Secretariat
Glenn Sheern	Code Manager	GS	Head of Regulatory Specialists
Caroline Freimuller	Code Manager	CF	REC Change SME
Lydia Bentley	Code Manager	LB	Senior Change Lead
Florentina Monea	Code Manager	FM	Change Analyst
Harriet Truss	Code Manager	HT	Regulatory Senior Consultant
Jemma Johnson	RECCo	JJ	Market Design Lead
Rebecca Griffiths	RECCo	RG	Metering Services Delivery Manager
Martin Brailsford	Meter Operator Agent	MB	Committee Member
Dean Berry	Meter Asset Manager	DB	Committee Member
Richard Hill	Supplier Representative	RH	Committee Member
Michael Gorewoda	Supplier Representative	MG	Alternate Member
Tom Stuart	Gas Transporter	TS	Alternate Member
Paul Morris	Distribution Network Operator	PM	Alternate Member
Lee Walker	Elexon	LW	Observer
Scott McPhillimy	Ofgem	SMc	Observer

DRAFT

1. INTRODUCTIONS

The Chair welcomed attendees to the REC Metering Expert Panel (RECMEP) meeting. Formal apologies were received by Chris Varney (CV), Stephen Thun (ST) and Warren Lacey (WL). Michael Gorewoda (MG) attended in CV's absence, Tom Stuart (TS) attended in ST's absence and Paul Morris (PM) attended in WL's absence.

The Chair also announced CV's position as the newly appointed Supplier Representative following nominations that opened after the Metering Expert Panel (MEP) held on 12 August 2026.

2. APPROVAL OF PREVIOUS MINUTES

RECMEP Members were invited to provide comments on the Draft Minutes of the meeting held on 12 August 2026. No comments were provided so the Draft Minutes were approved as final by the members.

3. REVIEW OF ACTION LOG

The Code Manager advised that there was one outstanding action on the actions log which was agreed to be **closed**:

- **RECMEP_26_0708_01:** The Code Manager (CF) sought out further detail and examples from UK Power Networks regarding DNO rejections, recurring themes, and supporting photographic evidence where available.

  The Code Manager received photos from UKPN. These photos were relayed on to RECCo for their review.

RECMEP Members **NOTED** the update.

4. R0252 - INCREASING FREQUENCY OF ANNUAL PORTFOLIO RECONCILIATION EXERCISE TO SUPPORT DATA CLEANSE

RECMEP Members were informed about the re-plan for 'R0252 - Increasing frequency of Annual portfolio reconciliation exercise to support Data Cleanse'.

LB presented a replan request, which proposes increasing the portfolio reconciliation exercise from annually to every six months and reducing the current turnaround time to improve data quality and reduce data drift between reconciliation cycles.

Members were reminded that the change had previously been replanned to accommodate additional impact assessments. A further assessment was proposed to better quantify the benefits of reducing data mismatches and support a more robust cost-benefit analysis.

LB advised that forthcoming Code Reform arrangements would delay consultation until around December 2026 or January 2027. CF explained that REC and RECCo were seeking to avoid

consultation and final approval taking place under different committee structures but would keep the timeline under review if stakeholders considered the change sufficiently urgent.

MB supported the proposal, noting the expected benefits for data quality, but agreed that the change was important rather than urgent and did not require acceleration.

RECMEP Members **NOTED** and **APPROVED** the revised Change Plan.

5. I0196 – REVIEW OF METERING ASSET DATA TRANSFERRED FROM MAMS TO THE CDSP

RECMEP Members were provided with an update on the re-plan for 'I0196 - Review of Metering Asset data transferred from MAMs to the CDSP'.

FM presented an updated plan for I0196, which explored improvements to the communication methods used by Meter Asset Managers (MAMs) when exchanging market messages. The issue was raised following Performance Assurance findings that the use of multiple communication methods can lead to inconsistencies in market data and create challenges when undertaking assurance and data-gathering activities. The current scope is limited to considering an interim solution, such as a communications register, to improve transparency and support the resolution of missed market messages.

FM explained that solution development had progressed through several phases, including root cause analysis, scoping activities and working group discussions. The work had identified potential delivery mechanisms for the proposed solution. However, a dependency had emerged on a related Uniform Network Code (UNC) modification, the outcome of which could materially impact the issue. As a result, the Code Manager proposed placing I0196 on hold until the dependency is resolved.

During discussion, PM sought clarification on whether alternative communication methods currently being developed within the electricity market would fall within scope. It was clarified that I0196 relates specifically to gas market arrangements and the transfer of data to Xoserve.

RECMEP **APPROVED** the extension to plan for I0196.

6. SHARED MTD MHHS GUIDANCE CATEGORY 3 PROPOSED CHANGE

RECMEP Members were provided with an update on the 'Shared MTD MHHS Guidance Category 3 Proposed Change'.

HT presented a proposed Category 3 change to the Shared Meter Technical Details (MTD) Marketwide Half-Hourly Settlement (MHHS) Guidance document. Harriet explained that the guidance was originally developed at MHHS go-live to provide additional clarification on obligations relating to the sharing of MTD through the IF005 message. Following queries raised through the MHHS Expert Group and Service Desk, stakeholders had sought clarification on how meter updates and meter exchanges can be processed where the activity occurred before the Metering Agent's appointment date.

HT advised that, while restrictions exist on making updates outside of appointment periods, the Registration Service had confirmed that such updates are possible using the correct

combination of IF005 message variants. To address ongoing stakeholder queries, it was proposed that an additional Frequently Asked Question (FAQ) be added to the guidance document explaining how meter removals and subsequent meter history updates can be used to record meter exchanges that occurred prior to appointment dates, including exchanges that took place before MHHS migration.

As the guidance is a Category 3 document under the responsibility of the Metering Expert Panel (MEP), HT sought approval to proceed with the change without waiting for a further committee cycle. It was noted that this approach would enable the updated guidance to be published and communicated more quickly, while the full document would still be shared with members following the meeting.

RECMEP **APPROVED** the additional FAQ for inclusion.

7. C3-0169 - MEP CATEGORY 3 HOUSEKEEPING AMENDMENTS

RECMEP Members were informed on the housekeeping changes for 'C3-0169 - MEP Category 3 housekeeping amendments'.

CF presented Category 3 Change C3-0169, which proposed a series of minor housekeeping amendments to MEP-owned guidance documents. It was explained that the changes were administrative in nature and did not alter the intent or application of the documents.

The proposed amendments to the Consolidated Metering Code of Practice (CoMCoP) Supplementary Guidance document included the addition of a version history table, correction of a typographical error, and amendment of paragraph numbering within Section 7. A further amendment was proposed to the Meter Operator Agent (MOA) Appointment MHHS Guidance document to correct a grammatical error by updating wording relating to prospective appointments.

CF confirmed that these were purely editorial changes and advised that, subject to approval, the updates would be implemented through the existing Category 3 change process. No questions or concerns were raised by members.

RECMEP **NOTED** the update.

8. MONTHLY CHANGE TRACKER UPDATE

RECMEP Members were provided with an update on one item on the change tracker that impacted the Metering Expert Panel.

- R0268 - Consequential Cross-Code Change for BSC P441 - Complex Site Classes Creation – On 07 September 2026, Ofgem published a send back letter related solely to the implementation date for R0268. They confirmed they cannot provide a decision on R0268 and P441 - Creation of Complex Site Classes until they have received DCP424 - Use of System charging for Complex Sites, which is not expected to be sent to Ofgem with sufficient time to decide before 05 October 2026. REC are issuing a new consultation on an updated implementation date of: "the same date as P441, a

minimum of 5 Working Days after a decision is received from the Authority". This consultation will run from 11 September 2026 to 02 October 2026.

- I0312 - Review of export meter work arrangements - The fourth working group session will be held on 17 September 2026, 10:00-12:00. The Code Manager aims to issue a Party Impact Assessment (PIA) in October 2026 following completion of the discussions at working group.

RECMEP **NOTED** the update.

9. METERING HUB UPDATE

RECMEP Members were asked for updates on the Metering Hub, RG provided insights into recent engagement of the Hub.

In August 2026, the Metering Hub recorded 144 unique visitors, down 14% compared to July but broadly in line with the rolling average of 151 users. There was an overall stable level of engagement with 647 page views and 350 homepage views. In order, the most visited areas were Code Documents, Metering Knowledge, Hub Homepage along with Audit and bulletins.

RG highlighted the following trends; DNO information downloads increasing 121% to 42 downloads, Safety bulletin downloads reducing to 6, FAQ views reducing to 20 and MEP Committee page sessions increasing 138% to 236. RG noted that the increase in MEP Committee page sessions could be due to the upcoming Code Reform.

Activity suggested continued interest in core governance, assurance and technical content while attention increasingly diverted to upcoming portal changes which RG displayed enthusiasm towards. RG explained proposed design changes included new, easily accessible and clear portal use. The Metering Hub priorities remained on metering content readiness, migration planning and supporting the adoption of the new REC Portal. The Metering Hub design structure remains approved and aligned with the wider DSP design system, providing a more streamlined route to key metering content.

RECMEP **NOTED** the update.

10. AOB

6.1. Forthcoming Operational Metering Forum

RECMEP Members were informed of planned presentations at the Joint Operational Metering Forum in September 2026. The Chair explained the Gas Operational Metering Forum had been rearranged to a joint meeting (with electricity) to account for the cancelled Electricity Operational Metering Forum on 12 August 2026.

DRAFT

6.2. STIR Guidance Document

RECMEP Members were provided with an update on the work group that was established to review the STIR Guidance document in further detail. A further two meetings have been scheduled with one face-to-face meeting scheduled to discuss the contents of the document.

6.3. 2026 Annual Committee Survey (Metering Expert Panel)

RECMEP Members were informed that the 2026 Annual Committee Survey had been launched. Members were requested to share feedback by 16 October 2026.

Next meeting date: 14 October 2026

DRAFT