This document is classified as **WHITE**.
Information is for public, unrestricted dissemination and publication.

REFERENCE	**RECPAB_24_0625_FORINFO_02**
STATUS	**FOR INFORMATION**
PAGES	**4**

METERING UPDATE

BY DANIEL RODGERS– QUALIFICATION MANAGER, REC CODE MANAGER

REVIEWED BY ANTON MODEN – PERFORMANCE ASSURANCE LEAD, REC CODE MANAGER

FOR INFORMATION 	In total, there are 13 Metering Equipment Manager (“MEM”) and Meter Installer (“MI”) applications going through the Market Entry process which are actively engaged with the Market Entry team. This includes Electricity MEMs, Gas MEMs, and Gas MI applicants. PAB Members are invited to take the following actions: • **NOTE** the status of MEM entry applications and the content in this paper.

1 MARKET ENTRY

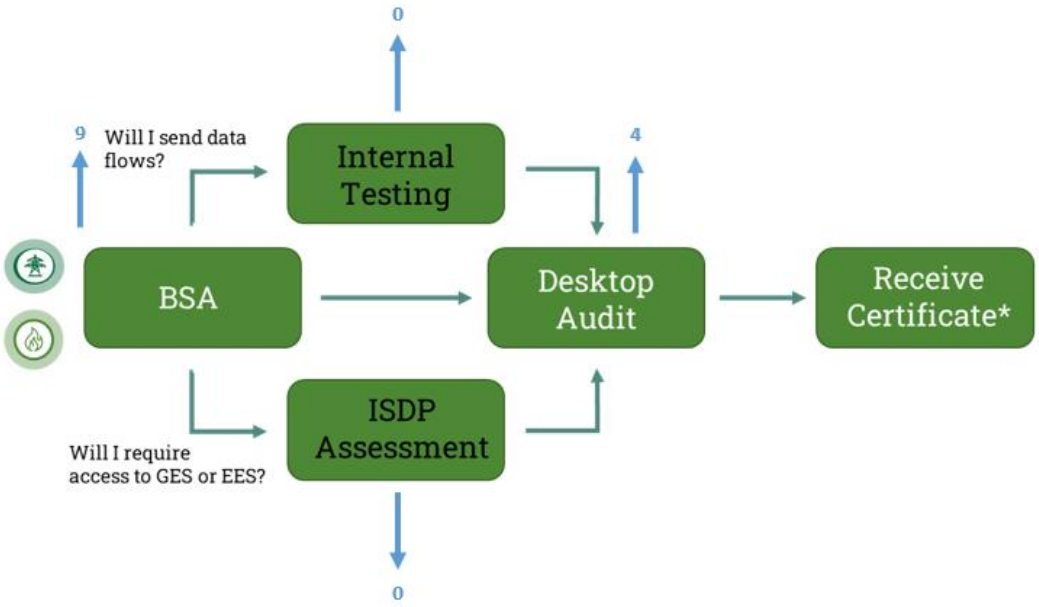
1.1 OVERVIEW OF METERING ENTRY APPLICATIONS

There have been 19 new MEM applications between 1 March 2024 to 31 May 2024; 17 of these 19 applications were related to companies who want to provide Safe Isolation will need to additionally need to complete the CoMCoP Electricity MEM accreditation to become an Electricity Metering Operative (EMO). A further 2 applications were for the CoMCoP Electricity MEM (EMO) accreditation but were not related to becoming a Safe Isolation Provider.

In total, there are currently 13 Parties actively engaging with us to become MEMs and Meter Installers; a breakdown of the 13 applications has been provided below.

Note: An applicant is considered actively engaged if they have provided their first formal submission to the Market Entry Team or, post-submission, have engaged with the Market Entry team in the last 3 months.

Application Type	Number of Open Applications
CoMCoP Electricity Metering Operative	9
of which wish to be Safe Isolation Providers	*4*
CoMCoP Electricity Meter Operator Agent	1
CoMCoP Gas Meter Asset Manager	2
CoMCoP Gas Approved Meter Installer	1
Total	**13**



1.2 COMCOP GAS AND ELECTRICITY

Applicants are required to complete a Self-Assessment Form comprising of areas such as their business processes, local work instructions, management procedures and IT applications. The REC Code Manager will undertake a Business Solution Assessment (BSA) to review the applicant's ability to comply with the relevant obligations of the Code. If, during this assessment, the Assessment Team does not gain the necessary level of confidence that the applicant's systems and processes are sufficiently robust then the Code Manager will raise remediating actions via the REC Portal.

After the initial assessment is complete, a handover note is issued to the Scheme Auditor (Wilcock Consulting) to initiate a desktop audit once the applicants have completed their BSA requirements. Upon successful completion of their desktop audit, they are issued with a 1-year provisional certificate. A full certificate is later issued upon completion of their first renewal audit which is comprised of both desktop and site audits.

The BSA and Certificate are currently communicated through the REC Portal by the REC Code Manager, whereas the Desktop Audit assessment and scheduling are managed by the scheme auditor Wilcock through email and their own procured software.

The CoMCoP Scheme Auditor have 15 audits scheduled in the quarter of June to August 2024:

- 5 Gas MI (of which 1 is a new applicant)
- 1 Gas MEM (of which 1 is a new applicant)
- 6 Electricity MEM (of which 2 are new applicants)
- 3 Automated Meter Reading Service Provider (none of which are new applicants)

REC Performance Assurance is working with RECCo, the wider REC Code Manager, and relevant stakeholders such as Wilcock in developing the REC Portal to better facilitate the Market Entry and Maintenance of Qualification process; these improvements will involve software development over an extended period.

Additionally, REC Performance Assurance is exploring how to further improve the monitoring of the CoMCoP scheme auditor performance, such as the timeliness and manner of communication between the auditor and the parties before and during the audit. For example, the Code Manager have introduced a feedback survey that is sent out after the completion of each audit to monitor key performance indicators and capture any recurring themes and feedback.

1.3 COMCOP CHANGES

There are multiple Change Requests which will impact the CoMCoP audits, including R0064 (Creating a Meter Operator Agent and MOCoP Installer) and R0152 (Revision to the Consolidated Metering Code of Practice). RECCo, the REC Code Manager, and the Scheme Auditor are working together to effectively plan, and subsequently implement, these changes.

R0064 will be implemented in June 2024, and will separate the Electricity MEM accreditations between the physical site work and the portfolio management work, as it was prior to REC. The Electricity Installers will be known as Electricity Metering Operatives (EMOs), and the flow-sending Equipment Managers will be known as Meter Operator Agents (MOAs). Both roles will be accredited under CoMCoP, similar to the Gas Approved Meter Installer (AMI) and Gas Meter Asset Manager (MAM) roles.

As part of the R0064 implementation, the REC Code Manager will update the REC Party Register to outline which Parties are accredited as an EMO and a MOA. Furthermore, we have developed updated Self-Assessment forms for EMOs and MOAs to use during the Market Entry process which focus on the key risks that these Parties will face when operating under their REC obligations. We have additionally

updated various supplementary documentation, including the Metering Accreditation User Guide, Entry Assessment Plans, and CoMCoP Certificate templates to reflect this split in roles.

2 COMCOP SMART METER INSTALLER (SMI) AUDITS

No Parties have notified the REC Code Manager that they have met the threshold of 1,500 smart meter installations to trigger an audit since the last update in March 2024.

3 APPEALS

As part of our quarterly update to the PAB, we also provide a list of appeals and escalations related to metering that have been raised during the period. No appeals or escalations have been raised in the quarter since the March 2024 PAB meeting.