RETAIL ENERGY CODE

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REFERENCE	**RECPAB_25_0729_09 – Qualification Update**
STATUS	**FOR INFORMATION**
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QUALIFICATION UPDATE

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REVIEWED BY ANTON MODEN, PERFORMANCE ASSURANCE LEAD, CODE MANAGER

FOR INFORMATION	The Code Manager requests PAB Members NOTE the following: - The REC Code Manager will publish **REC Assessment Criteria for MHHS Qualification v4.1**, which has been updated to be consistent with the latest version of the MHHS Business Requirements and Design Requirements, and additionally reflect some agreed changes made to the Qualification Requirements-to-Test-Traceability-Matrices (RTTMs).
APPENDICIES	RECPAB_25_0729_09A – Appendix A - REC Assessment Criteria for MHHS Qualification V4.1 – Clean RECPAB_25_0729_09B – Appendix B - REC Assessment Criteria for MHHS Qualification V4.1 – Redlined

1 MHHS QUALIFICATION DOCUMENT UPDATE

1.1 REC ASSESSMENT CRITERIA FOR MHHS QUALIFICATION

The **REC Assessment Criteria for MHHS Qualification** defines the level of assurance that the REC Code Manager will undertake during MHHS Qualification. For each MHHS requirement (which, where relevant, are grouped by requirement type, market role, and/or business process area), the REC Code Manager defined and described the relevant Retail Risk Rating. Based on these Retail Risk Ratings, alongside any other considerations noted in the document, the REC Code Manager outlined whether assurance for MHHS Qualification would be obtained via the Qualification Assessment Document (QAD), Pre-Integration Testing (PIT), System Integration Testing (SIT), and/or Qualification Testing (QT).

The **REC Assessment Criteria for MHHS Qualification** was then used to define the requirements for MHHS Qualification documentation that were jointly created by the BSC, REC, and MHHS Programme, such as the MHHS Qualification Requirements-to-Test-Traceability-Matrices (RTTMs).

REC Assessment Criteria for MHHS Qualification v4.0 was approved by the REC PAB in March 2025.

We have updated **REC Assessment Criteria for MHHS Qualification** to be consistent with the latest version of the MHHS Business Requirements and Design Requirements, and additionally reflect some changes made to the Qualification Requirements-to-Test-Traceability-Matrices (RTTMs) that were agreed between the Code Bodies and MHHS Programme.

There were two sets of relevant changes to the RTTMs:

1) 12 of the Operational requirements were not practical to test at high-volume during SIT and QT; these tests will still be conducted at high-volume during PIT and have been raised as a higher-risk area for the Test Assurance team to review.
2) 12 of the Functional requirements are part of business processes that will be tested during SIT/QT, but are requirements that themselves do not need to be tested during SIT/QT e.g. the Market Messages and Interfaces for resolving faults will be tested during SIT/QT, but the business process around “MHHS-BR-MS-021: Investigate missing Meter Technical Details from Metering Service” will instead form part of the Qualification Assessment Document.

Additionally, some minor clarifications and housekeeping changes were made to the document.

REC Assessment Criteria for MHHS Qualification v4.1 was shared with the MHHS Qualification Working Group on 01 July 2025 ahead of the meeting 08 July 2025, and no comments were received on the document.

PAB INFORMATION

The Code Manager requests PAB Members NOTE the following:

- The REC Code Manager will publish **REC Assessment Criteria for MHHS Qualification v4.1,** which has been updated to be consistent with the latest version of the MHHS Business Requirements and Design Requirements, and additionally reflect some agreed changes made to the Qualification Requirements-to-Test-Traceability-Matrices (RTTMs).

2 ALLEGED BREACH OF COMCOP BY ELECTRICITY METERING OPERATIVE

2.1 TRAINEE METERING OPERATIVES SEALING METERS

The REC Code Manager received an allegation that a Qualified Electricity Metering Operative (EMO) has issued trainee meter operatives with Sealing Pliers prior to passing their initial competency assessment.

The allegation notes these operatives were supervised by a competent individual, however under CoMCoP it is expected that the supervisor should seal the metering work themselves since the objective of Sealing Pliers as per Appendix 19 is to indicate "the relevant Party and individual to last access the Metering Equipment" and the "the right to operate". It is additionally alleged this practice took place over a period of 9 months, despite being raised with management, and it is not clear whether Sealing Pliers were also shared between supervisors and trainees at that time.

The REC Code Manager is currently investigating this allegation with the active cooperation of the Party in question; we will provide an update to PAB, along with any proposed actions, when this investigation is complete.

3 QUALIFICATION STATUS

3.1 MARKET ENTRY AND METERING TRACKERS

The REC Code Manager has included the following information in the 'Market Entry Tracker' and 'Metering Tracker' to provide PAB with the latest status of Qualification applications and escalations:

Market Entry Tracker

- **Market Entry Process Tracker – Parties** i.e. ongoing active applications to Qualify as a Supplier, DNO, or GT
- **Qualification Completion Tracker** i.e. number of Parties that have completed REC Qualification
- **Market Entry Process Tracker – Enquiry Services** i.e. ongoing active applications to gain access to REC Enquiry Services
- **Overdue Tracker** i.e. the breakdown of Parties that have completed their Annual Maintenance of Qualification submissions
- **Change Notifications** i.e. ongoing system and process changes that the Code Manager is monitoring
- **Specific Org Action** i.e. ongoing escalations by the REC Code Manager, including incomplete Maintenance of Qualification submissions

Metering Tracker

- **Metering Process Tracker** i.e. ongoing active applications to Qualify as an AMI, EMO, MAM, MOA, or SIP
- **Metering Process Applications** i.e. breakdown of applications by role
- **Specific Org Action** i.e. ongoing escalations by the REC Code Manager including those raised by the CoMCoP Scheme Auditor

<u>Key Observations</u>

- Since the last PAB, E.ON UK Network Assets Limited completed Qualification as a DNO, and Quality Heating Services Limited completed Qualification as a Safe Isolation Provider.
- The number of open applications has dramatically increased in the last three months, driven by ECO 4 Installers wanting to access the GES Online Portal. In June alone, 50 ECO 4 Installers applied for GES access; for context, excluding ECO 4 Installers, we have received an average of fewer than 7 Enquiry Services applications per month in 2025. The REC Code Manager is currently working with RECCo on the most efficient way to process these applications.