RETAIL ENERGY CODE

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REC ISSUE GROUP
MEETING NOTES

DATE	**10 January 2025, 10:00**
LOCATION	**By teleconference**

1 INTRODUCTIONS

The Chair welcomed attendees to the meeting of the REC Issue Group (RIG). The Chair confirmed the agenda, asking for Any Other Business (AOB) to be raised at this time.

The Chair confirmed two AOB items were raised prior to the meeting, with no further AOB items being raised at this time. Later in the meeting, RIG noted the following AOB items:

- REC Portal Release
- Change Portfolio View Update

2 ACTIONS LOG

The Chair provided attendees with an update on the below action:

RECRIG_24_12_13_03_01 – The Code Manager to investigate whether the new MTD reports can be split into two different categories, one for the current Supplier and the other for the Installing Supplier.

The Code Manager Lead Analyst explained that, upon investigation, the reports can be split into the two categories, however the difference is minimal. They highlighted the plan is to start producing these two reports from February 2025, and the guidance document will be updated to state the two reports will be produced.

On a separate note, the Code Manager Lead Analyst highlighted that it was suggested at the December RIG meeting, that a new field could be added to the data cleanse reports, to show the first date a particular data item was added to the reports. They stated RIG members were invited to share concerns and feedback on this at the December meeting and prior to the January meeting, however no feedback was received. They advised this new field will be added to the reports published in February 2025. No further feedback was provided by RIG members at this time.

3 DATA CLEANSE UPDATE

The Code Manager Lead Analyst highlighted there hasn't been much movement in the volumes within the MEM and Supplier CDSP reports.

The Code Manager Lead Analyst stated this was only the second month they had started to report on the new MTD Items report. They advised the overall volume has increased slightly, but it will continue to be monitored to identify any patterns in the volumes.

The Code Manager Lead Analyst highlighted the volumes within the Invalid Topline Supplier and Invalid Topline DNO reports have increased slightly, however the volumes are still low. They stated the Energised No Meter Excluding new MPANs and Invalid MAP ID – Installing Supplier reports were carried over from sprint two, however the volumes still haven't decreased. They explained a sprint three mid review will be conducted shortly, and the parties responsible for the volumes within these pots will be contacted and asked to identify any issues they are having clearing them.

A RIG member asked if it was easy to identify the Party reference within the Data Cleanse Summary reports. The Chair advised parties should be able to see their Party names within their own dashboards on the REC portal, rather than the party references. The Code Manager Lead Analyst stated the parties are anonymised in the Code Manager's dashboard view; however Parties will be able to see their own individual dashboards, which will display the Parties name.

Another RIG member asked if there was an update on the guidance on the manufacturer/model 3 letters and the description difference. The Code Manager Lead Analyst highlighted this feedback was provided as part of the reconciliation process, however as part of sprint three, parties are being asked to focus on MPANs where none of the three data items match. They explained the expectation is to receive a first cut of the new reconciliation data from Xoserve within the next month. They stated this data could be presented to RIG at the February meeting, to brainstorm ideas on how the data will be used.

Another RIG member asked if Parties need to raise the same exemptions each month, as part of the CDSP process. The Code Manager Lead Analyst advised the previous exemptions will be carried over each month, there is no need for Parties to raise the same exemptions each month.

4 MAINTENANCE OF QUALIFICATION REVIEW

The Code Manager Lead Analyst provided an overview of Maintenance of Qualification Review, which can be found on slides 8 and 9 of the pack here. They advised a more detailed paper was issued to RIG members with the pre-meeting documents.

A RIG member stated the existing requirement in the REC Schedule 9 is for Data Processors to obtain approval from the RECCo Board, before transferring data outside of the EEA. They noted it isn't clear in the meeting paper whether the proposal is applicable to Data Processors, rather than Data Controllers. They asked for clarity around who this proposal will apply to. The Code Manager Lead Analyst highlighted this clause has been in Schedule 9 since the REC went live, however they understand the governance around processing data outside of the EEA was implemented before then.

Another RIG member expressed their support for the proposal of using the SEC accreditation process where possible. They highlighted any cross-code work which can be undertaken to improve processes would be of benefit.

Another RIG member expressed their disagreement with the Security Assessment. They stated they have several issues with the SEC audit, and they wouldn't want to see these introduced under the REC. The Code Manager Lead Analyst highlighted the SEC processes around the Security Assessment are not going to be duplicated within the REC, however the proposal is to review the SEC processes and identify what could potentially be applicable to the REC. The RIG member and Code Manager Lead Analyst agreed to work together offline to best understand the issues being encountered and how this could impact parties in the future.

Another RIG member asked for further information around the Compliance Assessment with Disclosure of Outstanding Actions. The Code Manager Lead Analyst stated the proposal would be to see an organisations outputs and identify actions they may need assistance with.

5 UNQUALIFIED SIP'S WORKING ON METERS

The RECCo Representative stated the role of a SIP was introduced into the REC in June 2023, with approximately 24 acceded currently. They highlighted RECCo asked the Code Manager to investigate how R0021 and R0121 were implemented, as a trial to identify if anything different could have been done to make the implementation more effective and if the change resolved the issues it needed to. They advised a report had been provided to RECCo by the Code Manager, and several recommendations were put forward.

The RECCo Representative highlighted further work needs to be carried out on the SIP process. They explained they have seen several instances of an organisation expressing an interest in applying to become a SIP within the industry, however as the application progresses, it's recognised that the organisation doesn't have the capabilities of operating in the market as a SIP. They stated this work will be carried out with the help of DESNEZ. They noted RECCo will ask REC parties to provide theft related data which could help with this piece of work, which would help identify the scale of the issue.

***If RIG members have any thoughts on the issue of *unqualified SIPs working on meters,* or would like to discuss the issue further please reach out to Lindsay.biginton@retailenergycode.co.uk and Rebecca.griffiths@retailenergycode.co.uk directly.**

6 AOB

6.1 REC PORTAL RELEASE

The Code Manager Lead Analyst stated a REC portal release is scheduled to take place on 13 January at 5pm. They explained the release will include an issue REC parties used to encounter when attempting to upload files to the REC portal. They advised if a report contained several issues, the portal would only generate one error message, containing the first issue the portal found within the report. They highlighted the user would fix the error in the report, attempt to upload the file again, but the portal would then generate another error message, containing the details of another issue with the report. They stated this new release will show users a full list of the errors within their report.

The Code Manager Lead Analyst advised a few other areas of the portal will be improved as part of this release. They stated the REC portal logo will defer back to its usual logo and the Change Analyst's name will appear next to all changes on the Change Register.

6.2 CHANGE PORTFOLIO VIEW UPDATE

The Code Manager Lead Analyst provided an overview of the Change Portfolio View update, which can be found on slides 13-16 of the pack here.

No further business was discussed. The Chair thanked attendees for their input and closed the meeting.