RETAIL ENERGY CODE

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REC TECHNICAL EXPERT PANEL (TEP)
MEETING MINUTES

MEETING	**RECTEP_21_1027**
DATE	**27/10/2021, 14:00**
LOCATION	**Microsoft Teams**

Attendees	Representing	Initials	Role
David Mitchell	Gas Networks	DM	Committee Member
Jonathan Matthews	Non-Domestic Suppliers	JM	Committee Member
Gemma Slaney	Electricity Networks	GS	Committee Member
Daryl Rogers	Meter Equipment Managers	DR	Committee Member
Emslie Law	Domestic Suppliers	EL	Committee Member
Mark Pearce	Code Manager	MP	Committee Chair
Neil Brinkley	Code Manager	NB	Committee Secretary
Jonathan Hawkins	Code Manager	JH	RPS Attendee
Apologies	**Representing**	**Initials**	**Role**
Andy Clasper	Gas Networks	AC	Committee Member

1 ADMINISTRATION

The Chair welcomed attendees to the October 2021 Retail Energy Code (REC) Technical Expert Panel (TEP) and introductions were undertaken.

There was one apology noted, as per the table above.

Review of Minutes

The Chair presented the draft minutes from the September TEP to the group. The Chair presented the suggested amendments to the group and noted that the redline version was available in the meeting papers. There were no further amendments suggested during the meeting.

A member questioned if the next meeting date could be added at the end of the minutes, to which, to which Chair confirmed that this would be added going forward.

The group approved the minutes as final, with the Chair noting a final version will be circulated in post-meeting papers.

Review of Actions

The Code Manager presented the TEP Actions Log to the group. Updates were provided as follows.

RECTEP_21_0929_01: Calendar placeholders for 2021 TEP meetings to be issued.

- Calendar invites were issued by the Chair on 29 September 2021.
- Action closed.

RECTEP_21_0929_02: Compose paper for the MEP on the ownership of changes in the Meter Product table. Include proposal that it would be the responsibility of the MEP to communicate with and consult the TEP as required.

- A paper was presented to the Metering Expert Panel (MEP) on 15 October 2021, whereby MEP members agreed to the proposal.
- Action closed.

RECTEP_21_0929_03: New use case to be added to RECTEP_21_0929_07 Data Specification Feedback to represent Business Resources requirements of the Data Specification.

- New use case added. Data Specification Feedback v1.2 is included in meeting papers.
- Action closed.

RECTEP_21_0929_04: New use case to be added to RECTEP_21_0929_07 Data Specification Feedback to represent use of the Data Specification for investigation and error handling of messages by both technical and business.

- New use case added. Data Specification Feedback v1.2 is included in meeting papers.
- Action closed.

RECTEP_21_0929_05: New use case to be added to RECTEP_21_0929_07 Data Specification Feedback to represent the use of the Data Specification for the processing of Market Messages by applications.

- New use case added. Data Specification Feedback v1.2 is included in meeting papers.
- Action closed.

A member questioned why a Market Domain Data (MDD) change proposal was issued, seeking further information on the expectations regarding this type of change. The Code Manager explained that this was for the purpose of consultation with industry, seeking comments on the proposal. The member noted that they were receiving a high volume of communications from the Code Manager and were concerned that they may miss some important information, related to the TEP, or otherwise related to their role. The Chair suggested that it may be possible for the Code Manager to add a ‘For Action’ or ‘For Information’ flag within email subject lines and agreed to feed this back internally.

The Chair further suggested that REC Parties can reach out to their Operational Account Manager (OAM) to discuss distribution list management and ensure that they are only receiving the relevant information. The Code Manager noted that the REC Professional Service (RPS) function is looking into a number of actions to help stakeholders receive clearer communications.

2 DTC FLOW REPRESENTATION IN DATA SPEC

The Chair explained that following feedback, changes have been made to the Data Transfer Catalogue (DTC) views in the Energy Market Architecture Repository (EMAR). The Chair noted that the previous format wasn't conducive in helping Parties to create physical messages, so these changes have been made in order to make the Data Specification more user friendly.

The Chair reminded members that there is a Data Specification workshop being held on Wednesday 03 November, with the aim of seeking feedback on a number of perceived issues and changes that may help shape the future of the EMAR Data Specification.

The Chair explained the changes made to the DTC flow representation, as follows.

- Market Message Version – added to the EMAR
- Market Message Owner – added to EMAR.
    - The Chair explained that 'Obsolete' as a Market Message owner denotes that the message is not being included in REC V3.0.
- Collection Identifier – has now been populated with 'legacy' DTC Group Identifier
- Parent Collection Identifier – also populated with the 'legacy' DTC Group Identified

The Chair explained that all Scenario Variants are still present in each view, and the Collection information is still repeated on each row. The Chair went on to note that changes have also been made to make EMAR more responsive, so this should help users navigate the Data Specification easier.

The Chair invited feedback, to which one member noted the improvements, however, questioned the response speed which the Code Manager was seeing on their end. The Chair walked members through two Market Messages, with the member confirming that it appears as though the responsiveness improvements have worked.

A Member queried if gas Market Messages are found alongside the electricity Market Messages, to which the Chair confirmed that they are. The Chair walked members through the search function of EMAR. The Chair noted that not all gas Messages have been updated in line with the improvements that have been applied to the DTC Messages, however, this is a work in progress.

The Chair noted that Uniform Network Code (UNC) governed files are also being loaded into the EMAR, with the Technical Design Authority (TDA) working alongside Xoserve to achieve this. A member questioned if the TEP will see a 'first pass' of drafting to ensure the Data Specification is fit for purpose, to which the Chair explained that the TDA will present the format back to Xoserve to ensure that it is displaying correctly. Following this, the Chair noted that the format will be shared with the TEP for feedback.

ACTION: RECTEP_21_1027_01: Chair to circulate Data Specification format for UK Link Market Messages once these have been developed with Xoserve.

3 PROPOSED AMENDMENTS TO THE TEP TERMS OF REFERENCE

The Code Manager presented RECTEP_21_1027_03 to the group.

The Code Manager noted that the exact wording of paragraph 2.6 has been added to the Terms of Reference (ToR) for the TEP, MEP, and Green Deal Panel (GDP). The amendment was drafted in line with the Performance Assurance Board (PAB) to ensure consistency across the groups.

A member questioned if the amended ToR had been circulated in the meeting papers, to which another member confirmed that they had, and thanked the Code Manager for including the meeting papers in the calendar invite, as well as on the REC Portal.

The Chair asked for comments on the amendments to the ToR, to which there were none.

The group acknowledged the changes and agreed to work to the ToR.

The Code Manager agreed to take an action to make the proposed changes, and upload a final version to the REC Portal.

ACTION: RECTEP_21_1027_02: Code Manager to make proposed changes to the TEP Terms of Reference and upload to the REC Portal.

4 FUTURE CHANGES FOR TEP REVIEW

The Code Manager ran through a verbal update regarding a number of changes that impact the TEP.

Firstly, the REC Change Panel will be seeking an ex-committee decision from the TEP regarding R0008. R0008 will be circulated to members on November 01, with approval sought before 08 November. Following this, R0008 will be sent for industry consultation. R0008 will be brought to the December TEP for approval.

Secondly, R0011, which intends to amend backing data sent from EMR Settlement Ltd to electricity suppliers and generators. Preliminary Change Report will be issued to November TEP for approval. R0011 will then follow a 15 Working Day consultation, with the Final Change Report being issued in January 2022 for TEP decision.

Finally, R0010, which seeks to identify auxiliary controllers in SMETS2 electricity meters. R0010 has a solution carried over from the Master Registration Agreement (MRA), however, the Code Manager is exploring an alternative solution with the Smart Energy Code (SEC). R0010 is aiming to be sent to impact assessment stage in late Q1 2022, with a consultation in Q2/Q3 2022.

A member mentioned that it would be prudent to monitor the Data and Communications Company (DCC) service provider timelines from the outset of the REC to ensure all parties are working to a robust timeline. The Code Manager agreed and noted that from REC V3.0, when DCC are a REC Service Provider, RECCo will be able to have more control over this. The member noted this was more so for cross-code changes rather than Central Switching Service (CSS) changes. The Code Manager acknowledged this is a risk to the REC, however, the SEC Panel does have obligations to meet timescales from the CCSG.

Another member noted that the DCC release schedule is agreed outside of REC framework and questioned who will pay for DCC charges that are related to consequential changes from the REC. The member added that if a SEC mod is raised to action a REC Change Proposal, will SEC parties then be required to pay for this. The Code Manager confirmed that if a SEC Mod is raised in relation to their role within the SEC, then the charges will be recovered via the existing SEC funding mechanism.

The Code Manager noted that there are two change proposals going to the next Change Panel that the TEP has been assigned as the Responsible Committee for. One CP is regarding bulk message assignment within the Secure Data Exchange Portal (SDEP), whilst the other is regarding a new Application Programming Interface (API) within the SDEP and Electricity Enquiry Service (EES).

The Code Manager concluded by explaining that one new CP has been raised and is going through initial assessment. The TEP is likely to be the Responsible Committee for this change as it is regarding a service status update mechanism for the EES API.

5 ANY OTHER BUSINESS

The Chair asked members if they had any other business, to which no items were raised.

The AOB Item regarding the Data Specification Workshop was mentioned in Agenda Item 2, above.

6 CLOSE OF MEETING

The Chair thanked attendees for their contributions and brought the meeting to a close.

NEXT MEETING	24 November 2021