RETAIL ENERGY CODE

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REC TECHNICAL EXPERT PANEL (TEP)
MEETING MINUTES

MEETING	**RECTEP_22_0427**
DATE	**27 April 2022, 14:00**
LOCATION	**Microsoft Teams**

Attendees	Representing	Initials	Role
Gemma Slaney	Electricity Networks	GS	Committee Member
Jonathan Matthews	Non-Domestic Suppliers	JM	Committee Member
Emslie Law	Domestic Suppliers	EL	Committee Member
Andy Clasper	Gas Networks	AC	Committee Member
Daryl Rogers	Meter Equipment Managers	DR	Committee Member
Mark Pearce	Code Manager	MP	Committee Chair
Neil Brinkley	Code Manager	NB	Committee Secretary
Ann Perry	Code Manager	AP	RPS Representative
Apologies	**Representing**	**Initials**	**Role**
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1 ADMINISTRATION

The Chair welcomed attendees to the April 2022 Retail Energy Code (REC) Technical Expert Panel (TEP) and introductions were undertaken.

Review of Minutes

The Chair presented the draft minutes from the March 2022 TEP to the group. No comments or amendments were received. The group approved the minutes as final, with the Chair noting a final version will be circulated alongside the Headline Report.

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Review of Actions

The Code Manager presented the TEP Actions Log to the group. Updates were provided as follows.

RECTEP_21_1027_01: Chair to circulate Data Specification format for UK Link Market Messages once these have been developed with Xoserve.

- The Chair explained that the REC Code Manager is still working with Xoserve to get the UK Link messages into the REC Data Specification.
- The Code Manager presented the new format to the group, noting that it is the same as the format of the wider REC Data Specification.
- A member raised an issue regarding the format of existing Retail Gas Metering Arrangements (RGMA) messages, to which the Chair requested the member follow up with the Code Manager to discuss after the meeting.
- A member questioned the data type formats, specifically the string and integer designations. The CM confirmed that these would be checked as part of the validation exercise upon importing the UK Link catalogue into the REC Data Specification.
- The Chair noted that a standing agenda item will be added to the TEP meeting to update on progress, until the UK Link catalogue has been added to the REC Data Specification.
- Action closed.

RECTEP_21_1023_01: Chair to discuss recording of constituency voting in meeting minutes with other Code Manager functions.

- The Code Manager noted that they had discussed the issue with the Secretariats for the Metering Expert Panel (MEP), Change Panel (CP) and Performance Assurance Board (PAB).
- The CP, MEP, and PAB all record their votes anonymously at present.
- One member noted that where the decision of anonymised or non-anonymised voting is made, it would be prudent to obtain a solid understanding of why this is the case, and why the REC has moved away from the previous voting arrangements of the Master Registration Agreement (MRA) and Supply Point Administration Agreement (SPAA) whereby voting was recorded in a non-anonymised manner.
- The Code Manager explained that discussions were still ongoing, and it may be that the TEP can record their voting in a non-anonymous manner, however, this may require a change in the Terms of Reference (ToR), which will require CP approval.
- The Code Manager will return to the May TEP meeting with further updates.
- Action ongoing.

RECTEP_22_0330_01: Code Manager to update the Change Proposal Tracker to include fuel type.

- The Code Manager confirmed that the Change Proposal Tracker has been updated to include a fuel type column.
- Action closed.

2 FUTURE CHANGES FOR TEP REVIEW

The Code Manager presented paper RECTEP_22_0427_02 to the group and explained that since the previous TEP meeting, no new CPs have been raised that would be for TEP approval.

The Code Manager noted that for R0022 (Amendment to REC Data Access Matrix), the TEP was originally the Responsible Committee, however, due to the identification of legal text changes (outside of the scope of the TEP) during the solution development stage, R0022 will be reassigned to the Change Panel. The Code Manager noted they will circulate the paper that will be presented at the Change Panel regarding the reassignment of R0022 from the TEP to the Change Panel.

The Code Manager also highlighted that R0024 (EAC information in the EES API) which proposes to include Estimated Annual Consumption (EAC) in the Electricity Enquiry Service (EES) and make this data available via the EES Application Programming Interface (API). The Code Manager has been holding discussions with the proposer of R0024, to drill down into the business case for the change. The EAC information is a data item that will fall away as part of the Market-Wide Half-Hourly Settlement (MHHS) programme, therefore, the payback period for R0024 is limited. Upon returning from industry consultation, parties felt that R0024 was not a change that they were willing to support due to the limited benefit period of the business case. The proposer is determining whether they wish to withdraw R0024.

There were no further comments or questions from members.

3 ANY OTHER BUSINESS

The Chair asked whether members had any items of AOB, to which three items were raised.

The first, from the Code Manager, regarding the Secure Data Exchange Portal (SDEP) Review. The Code Manager ran through a short update that had also been presented to the REC Change Panel. The Code Manager explained that in January 2022, the REC Technical Design Authority (TDA) issued a questionnaire to industry stakeholders and received around 50 responses. Those responses were used to inform a workshop in early March, where around 25 attendees were present, representing various industry stakeholders. The workshop ran through the suggestions from the questionnaire, gathered comments, reviewed user stories, and prioritised each suggestion. The next steps for the SDEP Review are to engage with the SDEP Service Provider regarding the suggestions and finalise a report, with recommendations, to be delivered to the Change Panel. The Code Manager also noted that R0009 (Introduction of SDEP and EES User Maintenance API) also impacts the SDEP and the TDA would be looking to align the SDEP Review and R0009 as far as possible. The R0009 Party Impact Assessment is due to be issued on 13 May, and the Code Manger encouraged SDEP users to respond.

The second, from the Chair, regarding a session to discuss the future of the Energy Market Architecture Repository (EMAR) that was held on 25 April 2022. At the session, a proof of concept for a new format of EMAR was shown, including how REC Schedules and Change Proposals are to be displayed in the future. The Chair noted that the TEP will be updated with progress on the future of EMAR presentation, for the purposes of feedback and to keep members in the loop.

Finally, a member raised a question regarding a ‘glossary’ for the abbreviations within the TEP minutes. The Code Manager noted that this was discussed at a previous meeting, with members

determining that any abbreviations would be expanded upon at the first usage, with the abbreviation being used for the rest of the document.

There were no further comments or questions from members.

4 CLOSE OF MEETING

The Chair thanked attendees for their contributions and brought the meeting to a close.

NEXT MEETING	25 May 2022