RETAIL ENERGY CODE

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REC TECHNICAL EXPERT PANEL (TEP)
MEETING MINUTES

MEETING	**RECTEP_22_0727**
DATE	**27 July 2022, 14:00**
LOCATION	**Microsoft Teams**

Attendees	Representing	Initials	Role
Andy Clasper	Gas Networks	AC	Committee Member
Jonathan Matthews	Non-Domestic Suppliers	JM	Committee Member
Daryl Rogers	Meter Equipment Managers	DR	Committee Member
Gemma Slaney	Electricity Networks	GS	Committee Member
Neil Brinkley	Code Manager	NB	Committee Chairperson
Holly O'Grady	Code Manager	HOG	Committee Secretary
George Barnes	Code Manager	GB	RPS Attendee
Harriet Truss	Code Manager	HT	RPS Attendee
Jonathan Holland	Code Manager	JH	RPS Attendee
Michael Taylor	Code Manager	MT	RTS Attendee
Apologies	**Representing**	**Initials**	**Role**
Ann Perry	Code Manager	AP	Committee Member
Emslie Law	Domestic Suppliers	EL	Committee Member

1 ADMINISTRATION

The Chair welcomed attendees to the July 2022 Retail Energy Code (REC) Technical Expert Panel (TEP) and introductions were undertaken.

Review of Minutes

The Chair presented the draft minutes from the June 2022 TEP to the group. The group ran through and agreed the amendments that were provided prior to the meeting. No further comments or amendments were received during the meeting.

A member noted that they were unable to find the Final minutes that were approved as part of action RECTEP_22_0223_02. The Chair noted they were saved in the 'Public' folders of the relevant months' meetings. The member requested that all meeting papers are saved in the 'Committee Members' folder, so as to store all documents in one folder, to which the group agreed.

ACTION: RECTEP_22_0727_01 – Secretariat to upload all meeting documents to Committee Members folder on the REC Portal, regardless of their classification

The group approved the minutes as final, with the Chair noting a final version will be circulated alongside the Headline Report.

Review of Actions

The Code Manager presented the TEP Actions Log to the group. There were no actions open to be reviewed in this meeting.

There were no further comments or questions from members.

2 FUTURE CHANGES FOR TEP REVIEW

The Code Manager presented paper RECTEP_22_0727_02 to the group and explained that since the previous TEP meeting, Change Proposal R0054 (EES Access for Virtual Lead Parties) has been raised that would require TEP approval, this is linked to R0022 (Amendment to REC Data Access Matrix) and this has been recognised. It is targeted for R0022 and R0054 to be implemented together.

The Code Manager noted that an update on R0024 (EAC Information in the EES API) will be provided at the next TEP meeting.

There were no specific updates provided on any of the items on the Change Tracker.

There were no further comments or questions from members.

3 R0022 – PROPOSED SOLUTION

The Code Manager presented a verbal update to the group and explained that R0022 (Amendments to REC Data Access Matrix) was being brought to the TEP today for discussion ahead of an endorsement paper next week.

The Code Manager explained that the REC Data Access Schedule sets out the approach to provision of market data via the Electricity Enquiry Service (EES). EES User Category Access is presented in the Data Access Matrix (DAM). The DAM migrated to the REC from the Master Registration Agreement (MRA) has been deemed unsuitable, as access had previously been agreed on a case-by-case basis.

R0022 has been progressed to update the DAM, so that it is reflective of the arrangements presented in Schedule 12 Data Access. Also, to update the EES so that EES User Management reflects the access presented in the DAM and mitigates Users within the same

EES User Category having different access. The solution will greatly ease the EES application process, provides clarity on access arrangements and removes the risk that EES Users may have different access within the same EES User Category (removes risk of competitive advantage in EES data access).

The Code Manager explained that a paper will be submitted to TEP members on 02 August 2022, with responses requested by 05 August 2022. Following TEP endorsement of the solution, R0022 will be progressed to the Change Panel for further determination on 16 August 2022.

A member noted that they were not very clear on what R0022 sought to do, to which the Chair noted that all information can be found on the Change Proposal page of the REC Portal. The Chair took an action to link to the relevant Change Proposal page in the TEP Agenda and Headline Report documents.

ACTION: RECTEP_22_0727_02 – Secretariat to link to Change Proposal pages in TEP Agenda and Headline Report documents

A member questioned the quoracy levels of the group, as they are due to be on leave when the paper is issued. Following discussion on quoracy levels and the appointment of alternate members, two actions were taken, one for TEP members and another for the TEP Chair.

ACTION: RECTEP_22_0727_03 – Members without currently confirmed Alternates to reach out to their constituency in order to fill vacancies

ACTION: RECTEP_22_0727_04 – Chair to discuss nomination of Alternate members from the same REC Party as the main member with other REC Committee Secretariats

There were no further comments or questions from members.

4 UK LINK DATA MIGRATION

The Chair explained that the UK Link Data Migration agenda item has been added as a standing item regarding the migration of UK Link catalogue information into the REC Data Specification.

The Chair noted that Xoserve are currently undertaking a significant data cleanse exercise with the Code Manager. The catalogue is now available on the Energy Market Architecture Repository (EMAR) on the Data Specification dashboard in the ‘html’ format. Xoserve are currently undertaking further work on data item enumerations, so these are currently not present on EMAR. These will be added to the html file before all of the UK Link information is added to REC database.

The Chair added that the EMAR and Access database formats will not be updated yet, only the ‘html’ format. The EMAR and Access formats will be updated at a later date once all information has been cleansed.

One member questioned the progress of fixes to Retail Gas Metering Arrangements (RGMA) files hosted in the Data Specification, to which the Chair confirmed that these will be fixed as part of R0036 (Extensive Housekeeping Amendments).

There were no further comments or questions from members.

5 ANY OTHER BUSINESS

The Chair asked whether members had any items of AOB, to which no items were raised.

There were no further comments or questions from members.

6 CLOSE OF MEETING

The Chair thanked attendees for their contributions and brought the meeting to a close.

NEXT MEETING	31 August 2022