RETAIL ENERGY CODE

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REC TECHNICAL EXPERT PANEL (TEP)
MEETING MINUTES

MEETING	**RECTEP_23_1025**
DATE	**25 October 2023, 14:00**
LOCATION	**Microsoft Teams**

Attendees	Representing	Initials	Role
Jonathan Matthews	Non-Domestic Suppliers	JM	Committee Member
Dean Berry	MEMs	DB	Committee Member
Tom Stuart	Gas Networks	TS	Committee Member
Mark Agnew	Domestic Suppliers	MA	Committee Member
Neil Brinkley	Code Manager	NB	Committee Chairperson
Jack Taylor	Code Manager	JT	Committee Secretary
Elise Handy	Code Manager	EH	Code Manager (RPS)
Lydia Bentley	Code Manager	LB	Code Manager (RPS)

1 ADMINISTRATION

The Chair welcomed attendees to the October 2023 Retail Energy Code (REC) Technical Expert Panel (TEP) and introductions were undertaken.

Review of Minutes

The Chair presented the draft minutes from the September 2023 TEP to the group. No comments or amendments were received during the meeting.

The group approved the minutes as final, with the Chair noting a final version will be circulated alongside the Headline Report.

Review of Actions

RECTEP_22_0727_04 - Chair to discuss nomination of Alternate members from the same REC Party as the main member with other REC Committee Secretariats.

- The Chair noted that three of the five members had arranged for Alternates to be appointed from separate Parties, therefore, the issue for which this action sought to alleviate was no longer prevalent.
- This action was closed at the October TEP Meeting.

RECTEP_23_0927_01 - Code Manager to bring update to October TEP regarding work ongoing on Enquiry Service Data Access.

- Code Manager provided an update to the TEP on the work ongoing in the Enquiry Service Data Access.
- This action was closed at the October TEP Meeting.

RECTEP_23_0927_02 - Chair to update 'Meet the Committee Members' Document for review at the October TEP.

- Chair reviewed the 'Meet the Committee Members' document with the TEP and will upload on the TEP Committee Page.
- This action was closed at the October TEP Meeting.

2 FUTURE CHANGES FOR TEP REVIEW

The Code Manager provided an overview of the Change Proposal Register to the group and noted minor updates on the following changes.

- **R0098 – Optional Fuzzy Searching in EES[1].** This Change Proposal seeks to introduce configurable "fuzzy" matching into the Electricity Enquiry Service (EES) API for address requests. Preliminary Impact Assessment in progress with the Service Provider. Due for final decision March 2024.
- **R0108 – Enabling Electricity Enquiry Service searches using a Unique Property Reference Number[2].** This Change Proposal seeks to allow Consumers to benefit from efficiencies of using a UPRN for an electricity Switch as the EES does not provide this functionality. Currently working through licensing considerations. Preliminary Impact Assessment in progress.
- **R0121 – SDEP Review Improvements (1) – Process Types and Escalations[3].** This Change Proposal seeks to add new Process Types for specific queries and changes to

how escalations are managed into the SDEP. The change was confirmed to be at Service Provider Impact Assessment stage.

- **R0122 - SDEP Review Improvements (2) – Usability, Look, Feel and Reporting[4].** A special RIG was held on 20 October to gain further information from Secure Data Exchange Portal (SDEP) users. This information will be used to refine the requirements with the Service Provider. There is not currently a change plan set for R0122, but this will follow once the Code Manager has firm requirements and delivery plan with the Service Provider.
- **R0149 - Updates to the EES API Technical Specification[5].** R0149 was raised on 20 October as the document held on the REC Portal is out of sync with the file of the EES Provider. The Code Manager suggested that the changes are not contentious, some are housekeeping, and some are related to updates from MHHS Stage 0. The Code Manager stated it is their intention to update this document on the portal as soon as possible.

There were no comments or questions from members.

3 R0110 – A REVIEW OF SUPPLIER ACCESS TO DATA ON THE GES

PAPER REFERENCE: RECTEP_23_1025_03

The Code Manager provided an overview of the Final Change Report for R0110[6].

The Change Proposal has been brought to the October TEP for a decision to move to implementation on 03 November 2023.

A member prompted a discussion around the APIs associated with the Gas Enquiry Service (GES) and whether this was considered during the Impact Assessment (IA). The Code Manager confirmed that there are no changes to APIs in R0110 and was therefore out of scope in the IA. Proceeding this discussion, a point was raised around whether declaring potential API impacts at IA stage would be useful.

Another member questioned the extent to which Shippers had been engaged with R0110 since providing Suppliers with Shipper data could impact Shippers. The Code Manager confirmed that the access that Shippers had to data isn't changing, thus, Suppliers will still have to ask Shippers for unique sets of data.

Questions relating to R0110 were also raised pertaining to the reasoning behind granting Suppliers' access to historical Read and Consumption Data, to which the Code Manager confirmed that they believed the access was appropriate and proportionate.

The Chair asked members if they had enough information to proceed. All TEP members confirmed that they did.

Votes were cast as follows:

Voting Member	Representing	Role	Vote
Tom Stuart	Gas Networks	Committee Member	REJECT
Jonathan Matthews	Non-Domestic Suppliers	Committee Member	APPROVE
Dean Berry	MEMs	Committee Member	APPROVE
Mark Agnew	Domestic Suppliers	Committee Member	APPROVE

The member for Gas Networks rejected the change on grounds that they did not believe that the Shipper community has been sufficiently engaged.

Outcome: R0110 approved for big bang Implementation on 03 Nov 2023

4 REC DATA ACCESS UPDATE

PAPER REFERENCE: RECTEP_23_0927_04

The Code Manager provided an overview of REC Data Access as per action RECTEP_23_0927_01.

As a part of this, the key purposes of R0118[7] - Review of Schedule 12 and processes to manage access to data, were outlined to the TEP which included industry future proofing and streamlined processes for data access. Additionally, TEP was advised that the Gas and Electricity Data Access Matrices (DAMs) would move from a category 2 to a category 3. Furthermore, the ownership of the DAMs in addition to the new appendix will transition to the Performance Assurance Board (PAB). The process of how the category 3 document would be updated was also outlined.

R0148[8] - Introduction of classification-based access model into the REC in support of Open Data and its place in supporting RECCo's Data & Digitisation strategy was also highlighted to the TEP.

There were no comments or questions from members.

5 MEET THE MEMBERS

The Chair ran through the finalised 'Meet the Members' document to be uploaded to the REC Portal. Henceforth, closing action RECTEP_23_0927_02 - Chair to update 'Meet the Committee Members' Document for review at the October TEP.

Members raised minor changes, to which the Chair updated the document during the meeting.

6 ANY OTHER BUSINESS

The Chair asked whether members had any items of AOB, to which no items were raised.

7 CLOSE OF MEETING

The Chair thanked attendees for their contributions and brought the meeting to a close.

NEXT MEETING	29 November 2023

[1] R0098
[2] R0108
[3] R0121
[4] R0122
[5] R0149
[6] R0110
[7] R0118
[8] R0148