RETAIL ENERGY CODE

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REC TECHNICAL EXPERT PANEL (TEP)
MEETING MINUTES

MEETING	**RECTEP_23_1129**
DATE	**29 November 2023, 14:00**
LOCATION	**Microsoft Teams**

Attendees	Representing	Initials	Role
Jonathan Matthews	Non-Domestic Suppliers	JM	Committee Member
Bryan Heap	Electricity Networks	BH	Committee Member
Mark Agnew	Domestic Suppliers	MA	Committee Member
Neil Brinkley	Code Manager	NB	Committee Chairperson
Jack Taylor	Code Manager	JT	Committee Secretary
Harriet Truss	Code Manager	HT	Code Manager (RPS)
Elise Handy	Code Manager	EH	Code Manager (RPS)
Lydia Bentley	Code Manager	LB	Code Manager (RPS)
Holly Law	Code Manager	HL	Code Manager (RPS)
Caroline Freimuller	Code Manager	CF	Code Manager (RPS)
Bradley Mercer	Code Manager	BM	Code Manager (RPS)

1 ADMINISTRATION

The Chair welcomed attendees to the November 2023 Retail Energy Code (REC) Technical Expert Panel (TEP) and introductions were undertaken.

Review of Minutes

The Chair presented the draft minutes from the October 2023 TEP to the group. No comments or amendments were received during the meeting.

The group approved the minutes as final, with the Chair noting a final version will be circulated alongside the Headline Report.

Review of Actions

There were no actions to review at the November TEP meeting.

2 FUTURE CHANGES FOR TEP REVIEW

The Code Manager provided an overview of the Change Proposal Register to the group and noted minor updates on the following changes.

- **R0082**[1] – **Formalising the submission of PPMIP Unallocated Transaction Report (UTR):** PPMIP files are not present in the REC Data Specification. Currently this change is in solution development phase which includes an RFI to understand which PPMIPs are using which file types, and the frequency and benefits of these. The outcome of this RFI will then determine which file type is specified within the REC Data Specification.
- **R0098**[2] **– Optional Fuzzy Searching in EES:** The Code Manager outlined that this change is relating to the EES API giving users optionality over whether they would like to receive an exact or fuzzy match in line with the GES. Detailed Impact Assessment received by Service Provider 24 November 2023. Planning to trigger Party Impact Assessment early January.
- **R0108**[3] **– Enabling EES Searches via UPRN:** TEP was advised that currently the UPRN is not in the DAM and the data is inaccessible. It is possible that service providers; such as TPIs would like to be able to search by UPRN to create bundled packages. Licensing arrangements were discussed, and a Detailed Impact Assessment was received by Service Provider 24 November 2023. Party Impact Assessment to take place in early January.
- **R0121**[4] **- SDEP Review Improvements – Process Types and Escalations.** Alteration in scope – escalations element will now be removed. Detailed Impact Assessment with change in scope triggered 28 November 2023 and will be due back 15 January 2024. A comment was raised by some committee members regarding an adjustment to the title of the change after an alteration to the scope. The Code Manager confirmed that the title will be amended to reflect the current scope.

- **R0139[5] – PSR Consent to Share:** Re-naming the Priority Services Register (PSR) Data Item DI51497 (J2208) as "Lawful basis for sharing" and to amend the relevant clauses in REC Schedule 13 if needed. IAR and CPP published on 28 November 2023 and will be taken to Change Panel for approval on the 5 December 2023. A question was raised by a committee member asking for clarification of whether the name or description of the data item will be changed. It was highlighted here that title and description changes have differential impacts to parties. The Code Manager outlined that only changing the description was investigated but ultimately, R0139 would require a change in the data item name to 'Lawful basis for sharing'.
- **R0142[6]** - **Amendment to Multiplication Factor Enumerations to Support Hydrogen Trials:** The purpose of this change is to facilitate hydrogen trials by introducing a multiplication factor that should assist in reconciling hydrogen billing. This change is being progressed at pace to meet the implementation deadline of end of Q3 2024. TEP was advised that despite the magnitude of the change, the scope will be kept very narrow and will include an adjustment to enumeration values from 4 to 5. The Code Manager is planning on proceeding directly to consultation alongside PCR publication following the closure of Impact Assessment activities.

There were no further comments or questions from members.

3 R0149 – UPDATES TO THE EES API INTERFACE SPECIFICATIONS

PAPER REFERENCE: RECTEP_23_1129_03

The Code Manager provided an overview of the Final Change Report for R0149[7].

The Change Proposal has been brought to the November TEP for a decision to move to implementation on 06 December 2023.

The Code Manager added that from the two consultation responses received, there were no amendments made to the change. It was also brought to the attention of the TEP that the timing of implementation would coincide with the appeals window.

A committee member raised a question pertaining to supporting documentation and ensuring that ample time was given for market participants to build their APIs. Concerns were also raised by committee members around the timing of when this documentation would be released. Specifically, that it may cause problems for participants if it is released after the go-live date.

No further comments were made by committee members or the Code Manager.

The Chair asked members if they had enough information to proceed. All TEP members confirmed that they did.

Votes were cast as follows:

Voting Member	Representing	Role	Vote
Jonathan Matthews	Non-Domestic Suppliers	Committee Member	APPROVE
Bryan Heap	Electricity Networks	Committee Member	APPROVE
Mark Agnew	Domestic Suppliers	Committee Member	APPROVE

Outcome: R0149 approved for big bang Implementation on 06 December 2023

4 R0093 – UPLIFT TO THE CSS MAXIMUM DEMAND VOLUMES DURING MHHS MIGRATION PERIOD

PAPER REFERENCE: RECTEP_23_1129_04

The Code Manager provided an overview of the Preliminary Change Report (PCR).

The Change Proposal has been brought to the November TEP for a decision to move to consultation on 01 December 2023.

The Code Manager added that there have not yet been any comments from parties since the PCR was published. There have been a few comments from the CSS provider relating to the service level and dependency on the migration plan. It was stated that there are no cost impacts of this implementation. There is an understanding that there may be a cost impact of how CSS providers process the new volumes, but it was confirmed that these expenses would be managed through the operational budget. An area of concern raised by the Code Manager was around testing, as this is not specifically included in the solution development. However, it is possible that testing could be managed through a direct change request.

A question was raised by a committee member around whether the change was 'time-limited' and if any elements of the change could conflict with other changes. The Code Manager confirmed that the timelines were tied to the MHHS migration period which are dates that are set by the MHHS Programme. It was raised by another committee member whether the wording within the change could be more specific about which MHHS milestones it is referring to. The Code Manager responded that; if readily available, they would include the specific MHHS milestones by consultation. If they are not readily available, the change report could be updated to reflect clearly that it relates to the MHHS Programme Milestones.

The release date was also queried by a member of the TEP citing that industry releases usually take place on the last Thursday of the month which would be Thursday 29 February 2024. The Code Manager confirmed that the REC release date is Friday 23 February 2024, which is the date that R0093 change has been aligned to but would take the query away and would adjust the date if necessary.

ACTION: RECTEP_23_1129_01 – Code Manger to discuss February 2024 release dates internally and return to TEP with decision.

The Chair asked members if they had enough information to proceed. All TEP members confirmed that they did.

Votes were cast as follows:

Voting Member	Representing	Role	Vote
Jonathan Matthews	Non-Domestic Suppliers	Committee Member	APPROVE
Bryan Heap	Electricity Networks	Committee Member	APPROVE
Mark Agnew	Domestic Suppliers	Committee Member	APPROVE

Outcome: R0093 approved to move to consultation by 01 December 2023

5 COLLABORATION SPACE UPDATE

The Code Manager provided an overview to the TEP of the collaboration space on the REC Portal. Committee members were shown how the collaboration space could be used to hold future votes and discussions.

There were no comments or questions from members.

6 ANY OTHER BUSINESS

The Chair reminded members that because of the upcoming festive bank holidays, the December TEP would take place on 20 December.

Members were then asked if they had any items of AOB, to which no items were raised.

7 CLOSE OF MEETING

The Chair thanked attendees for their contributions and brought the meeting to a close.

NEXT MEETING	20 December 2023

[1] R0082

[2] R0098
[3] R0108
[4] R0121
[5] R0139
[6] R0142
[7] R0149